

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD OCTOBER 4, 2016**

Mr. Coffman called the meeting to order at 7:00 pm.

Roll call: Mr. Coffman – present; Mr. Patrick – present; Mr. Foley–present.

The following *staff* were also present: Administrator, Donald Edwards; Fire Chief, Paul Scherer; Roads Department Supervisor, Scott Camery; and Zoning Inspector and Asst. to the Administrator, Erin Hartsock; and Fiscal Officer, Darrell Coffman.

The following *residents* were present: George Cherryholmes and Andrew Jacobs.

The following guests were present: Judges Gary Loxley and Robert Fischer.

Mr. Coffman welcomed those in attendance.

Mr. Coffman led those in attendance in the **pledge of allegiance to the flag**.

Mr. Patrick motioned to **approve the Minutes** of the September 20th regular public meeting. Mr. Foley seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Mr. Foley – yea, Mr. Patrick – yea.

Mr. Coffman invited Judges Loxley and Fischer to speak. Judges Loxley and Fisher spoke regarding the current case load of the Common Pleas Court. Currently, the Court sees approximately 7000 cases per year (1000 criminal, 1000 civil and the remainder traffic cases). Court fees have recently risen due to computerization expenses. The costs of which are paid for predominantly by users rather than the citizenry at-large.

The high volume of cases has also led to the County jails being overcrowded which impedes the Courts ability to deliver swift sentences. As a result, alternative sentences and procedures have been explored. Recently, the Court has begun weekend on-call arraignments for domestic violence cases and violations of temporary custody agreements. They have also added specialized dockets aimed at re-integration of defendants including a Success Docket for mental health cases and a Veteran’s Docket were the Court links individuals with existing community services already in place for support and assistance.

Having no further information to share, Mr. Coffman thanked Judges Loxley and Fischer for their time.

CITIZEN’S COMMENTS:

None.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

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Road Department Supervisor, Scott Camery reported as follows:

This week is extremely busy preparing for the Sauerkraut festival with blowing intersections, leaf patrol and such.

Wedging is completed despite challenging weather.

The ditch project on Waynesville Rd. from Red Oak has been completed.

Mr. Camery shared the proposed roads in need of **striping this year**. The Trustees agreed with his assessments.

Mr. Camery also shared the proposed **list of roads to chip seal in 2017**. The Trustees accepted the list with the exception of Old State Route 73 as Mr. Foley directed staff to evaluate the feasibility of traditionally paving this area after the bids come in for 2017 while weighing such against potential heavy vehicle traffic for Old State Route 73 in 2017.

Mr. Camery is working on procuring needed equipment to be submitted for the **M.O.R.E. grant**. Items to date include lights, vests, cones and safety tape.

Regarding the **Beet-Heet** conversions, the Henderson build of the F-550 is underway. Mr. Camery is planning on following up on the progress after the Sauerkraut activity has abated. The Beet-Heet is scheduled to be delivered next week.

Mr. Camery added that he had been receiving phone calls about roads in the north-western portions of the Township as well as Kenrick Rd. that were recently **chip-sealed by Warren County**. The roads will be swept of loose stones this week.

A list of excess equipment was shared with the Trustees and proposed to be auctioned on GovDeals.com.

As of the writing of this report we are at **100% equipment availability**.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

For the month of **September**, the Wayne Township Fire Department responded to: **82 EMS calls and 12 Fires** for ninety-nine (94) total runs. Year-to-date responses are up by forty-four (44) from 2015. The activity and Mutual Aid reports for September were previously distributed.

Discussion was had regarding a trending increase in the number of EMS calls and the impact of Mutual Aid.

Chief Scherer shared that he submitted Washington Township's third (3rd) quarter Contract bill with the Fiscal Officer. .

He went on to share that all **radios will be reprogrammed** to add Montgomery and Butler County's MARCS this Thursday.

