

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING  
HELD FEBRUARY 21, 2017**

Mr. Pat Foley called the meeting to order at 7:02 pm.

Roll call: Mr. Coffman – absent; Mr. Foley- present; Mr. Patrick – present.

The following *staff* were also present: Administrator, Donald Edwards; Fire Chief, Paul Scherer; Roads Department Supervisor, Scott Camery; Zoning Inspector and Asst. Administrator, Erin Hartsock; and Fiscal Officer, Darrell Coffman.

The following *residents* were also present: George Cherryholmes, Gary and Joyce Breeze and David O’Banion.

Mr. Foley led those in attendance in the **pledge of allegiance to the flag**.

Mr. Patrick motioned to **approve the Minutes** of the previous meeting. Mr. Foley seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea, Mr. Foley – yea.

**CITIZEN’S COMMENTS:** None

**DEPARTMENT REPORTS:**

**ROAD DEPARTMENT:**

Road Department Supervisor, Scott Camery reported as follows:

We have gotten back to **tree trimming on Corwin Rd.**

The crew has begun its first round of **picking up limbs** from the Township roadways.

The crew anticipates its first round of **filling potholes** later this week.

Mr. Camery has communicated the Township’s **chip-seal needs** to Jamie Gross at the Warren County Engineer’s Office for inclusion in the County’s bid this year.

The department is still in the process of conducting **maintenance** on all Township Road Department equipment including rebuilding an asphalt roller

Mr. Camery concluded by stating that the Department has no equipment out of operation and is at **100% availability**.

**FIRE DEPARTMENT:**

Fire Chief, Paul Scherer reported as follows:

The department’s **2017 Drug License** has been approved and signed by Dr. Keifaber.

The **breathing air compressor** was recently serviced and tested without issue.

Chief Scherer stated that he would like to begin advertising for **part-time positions** to gauge the interest of qualified applicants.

Mr. Foley inquired if the positions were for internal or outside applicants.

Chief Scherer stated that positions were anticipated to be filled by both.

# MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD FEBRUARY 21, 2017

Josh Patrick stated that he approved of advertising the positions as long as the department was ready to make hires.

Chief Scherer went on to share that legislation was prepared amending the **interview SOP** for new members. Historically, all new hires once approved by the Trustees were also approved by the full membership. The full membership interview has not proved to be a very efficient method. New SOP would replace the roll of the membership with the Administrator. (see Legislation)

Chief Scherer went on to share that he has issued **removal letters** to two (2) members for lack of service.

He concluded by sharing the application and testing results for a James Butler, a potential **new member**. After discussion of his credentials and availability, Mr. Foley motioned to accept his application with Mr. Patrick seconding the motion. The motion passed by unanimous vote.

## ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported on the following:

Ms. Hartsock reminded the Trustees of two (2) upcoming hearings:

Zoning Code Revision hearing: March 7<sup>th</sup> at 8:00

Dance Studio PUD: March 21<sup>st</sup>

## ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

We now have an executed contractual agreement with The Schueler Group for the Construction Manager at Risk for the new Wayne Township **Fire Station No. 2 project**.

Gary Snyder of "ARC" has started the **programing portion of design** and he has met with the committee to show some very preliminary results in room sizes and configurations. Fire Department officers were able to tour Station 64 and see how programing was important to the size, flow and operation of a station.

There is a Public Hearing at the Village of Waynesville on Wednesday night to review our application for **rezoning** of the AMB Enterprise property from Multi Family AR-1 to EU Exceptional Use District for the new fire station.

The Board of Warren County Commissioners passed Resolution 17-0157 Declaring **Portions of Certain Highway Right-of-way Easement for Middletown Road** (Township Road 30) in Wayne Township, Warren County, Ohio to be **Vacated**. This Resolution was passed on January 31, 2017. We have a Resolution tonight to pass ordering the vacation of these portions of highway right-of-way easements for Middletown Road.

The County Engineer will be working on their Bridge Replacement program around the first of March and I have confirmed with them the Board's desire to see that the **Cedar Hill Road Bridge replaced** and not removed. This project will probably be scheduled 2-3 years out in the County's program.

**HB 26**, as amended, would give counties the authority to levy an additional \$5.00 motor vehicle license fee. There was hope the amendment would include an additional opportunity for local municipalities and townships to also have authority to levy an additional \$5.00.

Office of Budget and Management released more details about Governor Kasich's proposal to alter how a portion of the **Local Government Fund** is distributed. This is not a direct cut in funding but a shift in the

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING  
HELD FEBRUARY 21, 2017**

statutory formula for distribution that did not pass in the last legislative session. Mr. Edwards provided a spread sheet that shows the effects of all townships in Warren County and the highest and lowest townships based on their (CY 2011-2015 average annual per capita property tax base). This new formula is “capacity” driven.

Mr. Edwards reminded the Trustees of the **Warren County Engineer’s meeting** coming up on March 9<sup>th</sup> @ 6:00 pm.

**OLD BUSINESS:**

**Lytle Rd. lot:**

Ms. Hartsock shared that replating was underway.

**Fee Schedule:**

Ms. Hartsock shared that she would have the new schedule available for input by March 7<sup>th</sup>.

**NEW BUSINESS:**

**Questions or Concerns Regarding the Bills:** None

**Legislation:**

**RESOLUTION 2017-23 A RESOLUTION APPROVING AMENDMENTS TO THE WAYNE TOWNSHIP FIRE DEPARTMENT’S SOP FOR NEW HIRES**

Mr. Edwards presented for consideration and Mr. Patrick moved for adoption of said resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – absent; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 21<sup>st</sup> day of February 2017.

**RESOLUTION 2017-24 A RESOLUTION ORDERING VACATION OF PORTIONS OF CERTAIN HIGHWAY RIGHT-OF-WAY EASEMENT FOR MIDDLETOWN ROAD (TOWNSHIP ROAD 30)**

Mr. Edwards presented for consideration and Mr. Foley moved for adoption of said resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – absent; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 21<sup>st</sup> day of February 2017.

**CORRESPONDENCE:** None

**WORK SESSION:** Fire Station No. 2: Discussion regarding the preliminary drawings and project timelines.

**EXECUTIVE SESSION:** None

Being no further business, the Mr. Foley motioned to adjourn at 8:20 p.m. Mr. Patrick seconded the motion. The motion passed with a unanimous vote.

\_\_\_\_\_  
Vice President, Board of Trustees

\_\_\_\_\_  
Fiscal Officer