

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD AUGUST 1, 2017

Mr. Bradley Coffman called the meeting to order at 7:00 pm.

Roll call: Mr. Coffman – present; Mr. Foley- present; Mr. Patrick – present.

The following *staff* were also present: Administrator, Donald Edwards; Fire Chief, Paul Scherer, Roads Department Supervisor, Scott Camery and Zoning Inspector and Asst. Administrator, Erin Hartssock (arrived at 7:30 pm); and Fiscal Officer, Darrell Coffman.

The following *resident* was also present: George Cherryholmes, Andrew Jacobs, Tom Duerr and Melissa Ferguson.

Mr. Coffman led those in attendance in the **pledge of allegiance to the flag**.

Mr. Patrick motioned to **approve the Minutes of July 18th** meeting. Mr. Coffman seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Mr. Patrick – yea. Mr. Foley did not vote (he was not present at that meeting).

CITIZENS' COMMENTS:

Melissa Ferguson arrived late and was permitted to state her concerns regarding temporary/portable signs in the rights-of-way in Wayne Township, specifically relating to real-estate signs and her efforts to sell her home in the Furnas Forge subdivision in the Village of Corwin at the conclusion of Ms. Hartssock's staff report.

Discussion of the public need for signage regulations occurred, including a discussion of the cost to tax payers as a result of increased labor demands on public road crews and equipment that must maintain the rights-of-way and the potential to create unsafe road conditions by limiting visibility.

Ms. Hartssock further explained her collection practices and the jurisdictional boundaries between the Villages of Waynesville and Corwin and the unincorporated areas of Wayne Township. It was further discussed that all signage in the unincorporated Township is viewed the same regardless of content or ownership.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery reported as follows:

106.2 tons of road **salt** was received on the 24th.

He received notification that the **sign grant** application was **approved** and awarded.

We will be starting the **third round of mowing** this week.

The **chip-seal bid** has been let out, date for bid opening is yet to be determined.

The department is continuously working on **ditching** and **dead trees**.

Mr. Camery concluded by stating that the Road Department is currently at **100% equipment** availability.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

Monthly **activity reports** for July were previously distributed to the Trustees.

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD AUGUST 1, 2017

The Wayne Township Fire Department responded to:
46 EMS calls and
11 Fire Runs

57 total runs.

He is working on a **BWC Grant** for hoods and gloves. The grant will be completed by the end of the week.

All **hydrants** in the Wayne-Massie Water District are currently experiencing **fire flow problems**. Responses have been changed to Tanker Response until further notice.

WFTD participated in the 2nd **St. Jude Softball tournament** on July 22nd.

WFTD took part in the Mary L. Cook Library "**Touch-a-Truck**" program on July 26th. Engine 93, Rescue 91, Squad 91 and Brush 91 were exhibited as well as Gator.

An update was provided for the **four (4) applicants** who were interviewed earlier in the month. Two (2) need to have the Policy signed by Massie Township to progress to the next phase. These two (2) applicants, he refers to as "local", the other two (2) applicants are on hold presently.

Chief Scherer concluded by saying that interviews are currently being scheduled for an **additional three (3) applicants**.

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported on the following:

Six (6) permits were issued in July 2017 and eight **(8) reflective address numbers** were sold:

(1) Single Family Dwelling: 9055 Valdosta Way, Ellis Custom Homes

(1) Accessory Structure (under 200 sq. ft.): 8879 Bellbrook Rd., Fred Smith

(2) Accessory Structures: 8546 Twin Creek Dr., Kevin Hutcherson and 3350 N. Waynesville Rd., Timberline Buildings

(1) Residential Swimming Pool (above ground): 9594 Bellbrook Rd., Watermark Pools

(1) Deck: 8342 Madrid Blvd., J Squared

(8) reflective address numbers

All fees have been collected and deposited.

Regarding the **FLUM Amendment**, Ms. Hartsock shared the recommendations from the Regional Planning Commission as they will be presented to the full committee on August 8.

