

# MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD JULY 5, 2016

Mr. Bradley Coffman called the meeting to order at 7:00 pm.

Roll call: Mr. Coffman – present; Mr. Patrick – present; Mr. Foley–absent.

The following *staff* were also present: Administrator, Donald Edwards; Fire Chief, Paul Scherer; Roads Department Supervisor, Scott Camery; and Zoning Inspector and Asst. to the Administrator, Erin Hartsock.

The following *residents* were also present: George Cherryholmes, Gary Breeze and Andrew Jacobs.

Board President, Bradley Coffman welcomed those in attendance.

Mr. Coffman led those in attendance in the pledge of allegiance to the flag.

Mr. Patrick motioned to **approve the Minutes** of the June 21<sup>st</sup> regular public meeting. Mr. Coffman seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Mr. Patrick – yea.

## **CITIZEN’S COMMENTS:**

**Andrew Jacobs** extended a “Thank you” to the Roads Department for doing a great job clearing roads after the storm on July 23rd.

**Mr. Patrick** took a moment to recognize the nomination of Roads Supervisor, Scott Camery as a People’s Bank Hometown Hero along with several others.

## **DEPARTMENT REPORTS:**

### **ROAD DEPARTMENT:**

Road Department Supervisor, Scott Camery reported as follows:

Work on the O’Neill Rd. has stalled due to storm clean-up efforts and mowing. Work on **O’Neill Rd.** is anticipated to restart this week.

**Storage tanks** for “Beet Heet” are ordered.

Components for the two single axle **retro-refits** have been delivered. The County has several retro-fits to perform on their fleet as well. Once their crews have a chance to go through a few, the Township’s crews will look to them for guidance.

The **second round of mowing** was completed today with the exception of trimming and bushwhacking.

He will be attending a meeting tomorrow morning for the walk through inspection at Sandy Run Country Estates, Phase 4 (final).

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Mr. Taylor has been working at the administration building on some **maintenance issues**. Storm clean-up is 99% complete and will probably be assisting the County with their clean-up efforts in our area as well.

A report outlining the Township's **cost and expense for the storm clean-up** will be forthcoming. He should have final figures once all debris has been cleaned up across the Township.

Mr. Camery concluded by stating that the Roads Department is at **100% equipment availability**.

**Mr. Patrick** stated that he had been approached by a resident concerned about wet grass on roadways after mowing. Mr. Camery stated that it is unavoidable, especially when raining but it quickly dries up and blows off.

### **FIRE DEPARTMENT:**

Fire Chief, Paul Scherer reported as follows:

Monthly **activity reports** for June, as well as a breakout report of activity on June 23<sup>rd</sup>, were previously distributed to the Trustees. The Wayne Township Fire Department responded to: 79 EMS calls and 40 Fires for 119 total runs. Year-to-date responses are up by thirty-seven (37) from 2015 with a large number of runs resulting from the June 23<sup>rd</sup> storm.

**Washington Township's second quarter bill** has been turned in to the Fiscal Officer.

The 2009 PL Custom Squad has been repaired and is back in service. However, now the **2008 PL Squad** is having the same issues with the battery conditioner. The parts have been ordered to make the repair.

The Fire Department received \$5,500 from the **State of Ohio EMS grant**, which will tentatively be used to purchase another LUCAS 2 CPR device,

Chief Scherer concluded by sharing pricing for **new boots**. Several pairs were found to be leaking and failing during the storm activity on the 23<sup>rd</sup>.

**Mr. Coffman** made a **motion to purchase nine (9) new pairs of boots as provided by Chief Scherer**. Mr. Patrick seconded the motion. Motion passed by unanimous vote.

**Mr. Coffman** commended Chief Scherer on the department's participation in the Independence Day Parade. All vehicles looked great and were well displayed for the community.

### **ZONING DEPARTMENT:**

Zoning Inspector, Erin Hartsock reported on the following:

Six (6) **permits** were issued for the month of June:

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- One (1) residential accessory building  
Virgil Reinsmith, 10460 New Burlington Rd.
- One (1) remodel  
Kellie Blanton, 9799 Old Stage Rd.
- One (1) single family dwelling  
Kellie Blanton, 9799 Old Stage Rd.
- One (1) agriculturally exempt barn  
Steve Morris, 5356 O'Neall Rd.
- One (1) deck/porch  
Tim Hines, 9929 Old Stage Rd.
- One (1) double sided billboard  
Justin Powell, 3119 E. State Route 73

Fact finding for the **CAC** efforts, Ms. Hartsock, along with Mr. Edwards and Mr. Moore of RPC, met with the EPA on the 29th to discuss well-headprotection and aquifer recharge zones. They are currently awaiting feedback from legal counsel and local contacts provided by EPA.

The preliminary subdivision plan submission for **Windfield Estates aka Chenoweth Road Subdivision** had been tabled pending additional land/lots.

Ms. Hartsock discussed recent opinions of legal counsel regarding **3076 Lytle Rd.-** aka "Lytle Hall".

Mr. Coffman and Mr. Patrick were in agreement that Ms. Hartsock should proceed discussing legal avenues to mitigate the impact of the property on the surrounding neighborhood.

