

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD JULY 18, 2016

Mr. Bradley Coffman called the meeting to order at 7:00 pm.

Roll call: Mr. Coffman – present; Mr. Patrick – present; Mr. Foley–present.

The following *staff* were also present: Administrator, Donald Edwards; Fire Chief, Paul Scherer; Roads Department Supervisor, Scott Camery; and Zoning Inspector and Asst. to the Administrator, Erin Hartsock.

The following *residents* were also present: George Cherryholmes and Andrew Jacobs.

Board President, Bradley Coffman welcomed those in attendance.

Mr. Coffman led those in attendance in the pledge of allegiance to the flag.

Mr. Patrick motioned to **approve the Minutes** of the July 5th regular public meeting. Mr. Coffman seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Mr. Patrick – yea, Mr. Foley – yea

CITIZEN'S COMMENTS:

None

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery reported as follows:

The Department had to re-build/fabricate new **tailgate hinge corners** for the tandem dump truck, age and salt had taken their toll on them.

O'Neill/Corwin Rd. corner project is back under way. The County Highway Department assisted us with the hauling of dirt. However, due to an enormous tree coming down and destroying a large section of guard rail, manpower was diverted and we did not get as much fill hauled in as I had anticipated. Work will continue this week.

Mr. Camery provided the Trustees with a conservative tornado clean-up **cost analysis** report.

The walk-through for **Phase 4 of Sandy Run Estates** went well. A punch list has been compiled and sent to all concerned parties.

Mr. Foley: How many lots are vacant?

Mr. Camery and Ms. Hartsock responded that they estimated approx. 40-45.

Mr. Foley: how many more road miles will this phase add to the Road Department's log?

Mr. Camery: approximately 6/10th of a mile.

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD JULY 18, 2016

Mr. Camery went on to state that he has nearly completed the **pad** for the liquid storage tanks.

Rain and heat have jump started the growth of grass and weeds. The **3rd round of mowing** will commence in the near future.

Mr. Camery concluded by stating that he had crew members leaving for vacation this week and one out for a short while due to health and the Department is at **100% Equipment Availability**.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

No report

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported on the following:

The **CAC** will meet again on Wednesday to discuss landscaping and screening as well as parking provisions.

A revised draft of Article I reflecting legal counsel's comments has become a priority for RPC. The finalized language should be available by the 8/16 Trustees meeting.

Article II is nearly hashed out at the CAC level and is being prepared for legal comments as well.

Regarding Violations/Nuisance complaints, 3076 Lytle Rd. - aka "Lytle Hall" legal counsel is still discussing options; 8584 Lytle-Ferry: significant clean-up has been done to the property, she is closing the case; 4966 SR 42: all items in front yard are being moved inside or behind the buildings.

Mr. Patrick inquired about zoning enforcement and how it pertains to construction equipment and vehicles in back yards.

Ms. Hartsock responded that she did not interpret the language in the zoning code as prohibitive of keeping privately owned construction equipment parked to the side or rear yard and junk vehicles were prohibited from being stored in a manner that is not screened from view from off site.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

The June 23rd **F-1 tornado Road Department clean-up** cost have been calculated at \$6,100 and the report is in your packet.

Regarding facilities improvement initiatives: Floor-jacking was completed on Wednesday and Thursday of last week. We have enough tile in the basement to make repairs on the floor. We will be looking for a tiler.

We ordered parts for the **drinking fountain** and Erin was able to make all necessary repairs.

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD JULY 18, 2016

After multiple meetings with the Village, RPC and Prosecutor's office the Township has settled on a process on how to properly address the re-zoning issue with our construction site for the **new fire station**. Mr. Edwards has filed a Zoning application with the Village of Waynesville to rezone a lot from (AR-1) Multifamily to (EU) Exceptional Use. A Public Hearing is being scheduled with the Village's Planning Commission.

The Firm of Bricker & Eckler will be engaged this week to start the RFQ process for A/E services selection.

The Chenoweth Road, "**Windfield Estates**" subdivision Concept Plan is rescheduled for the July agenda for RPC as originally submitted. We are encouraging a larger right-of-way on lot number 8 to give more flexibility for a road location on future development. Lot# 41 of Haines Meadows subdivision will not be replatted, but the ditch line will be moved and a larger than 70 foot right-of-way will exist along the west side of Lot# 41.

