

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD MAY 2, 2017**

Mr. Bradley Coffman called the meeting to order at 7:02 pm.

Roll call: Mr. Coffman – present; Mr. Foley- present; Mr. Patrick – present.

The following *staff* were also present: Administrator, Donald Edwards; Fire Chief, Paul Scherer, Roads Department Supervisor, Scott Camery and Zoning Inspector and Asst. Administrator, Erin Hartsock; and Fiscal Officer, Darrell Coffman.

The following *residents* were also present: George Cherryholmes, Mary Jane Walling, Brittany and Tammy Walford, Jim and Tanya Nix, Jerry Bradley, Wanda Bunnell, Mike Bunnell, Tom Duerr, Mike Mazzi, Cindy Newland and Mark Newland.

Mr. Coffman led those in attendance in the **pledge of allegiance to the flag**.

Mr. Foley motioned to **approve the Minutes of April 4th** meeting. Mr. Coffman seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Mr. Foley – yea.

Mr. Foley motioned to **approve the Minutes of April 18th** meeting. Mr. Patrick seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Patrick – yea.

Mr. Foley motioned to **approve the Minutes of April 27th** Special Meeting. Mr. Coffman seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Mr. Foley – yea, Mr. Patrick – yea.

CITIZENS' COMMENTS:

None

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery reported as follows:

The grading of the Corwin Rd. project was started, but with the recent rains, activity has been temporarily suspended until the ground is dried and better suited.

The sign count has been completed and the Grant application has been filled out and submitted. The total request was for \$42,000. We should receive award information from ODOT sometime in July.

Ditching and debris cleanup has been the primary focus since the rain storm on Saturday morning.

I was planning on starting the first round of mowing this week, however with the storm and the forecast it looks to be next week before the ground is dry enough.

A resident complaint provided by Mr. Coffman has been addressed.

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD MAY 2, 2017

Mr. Foley previously expressed concern about excessive construction traffic on Thomas Drive due to the new Windfield Estates subdivision. Selective Exclusion signage can be posted prohibiting trucks and limiting the weight of trucks using the low-volume, local road.

Mr. Edwards shared that he has been in contact with the developer regarding the concern.

Mr. Foley requested that the Township monitor the area.

Mr. Camery concluded by stating that the Road Department is currently at 100 % equipment availability.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

Monthly **activity reports** for April were previously distributed to the Trustees.

The Wayne Township Fire Department responded to:

72 EMS calls and

21 Fire Runs

93 total runs.

Current responses are down nine (9) from the same period in 2016.

WTFD's Annual Spring Fish Fry was held on April 22nd and 23rd. It had a fair turn out but raised less than the previous year. Chief Scherer attributed the performance primarily on weather.

On April 20th, working cooperatively with Waynesville Police Department, Wayne Township Fire Department held a **Drive Smart Program** for Wayne Local High School students.

The **Drivers' Skills Check-Offs** got postponed due to high water last weekend. He is currently working with Warren County Parks to reschedule.

He reported that the following **excess equipment** "Fire Boots" and "Pants, Jackets, Gloves and Suspender" sold on **Govdeals.com** for \$156 and \$124 respectively. All items are scheduled to be picked-up this weekend.

He concluded by sharing that he recently attended an **FDIC conference** with several classroom lectures. Cancer trends in fire fighters was the primary topic with staffing challenges from volunteer numbers dwindling, to recruitment and retention challenges and the overall lack of PT applicants.

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported on the following:

Six (6) permits were issued in April 2017 and one **(1) application to rezone** was received:

(5) Accessory Building permits issued to: 4486 Laura Marie Dr., Lee Winkler; 4195 Laura Marie Dr., Carol Roberts; 9846 Bellbrook Rd., Mark Crain; 4571 Isaac Ct., [Crystal Sullivan] and 9727 Elm Tree Rd., Tami Ashmore.

(1) Deck permit issued to: 9907 Old Stage Rd., WD Renovations.