There was discussion as to the initial application and the subsequent recommendation and the existing uses on the site. The Trustees were generally in favor of the recommendations to be presented to the full committee and tentatively agreed to hold a Public Hearing for the proposed changes September 19th.

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD AUGUST 1, 2017

A potential **R-1 PUD modification** was shared with the Trustees for 9186 Lytle-Ferry Rd. A meeting is being arranged between the new owner, RPC and Township staff.

Temporary and/or portable sign removal policy (see Citizen's Comments).

Ms. Hartsock concluded with a discussion of the **Township News periodical** discussion. Quotes are being assembled for design, printing and mailing of such a publication. There was discussion of other community contributors/partners including potential to collaborate with the Villages, the Mary L. Cook Library and Wayne Local Schools. Staff will reach out to these identified partners to gauge their interest in participating. Additionally, Mr. Foley would arrange a meeting between Madison Township and Ms. Hartsock and himself to discuss marketing strategies.

Ms. Foley stated his intention for Wayne Township to retain ownership of the periodical and emphasized the importance for such a publication to better inform residents of the roles of their various governments, provide contact information and to disseminate information regarding various programs available to residents.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

Mr. Edwards reported that a meeting was scheduled for tomorrow morning with architect, David Helmers, to review design drawings for **Fire Station No.2**. He said the design drawings should be at 80% completion within two weeks. This is the trigger point for GMP (guaranteed maximum price) for the Schueler Group (Construction Manager at Risk).

He shared that Schueler Group has provided options for soil compaction and are comfortable with the requirements.

He elaborated that **Chip-seal bids** will be opened by WC Commissioners on August 8th. They should award a contract in about a week after opening bids.

Regarding **Aggregation**, residents should see the new aggregation rates on this month's bills. The Township has already been fielding several calls. He reminded the Trustees that up-to-date information is always available on the Wayne Township website (www.waynetownship.us).

He announced that at the next Trustees' meeting Wayne Township will have **Warren County Auditor**, Matt Nolan present to share his Office's **Annual Report**.

He concluded with a reminder that the **Ohio Township Association Leadership Academy (OTALA) one-day session** will be held at their offices in Blacklick, Ohio on Monday, August 14, 2017. Mr. Patrick will be attending the session.

OLD BUSINESS:

Propane: Mr. Patrick inquired how many gallons were used by the Township last year so as to better inform his search for quotes. Mr. Edwards and Camery responded that it was approximately 2000 gallons.

Mr. Patrick stated that he would follow-up with Apple Plumbing regarding the **commode in the women's restroom operated by ODNR in Corwin** on the Bike Trail.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD AUGUST 1, 2017**

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2017-44 A RESOLUTION APPROVING THE PROPERTY & CASUALTY INSURANCE PROPOSAL AS SUBMITTED BY BURNHAM & FLOWER OF OHIO FOR THE OHIO TOWNSHIP ASSOCIATION RISK MANAGEMENT AUTHORITY (OTARMA) PROGRAM AND AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO SIGN ALL DOCUMENTS

Mr. Edwards presented for consideration and Mr. Foley moved for adoption of said resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Patrick – yea; Mr. Foley – yea. The resolution was therefore adopted the 1st day of August 2017.

There was discussion of slight changes to the policy regarding acceptable replacement values. Additional discussion centered on an optional increase in liability coverage. Mr. Foley explained that the coverage amounts were per claim as opposed to an annual cap. He also explained that the construction of the Fire House No. 2 will likely necessitate the coverage to increase by itself. It was agreed that the current coverage was adequate until the Fire House needed to be factored into the coverage.

CORRESPONDENCE:

- **Museum at the Friends Home:** invitation to Annual Meeting of the Membership
- **Corwin Tractor Show:** Thank you from the organizers for support
- **Mary L. Cook Library:** Thank you for the Fire and Road Departments' participation in the childrens' *Touch-a-Truck* program

WORK SESSION: None

EXECUTIVE SESSION: None

Being no further business, the Mr. Coffman motioned to adjourn at 8:04 pm. Mr. Foley seconded the motion. The motion passed with a unanimous vote.

President, Board of Trustees