

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD AUGUST 7, 2018

Mr. Coffman called the meeting to order at 7:00 pm.

Roll call: Mr. Coffman – present; Mr. Foley- present; Mr. Patrick – present.

The following *staff* were also present: Administrator, Donald Edwards; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

The following *residents* were also present: George Cherryholmes, Tom Duerr, and M. J. Walling.

Mr. Coffman led all present in the **pledge of allegiance to the flag**.

Mr. Coffman motioned to **approve the Minutes of the July 17th** meeting. Mr. Patrick seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Mr. Patrick – yea, Mr. Foley – yea.

CITIZENS' COMMENTS: None

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery reported as follows:

Third round of mowing is currently underway. He anticipates completing this Wednesday providing rain does not stop work.

We have forwarded **chip-seal** info to the bid winner. Waiting to hear back for **scheduling**.

The **bushwacker** was down for approx. two weeks while awaiting parts. Currently, the south end is complete and crews will move to the north soon.

He has had several **maintenance issues** recently, including the bushwacker, a water pump, a hydraulic leak and numerous flat tires. All have been repaired.

Stirring and recirculating "**Beet Heet**" is underway.

Weather permitting, he will get some **crack sealing** done prior to chip seal.

Mr. Camery concluded his report by stating that he is currently at **100 % equipment availability**.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

Monthly **activity reports** for July were previously distributed to the Trustees.

Wayne Township responded to:

63 EMS runs for July

16 Fire runs for July

79 total runs for July

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511 EMS runs for 2018
147 Fire runs for 2018
658 total runs for 2018

Year-to-date totals are down 15 from 2017.

Chief Scherer stated that he shared a letter from **Kevin Moore**.

2008 PL Squad had the following repairs preformed: tires, alignment, service, and clutch fan. Chief Scherer stated that the vehicle has 91,000 miles on it and is the highest mileage vehicle in the fire department fleet. It is scheduled for replacement next year.

He hopes to have a new **SCBA bid** ready for next meeting (specs and advertisement).

The **2014 Expedition** scheduled for repairs on August 27th (Waynesville Body Shop)

He had a new **Special Events SOP** prepared to share with the Trustees for comment. No action was taken.

He concluded by sharing the following information regarding a **structure fire** on N. Waynesville Rd. on July 28:

- 17 WTFD personnel responded
- 41 Mutual Aid personnel responded
- 8 Tankers were utilized
- 5 Engines were utilized
- 2 Squads reported
- 2 Commands reported
- 1 Case backhoe utilized

Red Cross (rehab)

Estimated 120,000 gallons of tanked water was put on the fire, which had 1 injury (insulation installer).

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported as follows:

Eight (8) permits were issued in July as follows:

(3) Accessory structures over 200 sq. ft.: 5687 Spartan Hill Ln., Ron Buxton; 3894 Middletown Rd., Amburgy Properties; and 9767 Sandy Run Dr., Nick Jacobs

(1) Deck: 9767 Sandy Run Dr., Nick Jacobs

(1) Single Family Dwelling: 3365 Lytle Rd., Eagle Custom Homes

(1) Temporary Residential Dwelling: 3365 Lytle Rd., Eagle Custom Homes

(2) Residential Additions: 5376 Elbon Rd., Phil Buckle; and 7730 Carter Dr., Jon Mayfield

(1) Variance application processed: 8118 Madrid Blvd., Bill Filbrandt (seeking variance from 3.208.2(B) *residential accessory structure setbacks*). Hearing is scheduled for August 16 at 7:00 p.m.

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She provided the following violation updates:

5308 O'Neall Rd. (Marcum): there is an upcoming status conference with Judge Oda. Ms. Hartsock shared the answer received by the Marcum's with the Prosecutor's Office. As such, the property owners will be given some credit for their answer.

Ms. Hartsock will keep the Trustees apprised of the proceedings as the property owners have purchased additional land in Wayne Township and have expressed intentions of applying to rezone their new and move their residence. The outcome of the current proceedings may impact any potential rezoning outcomes.