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD MAY 2, 2017

(1) application to rezone received from Linda Hice for four (4) partial parcels fronting SR 73 just north of Old 73, totaling 26 acres, from R-1 and B-2 to exclusively B-3.

She went on to share that **replating of Lytle Trails Lot #27** is on hold awaiting legal input regarding the most appropriate procedural approach. She anticipates having all cleared up before the May 16th meeting.

She went on to discuss **4198 SR 42** and concerns she has heard from neighbors. The structure was destroyed in a February 1st fire. The structure has since stood unsecured and the property unmaintained. After some discussion, the Trustees instructed Ms. Hartsock and Chief Scherer to reach out to the property owners and share the concerns of the neighborhood and revisit the issue on June 6th if no improvement to the site has been made.

Ms. Hartsock concluded by sharing that all the **replacement windows** had been installed with the exception of the small rounded segments above the western facing window in the Hearing Room. These are scheduled to be installed after another order is received for windows still under warranty that have failed since the time the last order was placed.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

Mr. Edwards shared that he is still working on documents for closing on the AMB Enterprise property for **Fire House No. 2**. We also have a meeting scheduled for Thursday, May 11th at 1:30 with the architect, civil engineer, construction manager, MEP engineers, structural engineer and the chief. He hopes to have a cost estimate from the construction manager come out of this meeting.

Trebel LLC has sent a contract for Wayne Township to enter into a three (3) year agreement with Dynegy Energy Services (East), LLC; (DESE) to provide retail electric to the customers in the Wayne Township **aggregation program**.

There was a focus group of Waynesville area officials and leaders that met to discuss forming an annual or semi-annual **Prescription Drug Take-Back event**. The Committee is looking at coordinating this in the spring in conjunction with the National Prescription Drug Take Back Day and possibly along with Shred Day and Recycle Rally. Waynesville Pharmacy is looking at hosting a year round drop off box for prescription drugs.

There was a county wide kick off meeting last week on the **2020 Census Local Update of Census Addresses (LUCA)**. Formal letters will go out to all local officials in July and then formal training sessions will be held in the fall with official address verification and counts taking place in the spring of 2018.

Warren County has awarded the bid for the **Pence-Jones Road Bridge #238-0.14 rehabilitation project** to W E Smith Construction for approximately \$135,000.

Mr. Edwards concluded by stating that he will be attending the **2017 CareWorksComp mandatory Workers' Compensation and Safety Seminar** on Wednesday, May 3rd.

OLD BUSINESS: No updates

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
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Legislation:

RESOLUTION 2017-33 A RESOLUTION AMENDING THE EMPLOYEE DRIVING RULES AND REGULATIONS SECTION OF WAYNE TOWNSHIP'S POLICY AND PROCEDURE MANUAL

Mr. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 2nd day of May 2017.

RESOLUTION 2017-34 A RESOLUTION REJECTING 26 PART-PETITIONS FOR A TOWNSHIP ZONING RESOLUTION, AND DETERMINING THAT NO FURTHER ACTION IS REQUIRED TO BE TAKEN RELATING THERETO

Mr. Edwards presented for consideration and Mr. Patrick moved for adoption of said resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 2nd day of May 2017.

Other:

Mr. Brad Coffman stated that The Wayne Township Board of Trustees were named in a **civil action** filed by Danny Manley in the Warren County Court of Common Pleas (case no: 17CV089723). Mr. Coffman motioned to authorize the Warren County Prosecutor's Office to file a **motion to dismiss** case no: 17CV089723. The motion was seconded by Mr. Josh Patrick. The motion carried by unanimous vote.

CORRESPONDENCE:

- **Warren County Solid Waste Management District:** Notice of Public Hearing and Comment Period for WCSWMD Plan Update
- **Spectra Energy:** Public awareness mailing re: pipeline safety

WORK SESSION: None

EXECUTIVE SESSION: None

Being no further business, the Mr. Coffman motioned to adjourn at 7:44 p.m. Mr. Patrick seconded the motion. The motion passed with a unanimous vote.

President, Board of Trustees