**ADMINISTRATOR REPORT:**

Administrator, Donald Edwards reported the following:

On June 23<sup>rd</sup> at about 3:15 am, Wayne Township had a **confirmed F-1 tornado** that went through Wayne Township from west to east following a line between Lower Springboro Rd. and State Rt. 73 moving across the township just south of Waynesville and south of St. Rt. 73.

We had several barns torn-up, a house fire and multiple trees, wires and poles down with the following roads closed by power lines down or trees across the road: Township Line, Lower Springboro, St. Rt. 73, U.S. Rt. 42, Wilkerson Lane, Corwin Road, S. Cincinnati Road, Pekin Road, Fairfield and Morris, O'Neall Road, Elbon, Gard and Clarksville Road.

It took all day for our crews to get most of the roads reopened. A couple of roads were closed longer. We spent several days cleaning up road right of ways and then picked up limbs for those residents that were in the path of the storm after they hauled them to the edge of the road.

Mr. Edwards wanted to report his observations as he watched this storm as reported by WHIO Doppler Radar. The National Weather Service issued a tornado warning just about the time it was at Township Line Road. There was a tornado box issued about 2:40 am for the Gratis area and east to about Miamisburg that was set to expire at 3:00 am. The NWS cancelled that warning at 2:56 and did

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not extend the box into Warren County until it touched down or was spotted on radar at about the Lytle-Five Points area.

I would also like to report that all of our emergency operations went as well as can be expected. The Fire Department had to call in multiple agencies to cover the 30+ separate events. The Road Department was able to handle most of their issues with the assistance of the Engineer's operations and the mutual aid fire departments.

Regarding **facility improvement initiatives**, quotes for smoke detectors and Mag-Lock door holds from other vendors are expected soon.

Terry Taylor has compiled a list of parts and material he needs to complete code compliance issues in the administration building. He has started on some of these projects.

Staff have compiled a spreadsheet on building repairs and classified them by priority level. This document is not complete but should serve as a guide to keep track of our progress.

Currently, he is awaiting confirmation of the floor jacking start date with T. J. Luckey.

Regarding **Road Department projects**, "Beet Heet", tanks, pump and materials have been ordered. Truck equipment has been arriving and the retrofit should take place within the next 60 days.

Regarding the **Fire Station project**, the Mr. Edwards and the Village Manager are working with RPC staff Stan Williams and Daniel Geroni on how to properly address the re-zoning issue with our construction site. We should be meeting again this week to address this project.

Bricker and Eckler has submitted a proposal for their services as Wayne Township's legal counsel for the Fire Station Project.

The Chenoweth Road, "**Windfield Estates**" subdivision Concept Plan has recently been rescheduled for July RPC agenda. The plan will probably be the same as initially submitted in May.

The community Aggregation of Electric and Natural gas ballot initiative is now being considered by both villages in Wayne Township.

July 2<sup>nd</sup> was a great day for the **Independence Day activities**. The weather was mild and there was a great turn out for our Independence Day Parade, Concert and Fireworks. Mr. Edwards extended a "Thanks" to all those that were part of each event.

He concluded by stating that on Friday, August 5<sup>th</sup> there will be a **Movie in the Park** again this year. This year's movie is "Kung Fu Panda 3". Free admission, free popcorn, and free cotton candy for all at Bicentennial Park at 8:45 pm.

Mr. Coffman stated that he was a supporter of the movie nights in the park. He wished to look into acquiring the materials needed to allow the Township to host such a night. Mr. Edwards stated he would provide him the contact for the organizer at Heritage Baptist Church. Ms. Hartsock offered her assistance as well.

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**OLD BUSINESS:**

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**FRONT WALK REPAIR:**

Ms. Hartsock shared that work would be done on the front walk on July 16<sup>th</sup> and 17<sup>th</sup>. Work will be done over the weekend so as to have a minimal impact on regular operations.

**NEW BUSINESS:**

**QUESTIONS OR CONCERNS REGARDING THE BILLS:** None.

**LEGISLATION:**

**RESOLUTION 2016-21- A RESOLUTION APPROVING THE FIRM OF "BRICKLER & ECKLER, LLP." TO SERVE AS LEGAL COUNSEL TO ASSIST WITH THE WAYNE TOWNSHIP FIRE STATION PROJECT**

Mr. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution.

Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows Mr. Coffman – yea; Mr. Patrick – yea. The resolution was therefore adopted the 5<sup>th</sup> day of July 2016.

**RESOLUTION 2016-22- A RESOLUTION APPROVING THE BUDGET OF WAYNE TOWNSHIP, WARREN COUNTY, OHIO AS ESTIMATED FOR YEAR 2017**

Mr. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution.

Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows Mr. Coffman – yea; Mr. Patrick – yea. The resolution was therefore adopted the 5<sup>th</sup> day of July 2016.

There was discussion regarding anticipated expenses and the health of the various funds.

**CORRESPONDENCE:** None

**WORK SESSION:** None

**EXECUTIVE SESSION:** None

Being no further business, Mr. Coffman motioned to **adjourn the meeting** at 8:35 pm. The motion was seconded by Mr. Patrick. The motion passed by unanimous vote.

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President, Board of Trustees

Fiscal Officer