

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD JUNE 5, 2018

Mr. Foley called the meeting to order at 7:00 pm.

Roll call: Mr. Coffman – absent; Mr. Foley- present; Mr. Patrick – present.

The following *staff* were also present: Administrator, Donald Edwards; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; Zoning Inspector and Asst. Administrator, Erin Hartsock; and Fiscal Officer, Darrell Coffman.

The following *residents* were also present: Tom Duerr, M.J. Walling and Mark Newland.

Mr. Foley led all present in the **pledge of allegiance to the flag**.

In the absence of Mr. Coffman, a quorum of Trustees whom were present at the past two meetings was not possible. Thus approval of the Minutes from May 1 and May 15 were tabled until June 19th.

CITIZENS' COMMENTS: Mr. Tom Duerr stated that he attended the Miami Cemetery Memorial Day ceremony. He observed that motorcycle traffic from Corwin Ave. was loud and disruptive. He asked the Trustees to consider closing the road for next years' ceremony.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery reported as follows:

Cedar Hill project is complete. The WCEO installed a tripled walled pipe instead of a traditional bridge structure. As such, it is no longer on the County's bridge inventory and it has been turned over to the Township. The County has also expressed willingness to assist in an upcoming bridge replacement project in the Mt. Holly area.

The **first round of mowing** was completed before the Memorial Day weekend.

The control cable on the **reach arm mower** of his tractor broke a connector end, rendering it inoperable. Parts were NLA from the manufacturer. He was able to find a place to have one custom made. It has been installed and is back in operation.

The **2018 Striping Project Estimate** has been completed. A resolution was prepared under legislation.

The County Engineer has decided not to execute the bidding process for chip sealing in 2018. This means that we will have to **bid out our own chip-seal project** this year. The Engineers Office is going to do the estimates and provide us with the specifications. He anticipates those arriving by the end of this week or the beginning of next.

Mr. Foley asked if the roads can wait until next year when we can get better pricing in collective bidding.

Mr. Camery responded that the roads could wait, but he recommended putting the bid out and seeing what sort of quotes are received. If the quotes are not acceptable, then waiting is an option.

Mr. Patrick asked if the County will bid out next year.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD JUNE 5, 2018**

Mr. Camery responded that he believed so. The hesitation was likely due to inferior gravel received by the County for many of their projects last year. Wayne Township's gravel was sourced from a different supplier due to its northern location.

While performing repairs to the **Case backhoe's** hydraulic lines, a larger issue was identified with a failing swing arm. The hoe has approximately 1200 hours on it. As such, such a fail was not anticipated. He has contacted Case and Southeastern Equipment about repairs. It is an important piece of equipment and is necessary for many jobs.

Mr. Foley asked about the possibility of obtaining a loaner from Southeastern while the equipment was down.

Mr. Camery responded that he had not yet had that discussion, but if it was going to be down for a longer period of time, he would look into it.

Mr. Camery concluded by saying that based on the amount of work that he needs the Backhoe for and its current condition, we were at **85% equipment availability**.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

Monthly **activity reports** for May were previously distributed to the Trustees.

Wayne Township responded to:

67 Ems calls

19 Fire runs

86 total runs (May)

Year-to-date totals are down 29 from 2017. He attributed this drop in large part to decreased occupancy at Quaker Heights and their new fall policies.

New **intake valves** have been installed on **both tankers**.

The **hard-suction coupling** was repaired on **E93**.

T91 alternator has been replaced and is back in service.

The **monitor service contract** has been submitted to Philips.

Justin Fueston, resigned saying his wife accepted a big promotion at work and he is staying home with his daughter instead of daycare.

Mr. Patrick asked if he was a part-time employee.

Chief Scherer responded affirmatively.

2018 fire inspections: 110 fire safety inspections completed with 398 fire code violations noted. There have been 147 re-inspections done with 90 business completing the inspections.

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD JUNE 5, 2018

Chief Scherer concluded by stating that he will be on **vacation next week**.

