

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD JUNE 19, 2018

Mr. Coffman called the meeting to order at 7:00 pm.

Roll call: Mr. Coffman – present; Mr. Foley- present; Mr. Patrick – present.

The following *staff* were also present: Administrator, Donald Edwards; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; Zoning Inspector and Asst. Administrator, Erin Hartsock; and Fiscal Officer, Darrell Coffman.

The following *residents* were also present: George Cherryholmes, Tom Duerr, MJ Walling, and Amy Frederick.

The following *guests* were also present: Lt. Ron Day of the Warren County Sheriff's Office.

Mr. Coffman led all present in the **pledge of allegiance to the flag**.

Mr. Coffman motioned to **approve the Minutes of the May 1st** meeting. Mr. Foley being absent from that meeting was unable to take action. Mr. Patrick seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Mr. Patrick – yea, Mr. Foley – abstain.

Mr. Coffman motioned to **approve the Minutes of the May 15th** meeting. Mr. Patrick being absent from that meeting was unable to take action. Mr. Foley seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Mr. Patrick – abstain, Mr. Foley – yea.

Mr. Patrick motioned to **approve the Minutes of the June 5th** meeting. Mr. Coffman being absent from that meeting was unable to take action. Mr. Foley seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Mr. Patrick – abstain, Mr. Foley – yea.

CITIZENS' COMMENTS: Amy Frederick stated that she was a local member of the grassroots political action committee called Convention of States. Their goal is to garner enough support at the state level across the country to call a Convention of States per Article V of the US Constitution. Such a convention would see that states send delegates to a convention to propose amendments the US Constitution. Such amendments should focus on three areas: fiscal restraints on the federal government, limitations on the scope and jurisdiction of the federal government and term limits for Supreme Court Justices.

There was discussion of supporters at the State level. She concluded by asking supporters to go to www.conventionofstates.com to sign their petition.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery reported as follows:

Second round of mowing is underway with several crew members on vacation.

We received the estimate and specifications for this year's **chip-seal project** from the county. Plans are being made to prepare for bid advertisement.

The **backhoe** is currently at Southeastern equipment being repaired. He hopes to have it back this week.

He has been assisting with some **spoil removal** from Firehouse lot this week as geo-pier installation is under way. This material will be used on road berming projects.

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The **reach arm mower** on the 6200 tractor has been repaired and is back in operation.

With the backhoe still out of service, he is at **85% equipment availability**.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

The **east-side AC unit** at Fire Station No. 1 was repaired again. It is 35 years old and near its end of life. He hopes to get it thru this summer.

He received a request for **EMS coverage for Wayne Local School's sports events**. He confirmed with WLS that Wayne Township Fire Department will stand-by, as in the past.

Matthew Schuler is leaving after this month. He has graduated from UD and has taken a job at Ohio State doing research as part of his career path of becoming a doctor.

Tanner Patterson and **Vincent Givens** just passed their **EMT-B** class.

Noah Zimmer just passed his **Medic** class.

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported on the following:

Regarding **violations**, she is still waiting on news from the Prosecutor's Office.

However the owners of 5308 O'Neill Rd. recently purchased the front portion of the former Shaw property on Middletown Rd. They have indicated that they wish to rezone it residentially to build a home on it.

The other property on Waynesville Rd. is still due for sheriff sale, but has not been posted yet.

Regarding **Lytle Trails lot # 27**, she recapped the decision to attempt to garner 51% of property owners' signatures to remove the "not a building lot" from the record plat prior to making any decisions about the sale of it for Mr. Coffman as he missed the previous meeting.

She asked that he provide some dates and times that he was available as well as his wife and she and Mr. Foley would coordinate groups of residents. She also provided a draft letter to send out to residents ahead of this effort.

She shared that she had been receiving numerous calls about the **VT PUD** application submitted by Mr. Federle. As such, she shared an informational PowerPoint that she had prepared to explain that the PUD was strictly residential, allowed for greater density when the property is within the urban service boundary and utilities are extended, and is designed as a tool to hedge off annexation and to transition from 1/3 acre lots in a village to two acre lots out in the township. If annexed, the property could see upwards of 100-120 homes as opposed to the 40 in the request.

Mr. Patrick asked Ms. Hartsock what sort of tools are available to township's to not support annexation.

She was still researching that and would report back with her findings.