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The **Rescue** has been experiencing problems with **emergency lights**: the strobe pack is out and the side flashers are beginning to fail. A quote to replace all lights with new LED units was shared for \$1223.60. Mr. Foley motioned to approve the purchase. Mr. Patrick seconded the motion. It carried unanimously.

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported on the following:

Six (6) **permits** were **issued** for the month of **September**:

- 1 Swimming Pool to Knickerbocker Pools, 9471 Cold Springs Ln.
- 1 Ag. Exempt Hay barn to Eugene Jestice, 8166 Township Line Rd.
- 1 Recreational Bldg. to KRF Holdings, 7392 SR 73
- 2 Residential Accessory Bldgs to: Erin Matre 8231 Cierra Way and Michael Amato, 5824 Spartan Hill
- 1 deck to Michael Exterior Design, 5439 Chenoweth Rd.

Regarding the **Zoning Code revision**, the next CAC is scheduled for October 19, 2016 after Sauerkraut Festival. There are three (3) remaining meetings on the schedule.

Ms. Hartsock is meeting with legal counsel next week to discuss legal comments on provisions previously submitted.

She went on to share that a **replat** application was to combine 2 lots in **Sunshine Acres** (PID: 5092000281, 3.627 AC; PID 5092000282, 3.558 AC). Ms. Hartsock recommended to support the application as the subdivision is over 60 years old and has had an ongoing agricultural presence and is surrounded by larger acreage properties. Of 36 properties on Haines, one-third are over 5 acres and nearly 20% are in the C.A.U.V. tax program.

The Trustees agreed with Ms. Hartsock's assessments and expressed unanimous support for the replatting.

Ms. Hartsock went on to report on **violations**. *8925 Wilson Rd.*, a long-time nuisance property has shown considerable improvement. The unmaintained, above ground swimming pool has been removed as well as the junk vehicles.

New violations are being addressed. *9822 Sandy Run Dr.*, the homeowners erected a carport improperly located without a permit in front yard. And *8448 Compton Rd.*, a complaint was received regarding an accumulation of junk vehicles. Further investigation revealed at least 3 vehicles that appear to be inoperable in plain view. Notice were sent to owner(s).

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

Regarding the **Fire Station No. 2**, The Waynesville Village Council held a Public Hearing for the rezoning of the property under contract, to (EU) Exceptional Use District on Monday, October 3rd at 7:30 PM. There was no opposition and the rezoning was passed unanimously by Council.

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The Township is preparing to close on the parcel of ground just after the 30 day referendum period expires.

The submittals for RFQ's for **Design Services** for the Wayne Township Fire Station No. 2 project were received and scored by the Selection Committee. We have short-listed the firms to five (5) and have scheduled interviews for Tuesday, October 11th. At that time, we will have our final ranking of the top three (3).

The **Construction Manager at-Risk** (CMR) has been advertised with submittal for RFQs due by 4:00 PM, November 1.

The second round of **letters for Community Aggregation of Electric and Natural Gas** for the ballot initiative have gone out to the residents of the unincorporated area of Wayne Township with notice given for the Public Meeting set for October 12th at 6:30 PM, at the Administration Building. The office has received several inquiries about the program and the letters.

Mr. Edwards has filed a request for a waiver from the requirements of **Phase II of the Clean Water Act** to Mr. Harry Kallipolitis, Director of the Division of Surface Water, 401WQC/Storm Section in Columbus with no answer received to date.

Mr. Edwards concluded with reminders of the following for those present: 47th Annual Sauerkraut Festival this Saturday and Sunday (October 8th and 9th); Trebel LLC: Aggregation meeting October 12, 6:00 PM; deadline to register to vote in the November 8th election is October 12th.

OLD BUSINESS:

Mr. Darrell Coffman shared that a draft version of Wayne Township's **Ohio Check Book** webpage has been shared with him. He is still reviewing it. Once his review is complete, he will share it with the Trustees for further comment prior to going "live".

Ms. Hartsock shared that **warranty details for failing double paned windows** has been requested, but no information has been received to date.