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported on the following:

Ten (10) permits were issued in May as follows:

- (1) Accessory structure over 200 sq. ft.: 8347 Lytle Trails Rd., Daniel and Patricia Laufersweiler
- (4) Accessory structures under 200 sq. ft.: 9724 Sandy Run Dr., Christopher Marks; 9435 Kenrick Rd., Dennis Mohn (x2); and 9682 Haines Rd., Jenna Tudela
- (2) Single Family Dwellings: 9440 Sandy Run Dr., Ellis Custom Homes; and 9345 Valdosta Way, Ellis Custom Homes
- (3) In-ground pools: 9682 Haines Rd., Jenna Tudela (auto cover); 9191 Valdosta Way, Buckeye Pools (auto cover); and 4842 Justin Ct., Heatwave Pools

She shared that she anticipated an **application to rezone 40+ acres** just north of the Village of Waynesville boundary off of Lytle Rd. from R-1 to the Village Transition PUD to be submitted on Friday. She stated that if the application was received as expected, the public hearing process would have the following schedule:

RPC on June 28

Zoning Commission July 5

Board of Trustees on July 17 @ 7:30 pm

Mr. Patrick inquired about the nature of the PUD.

Ms. Hartsock replied that the VT PUD was designed to be exclusively single family residential, but with added density beyond the 1 unit/2 acres as is standard in the R-1. The area applicable to the VT PUD is limited to areas that are within the Urban Service Boundary surrounding the village cores and also areas must be serviceable by water and sewer.

Mrs. Hartsock went on to discuss recent flat **roof repair estimates**. The Administration building has 3 flat roofs with approx. 1800 sq. ft. total. There have been leaks in the past with one and another that leaks in freezing conditions. Additionally, there are leaks with the scuppers and the gutters are angled poorly.

After having a building inspector look at them, she gathered quotes from four (4) roofing contractors. All agreed that the roofs were at end of life.

She provided a summary of the quotes as well as the details of each as well as samples to the Trustees for their consideration.

She concluded with a discussion of the **sale of Lytle Trails Lot # 27**. She shared that she spoke with legal counsel who advised there were several routes to sell the property as is and it may not have to be put out for bid as the value of an unbuildable lot may not meet that threshold.

She went on to state that there had been 6 new residents in the neighborhood. She recommended sending out another letter to all the residents ahead of a door-to-door or street corner effort to collect the needed

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD JUNE 5, 2018

18 signatures. There was not much to lose for the effort and if successful, the township should realize a better price for the property.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

Regarding **Fire Station No. 2**, the Schueler Group's **sub-contractors** have been forwarding quite a few submittals that we are waiting on approval before they can start ordering supplies and scheduling the work.

The **Village of Waynesville waiver of fees** has made it out of Finance Committee and went before Council last night for the first of two readings. Past first reading 6-0.

Held a **pre-construction meeting** with all subs on May 23rd and will be holding those every other Wednesday until we get rolling.

Building pad was **excavated** to sub-grade as of Friday.

Geopiers have been engineered. Scheduling approval from W. County; Admiral Engineering laying out the 290 piers and mobilization of the contractor is in the works.

I sent in a pre-application for the **Ohio EMA's Hazard Mitigation Grant Program**. Looking for partial funding for our "Storm Shelter" and Emergency Generator.

Received a letter back from the State Hazard Mitigation Officer. They received 80 pre-applications for over \$50 million for a projected program of \$8.8 million. Our project was not selected to move on.

Have talked with WLS Sup., Dubbs; Sen. S. Wilson; Rep. S. Lipps regarding legislation put into a spending bill to put a moratorium on **"Safe Room" requirements for OFCC projects** due to the nature of their bonding has already been voted on. It is anticipated to be fast tracked. This legislation won't help us as written but they feel we might be subject for appeal rights. We will keep working on this.

We will try to get bid advertising our **Chip Seal project** out in the next couple of weeks. We still need specifications.

Mr. Edwards reminded all that **Lytle Rd.** will be closed near Lytle-Ferry Rd. beginning Monday, June 4th for six weeks for **bridge replacement**.

Morton Salt was the low bidder @ \$76.96 per ton for **road salt**. This is \$20 higher than last year likely due to last year's harsh winter and subsequent increased demand to replenish salt reserves.

