

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD APRIL 3, 2018**

Mr. Foley called the meeting to order at 7:00 pm.

Roll call: Mr. Coffman – absent; Mr. Foley- present; Mr. Patrick – present.

The following *staff* were also present: Administrator, Donald Edwards; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; Zoning Inspector and Asst. Administrator, Erin Hartsock; and Fiscal Officer, Darrell Coffman.

The following *residents* were also present: Andrew Jacobs and Gary Breeze.

Mr. Foley led all present in the **pledge of allegiance to the flag**.

Mr. Patrick motioned to **approve the Minutes of the March 27th** meeting. Mr. Foley being seconded the motion. Minutes were approved by unanimous vote.

CITIZENS' COMMENTS: Mr. Gary Breeze wished to thank the Wayne Township Zoning Inspector for arranging the County community service crews to pick up litter along O'Neall and Corwin Rds. Mr. Patrick shared that he noticed significant litter accumulating in a dip on SR 73 near the Secret Garden. Mr. Breeze also thanked the Road Department for patching potholes on O'Neall Rd.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery reported as follows:

All new, grant-obtained, **road signs** have been installed. Installation of the reflective post strips is stilling progress.

Ditching and **pipe clearing** needs continue to be persistent and **drainage** complaints are plentiful. All of which are typical in the spring as they are exacerbated by heavy rains.

Pothole patching is still in-progress.

Mr. Camery concluded by stating that he is at **100% equipment availability**.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

Monthly **activity reports** for March were previously distributed to the Trustees.

Wayne Township responded to:

69 Ems calls

16 Fire runs

85 total runs (March)

Year-to-date totals are up 11 from 2017.

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He provided the Fiscal Officer with **Washington Township's Q1** bill for contractual emergency service coverage.

Chief Scherer shared news that **Kevin Brouwer** and **Emily Smitely** were **resigning from the volunteer fire department**.

He scheduled a meeting on Monday with **Massie Township's Chief Fugate** and Mr. Edwards regarding Massie's unannounced **withdraw from mutual aid reciprocation**. He reported that the meeting went well and that their chief is actively training and preparing a group of volunteers to serve the department. Chief Scherer provided the letter to Chief Fugate, who stated he would share it with the Massie Township Trustees as he reports to them.

Mr. Foley requested that Wayne Township begin a file documenting all the meetings and interactions regarding the Massie Township Fire Department for historical tracking.

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported on the following:

Thirteen (13) permits were issued in March as follows.

- (1) In-ground pool: 9617 Ferry Rd., Anchor Pools
- (1) Accessory structure over 200 sq. ft.: 5548 Spartan Hill Ln., Pat Foley
- (1) Residential addition: 8667 Ferry Rd., Todd Martin
- (2) Single Family Dwellings: 3894 Middletown Rd., Amburgy Properties; 9447 Valdosta Way, Ellis Custom Homes
- (2) Commercial Accessory Structures: both issued to 4322 SR 73, Ohio Green Works
- (2) Pole signs: 4322 SR 73, Ohio Green Works; PID: 05071760140 (4300 block SR 73), Linda Hice
- (4) Temporary Signs: 4322 SR 73, Ohio Green Works and Ohio Power Wash

She shared that the upcoming **Conditional Use hearing** for the non-conforming care takers' home at the former Holly Hills, has been posted on the website and that Mr. Adam Nice from the Prosecutor's Office was planning on attending the hearing.

She concluded with a discussion regarding **two (2) properties in violation** that she is seeking **legal action** against: 5308 O'Neill Rd.; and 4855 N. Waynesville Rd. After discussing the particulars of each case and potential impacts to the Township, the Trustees gave her permission to pursue the cases through the courts.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

He spoke with Neil Tunison on Friday. He shared that they are going to try and still bid out **Chip-seal** for township projects. They just won't be doing any of their roads and the pricing might be a little higher.

Ryan Nelson completed his **Eagle Scout project** on Monday, by installing two benches and two rocking chairs at the **firehouse gazebo**.

He shared the **Engineer's Office 2017 Annual Report** and related a one-on-one discussion the two had had regarding infrastructure funding and budgetary challenges.

He shared that the County Commissioners would be holding a hearing on April 24th at 9:00 am to consider an amendment to the **Warren County Thoroughfare Plan** primarily concerning the classification of subdivision streets.

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He concluded with the following **reminders**:

W.T.F.D. Fish Fry: April 14 & 15

Warren County Commissioner's meeting at the Wayne Twp Building at 5:00 on April 12th

Recycle Rally Saturday April 28th 9:00-2:00

Visit DTF headquarters for Brad Coffman and Josh Patrick still coordinating schedules. Friday afternoons typically work best for both Trustees.

OLD BUSINESS: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2018-18 A RESOLUTION APPROVING THE ACCEPTANCE AND HIRING OF NOAH J. ZIMMER TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A PART-TIME FIREFIGHTER-B

Mr. Edwards presented the resolution for consideration. Mr. Patrick motioned to approve the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – absent; Mr. Patrick – yea; Mr. Foley – yea. The resolution was therefore adopted the 3rd day of April 2018.

RESOLUTION 2018-19 A RESOLUTION ACCEPTING THE RESIGNATION OF KEVIN BROUWER FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT

Mr. Edwards presented the resolution for consideration. Mr. Patrick motioned to approve the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – absent; Mr. Patrick – yea; Mr. Foley – yea. The resolution was therefore adopted the 3rd day of April 2018.

RESOLUTION 2018-20 A RESOLUTION ACCEPTING THE RESIGNATION OF EMILY SMITLEY FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT

Mr. Edwards presented the resolution for consideration. Mr. Patrick motioned to approve the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – absent; Mr. Patrick – yea; Mr. Foley – yea. The resolution was therefore adopted the 3rd day of April 2018.

RESOLUTION 2018-21 AUTHORIZING TOWNSHIP ADMINISTRATOR, DONALD EDWARDS, TO REPRESENT WAYNE TOWNSHIP, OHIO AND EXECUTE AN INGRESS & EGREES EASEMENT AGREEMENT BETWEEN WAYNE TOWNSHIP AT 1100 FRANKLIN ROAD & WAYNESVILLE PROFESSIONAL OFFICE, Ltd. 1020 FRANKLIN

Mr. Edwards presented the resolution for consideration. Mr. Patrick motioned to approve the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – absent; Mr. Patrick – yea; Mr. Foley – yea. The resolution was therefore adopted the 3rd day of April 2018.

CORRESPONDENCE:

- **Matt Nolan, Auditor:** List of land splits in Wayne Township in 2017
- **Educational Opportunity:** course on pipelines at Robert's Center

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WORK SESSION: None

EXECUTIVE SESSION: None

Being no further business, Mr. Foley motioned to adjourn at 7:57 pm. Mr. Patrick seconded the motion. The motion passed with a unanimous vote.

President, Board of Trustees