Regarding other **Facility Improvement initiatives**, the Mr. Edwards commented that fire code compliance issues have been addressed in the basement by Roads Department. No decision was made. Status reports were requested regarding other improvements including: fire code compliance, mag locks, roof repairs and HVAC needs.

Mr. Brad Coffman reported that he attended a **Miami Cemetery Board** meeting. He asked the group to share their needs with him. He anticipates hearing back from them in the coming weeks.

NEW BUSINESS:

QUESTIONS OR CONCERNS REGARDING THE BILLS: None.

LEGISLATION:

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RESOLUTION 2016-34– A RESOLUTION APPROVING A CONTRACTUAL AGREEMENT WITH WASHINGTON TOWNSHIP, WARREN COUNTY, FOR FIRE AND EMERGENCY MEDICAL SERVICES TO A PORTION OF THEIR TOWNSHIP

Mr. Edwards presented for consideration and Mr. Foley moved for adoption of said resolution.

Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Patrick – yea, Mr. Foley – yea. The resolution was therefore adopted the 4th day of October 2016.

RESOLUTION 2016-35–A RESOLUTION APPROVING THE WARREN COUNTY COMMISSIONERS LOCAL GOVERNMENT FUNDS REALLOCATION WITH WARREN COUNTY PARK BOARD BEGINNING IN CALENDAR YEAR 2017

Mr. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution.

Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Patrick – yea, Mr. Foley – yea. The resolution was therefore adopted the 4th day of October 2016.

RESOLUTION 2016-36–A RESOLUTION NOTIFICATION OF INTENT TO CONDUCT AN INTERNET AUCTION FOR THE SALE OF UNNEEDED, OBSOLETE OR UNFIT PERSONAL PROPERTY OF WAYNE TOWNSHIP FOR THE CALENDAR YEAR 2016

Mr. Edwards presented for consideration and Mr. Patrick moved for adoption of said resolution.

A reserve of \$5500 was a set for the 1999 GMC 3500 HD Dump Truck; with bidding to start at \$2500.

Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Patrick – yea, Mr. Foley – yea. The resolution was therefore adopted the 4th day of October 2016.

OTHER:

Chief Scherer shared information regarding **two (2) new applicants for the Fire Department:** *David Amyx and Bridget Oesterlin.*

After a brief discussion of their backgrounds, availability and qualifications, Mr. Coffman motioned to approve both applicants.

Mr. Patrick seconded the motion. Motion carried by unanimous vote.

The Trustees inquired if the Department was losing any current members. Chief Scherer reported that membership was holding steady.

CORRESPONDENCE:

Enterprise Products Pipeline Co: Notice of mandatory Natural Resource Survey of ATEX Segment 3 Pipeline Right of Way

OTARMA: Call for nominations to OTARMA Board of Directors election.

OEPA: Notice of sludge application to farmland between Ferry and Lytle-Ferry Rds.

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WORK SESSION: None

EXECUTIVE SESSION:

Pursuant to O.R.C. 121.22 (G)(2) Mr. Foley motioned to enter executive session at 8:34 PM to consider the purchase or sale of public property calling the Trustees, Mr. Edwards and Chief Scherer to be present. The motion was seconded by Mr. Coffman. Motion carried unanimously.

The Board came out of Executive Session at 8:51pm with a motion from Mr. Foley and seconded by Mr. Coffman. The motion passed by unanimous vote. No action taken. Chief Scherer was excused.

Pursuant to O.R.C. 121.22 (G)(1) Mr. Foley motioned to enter executive session at 8:52 PM to consider personnel matters. The motion was seconded by Mr. Coffman. Motion carried unanimously.

The Board came out of Executive Session at 9:30 pm with a motion from Mr. Foley and seconded by Mr. Coffman. The motion passed by unanimous vote. No action taken.

Being no further business, Mr. Patrick motioned to **adjourn the meeting** at 9:31 pm. The motion was seconded by Mr. Foley. The motion passed by unanimous vote.

President, Board of Trustees