Cedar Hill Rd. Bridge # 574-0.83 was a 10 foot wide concrete bridge structure. It was recently replaced with a 60 inch polypropylene corrugated triple wall circular pipe culvert. This is now in the Township culvert inventory and removed from the County's bridge inventory. ORC Sec' 5591.02 Definition in ODTMBI Chapter1, pages 4 and 5.

OLD BUSINESS:

Drug Task Force: Mr. Foley tabled the discussion of funding for the DTF until Mr. Coffman was present.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD JUNE 5, 2018**

Waynesville Rd. waterline: Mr. Edwards stated that Dale Dakin was planning on reenergizing his efforts to complete his pending PUD and resolve waterline uncertainties.

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2018-23 A RESOLUTION AUTHORIZING CONTRACT WITH WARREN COUNTY ENGINEER'S OFFICE FOR WARREN COUNTY 2018

Mr. Edwards presented the resolution for consideration. Mr. Patrick motioned to approve the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – absent; Mr. Patrick – yea; Mr. Foley – yea. The resolution was therefore adopted the 5th day of June 2018.

RESOLUTION 2018-24 A RESOLUTION AUTHORIZING CONTRACT WITH CUMMINS SALES AND SERVICE FOR AN EMERGENCY BACK-UP GENERATOR FOR THE NEW FIRE STATION PROJECT

Mr. Edwards presented the resolution for consideration. Mr. Patrick motioned to approve the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – absent; Mr. Patrick – yea; Mr. Foley – yea. The resolution was therefore adopted the 5th day of June 2018.

RESOLUTION 2018-25 A RESOLUTION AUTHORIZING THE SUBMISSION OF A PRE-APPLICATION AND MULTI-JURISDICTIONAL PARTICIPATION THEREOF BY THE VILLAGE OF WAYNESVILLE, OHIO AND THE WAYNE TOWNSHIP BOARD OF TRUSTEES IN THE OHIO PUBLIC WORKS PROGRAM FOR PY33

Mr. Edwards presented the resolution for consideration. Mr. Foley motioned to approve the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – absent; Mr. Patrick – yea; Mr. Foley – yea. The resolution was therefore adopted the 5th day of June 2018.

RESOLUTION 2018-26 A RESOLUTION AUTHORIZING THE SUBMISSION OF A PRE-APPLICATION AND MULTI-JURISDICTIONAL PARTICIPATION THEREOF BY THE VILLAGE OF WAYNESVILLE, OHIO AND THE WAYNE TOWNSHIP BOARD OF TRUSTEES IN THE OHIO PUBLIC WORKS PROGRAM FOR PY34

Mr. Edwards presented the resolution for consideration. Mr. Foley motioned to approve the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – absent; Mr. Patrick – yea; Mr. Foley – yea. The resolution was therefore adopted the 5th day of June 2018.

RESOLUTION 2018-27 A RESOLUTION AUTHORIZING THE SUBMISSION OF A PRE-APPLICATION AND MULTI-JURISDICTIONAL PARTICIPATION THEREOF BY THE VILLAGE OF WAYNESVILLE, OHIO AND THE WAYNE TOWNSHIP BOARD OF TRUSTEES IN THE OHIO PUBLIC WORKS PROGRAM FOR PY34

Mr. Edwards presented the resolution for consideration. Mr. Foley motioned to approve the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – absent; Mr. Patrick – yea; Mr. Foley – yea. The resolution was therefore adopted the 5th day of June 2018.

There was discussion of the funding source of the OPW projects, if such project was engineered to accommodate future needs, and the history of such cooperative ventures with the Village of Waynesville.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD JUNE 5, 2018**

CORRESPONDENCE:

- **Warren County Combined Health District:** monthly newsletter
- **Board of County Commissioners:** Legal Notice regarding the Engineer's Office proposed levy of an additional \$5 per motor vehicle annual license tax
- **Warren County Board of Elections:** Thank you for being a polling location and notice of new election calendar
- **Warren County Engineer's Office:** notice of the retirement of Cedar Hill Bridge # 574-0.83

WORK SESSION: None

EXECUTIVE SESSION: None

Being no further business, Mr. Foley adjourned the meeting at 8:21 pm with unanimous approval.

President, Board of Trustees