4855 N. Waynesville Rd. (Foster): the property sold at Sheriff Sale to Shannon and Rhonda Rott. Ms. Hartsock will send the new owners a letter stating the violations that exist on the property, however Ms. Hartsock anticipates no problems with cleaning up the property.

She shared an estimate from **Enterprise Roofing**. The Trustees gave Ms. Hartsock permission to pursue a contract with the company once it could be confirmed that splash guards were to be included in the estimate and another estimated line item addressing shingle repairs could be obtained.

She shared that content is becoming ready for editing and/or comment for the **fall 2018 Wayne Township Community News magazine**. She shared articles on zoning, the ODOT sign grant and a naturalist article.

She informed those present that Steve Cox of WTFD is overseeing the switch-over of **emails to a new server** this week. Instructions were sent out to enable staff and officials to switch over emails themselves, however if needed, she would be available to help if Mr. Cox was unreachable.

She finished by sharing that the Waynesville **Second Saturday Street Faire** was scheduled for Saturday.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported on the following:

Fire Station No. 2 update:

Foundation for the bays are almost complete.

Water tap and underground plumbing scheduled for next week.

DP&L's new **estimate** for three-phase electric is \$50,000.

Working with Miles Ahead Technology for 12 card reader door accesses.

Trying to get excess dirt removed from site.

Chip Seal contract has been drafted with Ray Hensley, Inc. of Springfield. It was ready for signatures.

The bridge near the 3400 block of Lytle Road is complete and **Lytle Road has reopened**, while **Old 122 and Township Line is still closed**.

Mr. Edwards shared that the Warren County Board of Commissioners will be holding a public hearing on Tuesday, August 14th at 9:15 a.m. regarding the mapped boundaries of serviceable areas for the **Waynesville Area Waste Water Treatment Plant**.

A firefighter's **BWC cancer claim** has been assigned to our account. An appeal through the (IC) Industrial Commission of Ohio has been filed. It was discussed that this case is unique and the specifics of the case has

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led the Township to appeal the assignment. It was further noted that future potential cancer claims will not necessarily be treated in this same manner.

Mr. Edwards shared that one of four **OPEC-HC court case has been settled and** run out claims are proceeding well. Please let him know if there are any outstanding unpaid claims. With the consortium in receivership there should be pressure to settle all cases and validate the deficit recovery amount for all entities. Hopefully this will come yet this year, if not, then sometime in 2019.

He concluded with the following reminders: Movie in the Park is this Friday night: "Peter Rabbit" and "Back to School Bash" is this Sunday in the park.

OLD BUSINESS: A brief update was provided regarding the water service on N. Waynesville Rd. Western Water will service the area once residents pay their tap fees.

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Hearing Room clock: Ms. Hartsock was instructed to purchase a new clock for the Hearing Room.

Fund health overview: Mr. Edwards provided an overview of current status of township funds.

Legislation:

RESOLUTION 2018-31 CONCERNING AN APPLICATION FOR A ZONING MAP AMENDMENT TO REZONE 5615 LYTLE RD. (40.7003 AC) AND SPLIT ZONING 5621 LYTLE RD. (THE REAR 1.29 ACS) FROM R-1 TO VT-PUD

Ms. Hartsock drafted the resolution reflective of prior legislative action as occurred on July 17, 2018. Mr. Coffman moved for adoption of said resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted a follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – nay. The resolution was therefore adopted the 17th day of July 2018.

CORRESPONDENCE:

Warren County Health District: monthly newsletter

Warren County Commissioners: Public Hearing notice regarding the Waynesville Area Regional Wastewater Treatment Service Area set for August 14 at 9:15 a.m.

OTARMA: 30-year anniversary report

Southeastern Equipment: Customer Service response to recent Township dissatisfaction

WORK SESSION: None

EXECUTIVE SESSION: None

Being no further business, Mr. Coffman motioned to adjourn at 8:02 p.m. Mr. Foley seconded the motion. The motion passed with a unanimous vote.

President, Board of Trustees