She reminded the Trustees and Department heads that it was time to start thinking about content for the **fall Wayne Township Community Magazine**. To date she has made notes to include articles updating the firehouse no. 2 progress and the ODOT sign grant.

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She concluded by sharing that with the help of Mr. Duerr, she has determined that there may be a few years of material warranty left on the flat roofs. She has contacted the manufacturer and they will be contacting Enterprise Roofing, the company that installed the roof in the first place, for an additional inspection/assessment.

Mr. Foley thanked Mr. Duerr on behalf of Ms. Hartsock and the Township for his help in tracking down the details of the roofs.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

Regarding **Fire Station No. 2**, Bunnell Hill Construction has finished the **driveway entrance** into Dr. Cronley's; poured the curb along Franklin and the Drive approach on Brookfield and full depth asphalt was also replaced along all of the new concrete.

Geopiers have been marked and installation started today.

The request for the Village of Waynesville to **waive their zoning and water tap** fees passed its second reading last night at Village Council meeting by unanimous vote. Thank you, to the Village of Waynesville.

Regarding **construction payments**, he has attached a copy of the payment applications that we will receive monthly from Bunnell Hill Construction for processing. These keep everyone up to date on where we stand with each trade and the GMP.

Regarding **chip seal**, bid advertising is set to go out and be opened at 1:00 on July 16th. We will try to have legislation for approval of contract with lowest and best vendor for the July 17th Board meeting. All chip seal bid packet information is attached to the back of your Board packet.

Lytle Rd. has been closed starting on Monday, June 4th for a six week long **bridge replacement** in the 3400 block. Additional work on this area includes a Lytle Rd. **culvert replacement** posted June 19th for two weeks with "Traffic Maintained".

There was additional discussion of County roads to be paved this year.

He concluded by sharing that he has filed all paper work to Morton Salt to set up an account before we can request delivery of our **road salt order @ \$76.96 per ton**. We will place our order once he gets confirmation from them.

OLD BUSINESS:

Massie Township: Mr. Coffman stated that the May meeting date has passed and then asked if anyone had heard from any Massie officials. They had not.

Drug Task Force: Mr. Coffman stated that he and Mr. Patrick had visited DTF and were very impressed with their operations. Commander Arrasmith had requested local governments contribute to fund the DTF in the amount of \$1/ person living within their respective jurisdictions.

Mr. Patrick stated that he would support the funding if he received a commitment from the other two Trustees to cut other non-essential expenditures from the General Fund. A point to which was agreed and

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supported. It was stated that there is always funds left over from appropriations each year. And certain appropriations can be scaled back to allow the general fund to remain more robust.

Mr. Patrick motioned to **approve the funding request in the amount of \$4,925 as submitted by Commander Arrasmith on behalf of the DTF.** Mr. Foley seconded the motion. The motion passed with unanimous support.

Waynesville Road Water Line: Mr. Edwards shared that Mr. Dakin is pursuing getting his PUD back on track for the Wayne Mobile Home Park. Likely he has a buyer lined up. As such, he believes that is the reason for cutting the service off to the other homes—it is a liability.

The area is within Western Water’s service area and the residents are looking at a \$3500 tap-in fee after new lines that can accommodate higher pressures are installed.

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation: None

Ground Breaking Ceremony: Mr. Brad Coffman stated that WLS had shared the groundbreaking invitation to FaceBook and it has been shared all over town. It was discussed that the groundbreaking is not a good time to have large amounts of the public attending as there is no parking and it is a danger to have the public in an active construction site. The ribbon-cutting will be the best time to have an open house and receptions for the general public.

Other: Lt. Ron Day of the Warren County Sheriff’s Office introduced himself to the Trustees and asked that they feel free to contact them if there is a need for him to attend a meeting. He said they will always try to attend, but they often get busy.

He further explained that there was really nothing out of the ordinary going on in the County aside from the typical summer time issues. He did wish to share that some disreputable pavers can scam unsuspecting property owners by offering to pave their drive ways with inadequate leftover materials from other jobs then charge extraordinarily high fees.

CORRESPONDENCE:

- **Warren County Water and Sewer: Monthly newsletter**
- **Warren County Combined Health District: Monthly newsletter**

WORK SESSION: None

EXECUTIVE SESSION: None

Being no further business, Mr. Coffman motioned to adjourn at 8:16 pm. Mr. Foley seconded the motion. The motion passed with a unanimous vote.