The community **aggregation** of Electric and Natural gas ballot initiative is now being considered by both villages in Wayne Township. They will be placing it on the ballot individually. Mr. Edwards stated that the timing will be tight for both municipalities as all materials for ballot initiatives must be finalized and submitted to the Board of Elections by August 10th.

Mr. Edwards concluded by sharing that he has received several **compliments** on the O'Neill and Corwin Road project and a compliment to the good job of mowing the Road Department is doing.

OLD BUSINESS:

Facilities improvement: Ms. Hartsock stated that the **front walk repairs** are final with work final on Sunday, July 17.

Open Checkbook: The Fiscal Officer is actively arranging a meeting with Lauren Bowen of the State Treasurer's Office.

Community Movie Nights in the Park: Mr. Coffman stated that he had looked into pricing equipment for community movie nights in the park. He has been working with ALS Play Zone looking at pricing for various equipment needed for an approximate cost of \$600.

Mr. Edwards was asked to look into fees associated with showing copyrighted films.

Mr. Coffman motioned to approve a \$600 cost to rent equipment from A&S for the purposes of supporting community movie nights. Mr. Patrick seconded the motion. The motion carried by unanimous vote.

Mr. Foley commented that the motion was acceptable, however a lot more planning and work needed to be done first.

NEW BUSINESS:

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD JULY 18, 2016**

Windows 10: Ms. Hartsock stated that the free Windows 10 upgrade offer will expire on 7/29/2016. Chief Scherer should check with the County and any other relevant systems/programs to check for compatibility. Mr. Coffman should check with the State to ensure no conflicts with UAN. Then proceed with the upgrade to keep our systems up-to-date.

Seamless Docs: Ms. Hartsock shared info regarding a proposal from Seamless Docs, a government-centric computer platform that specializes in fillable electronic forms. The Trustees requested that she provide more details. The Trustees will discuss the proposal again at the next meeting on August 2nd.

Spotlight Warren County: Beth Callahan, is working with Warren County Community Services to reinstate a County-wide community newsletter. She submitted a proposal for Wayne Township for a "Sponsortorial" a hybrid sponsor of the publication with the ability to insert an editorial.

The Trustees discussed the scope and scale of the publication and felt that it was not the right moment for the Township to participate.

QUESTIONS OR CONCERNS REGARDING THE BILLS: None.

LEGISLATION:

RESOLUTION 2016-23- A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO EFFECT A GOVERNMENTAL ELECTRICITY AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4928.20 OHIO REVISED CODE AND DIRECTING THE WARREN COUNTY BOARD OF ELECTIONS TO SUBMIT A BALLOT QUESTION TO THE ELECTORS.

Mr. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution.

Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Patrick – yea; Mr. Foley – yea. The resolution was therefore adopted the 18th day of July 2016.

RESOLUTION 2016-24- A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO EFFECT A GOVERNMENTAL NATURAL GAS AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4929.26 OHIO REVISED CODE AND DIRECTING THE WARREN COUNTY BOARD OF ELECTIONS TO SUBMIT A BALLOT QUESTION TO THE ELECTORS.

Mr. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution.

Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Patrick – yea; Mr. Foley – yea. The resolution was therefore adopted the 18th day of July 2016.

CORRESPONDENCE:

Michael Bunner, Warren County Emergency Services: **Notice of a possible large controlled release of Tallgrass Pipeline**

Cole Lee, Enterprise Products: **Notice of planned maintenance on Enterprise Pipeline right-of-ways.**

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD JULY 18, 2016**

WORK SESSION:

Mr. Edwards discussed a list of committee members and alternates for the **Architectural and Engineering Committee** for the Fire station project.

It was discussed that there should be approximately five (5) regular members on the committee. It was unanimously agreed that the Fiscal Officer should be on the committee in addition to Mr. Edwards, Mr. Foley, Chief Scherer and Adam Nice (Prosecutor's Office).

EXECUTIVE SESSION: None

ADJOURNMENT:

Being no further business, Mr. Coffman motioned to **adjourn the meeting** at 8:31 pm. The motion was seconded by Mr. Patrick. The motion passed by unanimous vote.

President, Board of Trustees

Fiscal Officer