

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD OCTOBER 17, 2017

Mr. Bradley Coffman called the meeting to order at 7:00 pm.

Roll call: Mr. Coffman – present; Mr. Foley- present; Mr. Patrick – present.

The following *staff* were also present: Administrator, Donald Edwards; Fire Chief, Paul Scherer; Zoning Inspector and Asst. Administrator, Erin Hartsock and Fiscal Officer, Darrell Coffman.

The following *residents* were also present: Jamie Gabbard, Andrew Jacobs, George Cherryholmes, Gary Breeze, Tom Duerr and Tim Henderson.

Mr. Coffman led those in attendance in the **pledge of allegiance to the flag**.

Mr. Foley motioned to **approve the Minutes of the October 3rd** meeting. Mr. Coffman seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Mr. Foley yea. Minutes were approved by unanimous vote.

CITIZENS' COMMENTS:

Mr. Gary Breeze vocalized his displeasure with Hisey Fall Festival signs that remained improperly placed in the rights-of-way around the Township over a week and a half past the event. Ms. Hartsock will collect the signs and reach out to the organizers informing them of sign regulations.

Mr. Tom Duerr after speaking with Mr. Coffman at the Sauerkraut Festival, he had issue with section 2.505.2 of the Wayne Township Zoning Code regarding permitted uses in the General PUD Overlay Regulations. Mr. Duerr will be provided a copy of the PowerPoint presentation regarding Wayne Township's use of PUDs that was presented at the previous meeting as a result of his concerns.

Mr. Duerr also extended a "Thank you" on behalf of Mr. Young and the Lion's Club for the Trustees' speaking with that group on October 10th.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery was not present to provide a report. Mr. Edwards provided an activity overview in the Administrator's report.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

He received an email on **AFG Grant** that they would not be able to fund the request for SCBA & Breathing Air Compressor.

The **2008 PL Squad** is back in service after being serviced for a failed radiator.

A **portable radio went missing**. An email with the details was sent to the Trustees. Insurance company has been notified and the loss was reported to neighboring departments as well as law enforcement.

An **employee exposure report** was similarly distributed to the Trustees. The employee has been cleared of infectious disease. Charges of felonious assault have been filed against the patient/perpetrator.

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Chief Scherer previously shared a letter of **resignation** with the Trustees from a member of WTFD. Carolyn DiGiandomenico resigned citing personal issues.

He went on to share that **turnout gear** is about 95% fitted and sized in preparation for a later order with Vogelpohl Fire.

He concluded by stating that the **refueling policy** for the Fire Department will need to be revisited as the BP Station will be under new ownership shortly.

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported on the following:

Ms. Hartsock shared that she has received widespread positive feedback regarding **Wayne Township News**. The business community is particularly enthusiastic regarding the publication.

Demand is currently exceeding availability. As such, Ms. Hartsock is revising the advertising pricing schedule and will have it settled before the holidays. Vendors that were unable to be featured in the first edition will have first option and remaining space will be offered on a first-come-first-serve basis beginning January 2.

Details will be posted on the website and distributed by the Chamber in advance of January 2nd.

Ms. Hartsock reminded those present that the Board of Zoning Appeals will hold a **Conditional Use Hearing** on Thursday, October 19th to consider an attached mother-in-law suite. She anticipates the hearing going smoothly.

Ms. Hartsock concluded by sharing that the **timeline for zoning text revisions** will need to be altered slightly. The prescribed timeline and process per ORC 519.12 for any zoning amendments was skewed due to her missing the RPC deadline for agenda items for their last meeting. As such, the Zoning Commission will need to hold another initiation meeting on Nov. 2nd to formally re-initiate the amendments. The RPC will consider the amendments on November 16th. The ZC will hold a public hearing on December 7th and the final public hearing will be held with the Trustees on December 19th.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

Regarding the **Schueler Group's pricing proposals on 80% CDs**, Mr. Edwards and the committee have been looking at Value Engineering with recommendations for changes that would potentially have saved approximately \$300,000. These were reviewed with the Architect and the Engineering firm along with us, as owners.

Some changes were of value and accepted. Most other changes were either a down-grade in quality which were not recommended to be approved by design firm, engineering firm or owner, as they were unacceptable and would lead to increased replacement expenses in future. Some changes were offset by additional costs or changes created by the substitution that didn't warrant change as it would be a minimal net savings.

Mr. Edwards provided a budget summary that he received earlier at 4:15 p.m.

He concluded by discussing the timing considerations for budgetary progression as the bids are received between now and the next Board of Trustees' meeting. It was agreed that the true GMP numbers would be available at the next meeting with little need to act prior to this meeting.

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Mr. Edwards presented a brief summary of **Road Department activities** in Mr. Camery's absence. Patching at Hacker Farm Lane is complete.

The crew will be working on **crack-filling** in subdivisions on an ongoing basis while the weather remains warm enough. .

The **culvert pipe for Ellis-Lincoln Rd.** is expected to be delivered on Wednesday with installation to occur later in the week.

Mr. Edwards relayed that there was a meeting with the representatives of the potential owner of the **former Holly Hills property**. It is under contract and their attorney is looking to get some issues resolved before closing on the property.

Ms. Hartsock and I will be having several more meetings and potentially zoning changes will be recommended and applied for.

Mr. Edwards concluded by reminding all that the Wayne Township Administration Building is a voting precinct. He asked those present to **please use the rear doors to enter for the November 7th meeting** so as to not disturb the voters and polling activities.

OLD BUSINESS: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation: None

Other: Mr. Edwards announced that the parking lot lights have been converted to LED bulbs. The new bulbs will last longer and consume less energy. Chief Scherer shared that CES had rebates available for some of the LED conversions recently done at the Fire Station No. 1. Ms. Hartsock will follow-up and verify if there are any rebates available.

CORRESPONDENCE:

- **Warren County Combined Health District:** Monthly newsletter

WORK SESSION: None

EXECUTIVE SESSION: None

Being no further business, the Mr. Coffman motioned to adjourn at 7:41 pm. Mr. Patrick seconded the motion. The motion passed with a unanimous vote.

President, Board of Trustees

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