

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD May 17, 2016

Mr. Bradley Coffman called the meeting to order at 7:00 pm.

Roll call: Mr. Coffman – present; Mr. Foley- present; Mr. Patrick – present.

The following *staff* were also present: Administrator, Donald Edwards; Fire Chief, Paul Scherer, Roads Department Supervisor, Scott Camery and Zoning Inspector and Asst. to the Administrator, Erin Hartsock; and Fiscal Officer, Darrell Coffman.

The following *residents* were also present: George Cherryholmes, Gary Breeze and Ray Lamb.

Guests present: Joe Garrett, Trebel, LLC.

Board President, Bradley Coffman welcomed those in attendance.

Mr. Coffman led those in attendance in the pledge of allegiance to the flag.

Mr. Patrick motioned to **approve the Minutes** of the previous meeting. Mr. Coffman seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Mr. Patrick – yea, Mr. Foley abstained due to his absence at the May 3rd meeting.

Mr. Patrick welcomed Mr. Garrett and asked him to proceed with his **presentation regarding energy aggregation**. Mr. Garrett briefly discussed the function of community aggregation of energy purchasing as a cost saving measure to consumers by negotiating lower rates for gas and electricity as a community through competitive bidding of deregulated energy production rates. Mr. Garrett also discussed his company's role in community education ahead of a ballot initiative if approved by the Wayne Township Trustees as well as other communities Trebel, LLC. is involved with.

CITIZEN'S COMMENTS:

Mr. Ray Lamb thanked the Trustees for their continued support of the Corwin Tractor Show to be held on Saturday, June 4th at Clint Fultz Park in Corwin.

Mr. Gary Breeze commented that street signage at Red Oak and Waynesville Roads was confusing and misleading regarding where Red Oak Rd. ended and Waynesville Rd. began.

Ms. Beth Callahan shared a new newsletter initiative of Warren County Community Services to be distributed to every mailbox in Warren County. She shared a few details of the initiative and requested that the Board of Trustees consider participating in the effort by buying a full page for Wayne Township news for \$1,000.

DEPARTMENT REPORTS:

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD May 17, 2016

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery reported as follows:

Mowing is currently underway. The south end of the Township is done with the exception of some trimming. The north end is currently in progress.

Ditching is caught up for the moment.

The **Pekin Rd. basket project is complete.**

Mr. Camery recently addressed **drainage issue** along east side of Ellis-Lincoln Rd. and assisted Warren County Parks with some drainage problems at Clint Fultz Park in Corwin.

The **Recycle Rally** went well. Mr. Camery differed to Mr. Edwards and Ms. Hartsock for a more detailed account of the event.

Mr. Camery concluded by stating that there are several large ditch **projects on the horizon**, along with asphalt patching and wedging namely on Hacker Farm Ln. and Cierra Way. And currently, the Department is at 100% equipment availability.

FIRE DEPARTMENT:

Fire Department Chief, Paul Scherer reported as follows:

An **Officers' Exam** for two (2) members will be held on May 18th.

He stated that a copy of an **invoice for Restitution of the Wayne Local School's Bomb Threat** had been emailed to the Trustees as well as Judge Kirby.

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported on the following:

The **CAC** is scheduled to meet again tomorrow on May 18th. On the agenda is the finalization of discussions of **Agricultural uses in platted subdivisions** and the begin discussions of adaptive reuse of historic structures and accessory use standards.

At the May 4th CAC meeting, several individuals from the community attended to advocate for greater freedom to practice animal husbandry and/or raise chickens on their own property for private use, with particular emphasis on 4-H projects.

After looking at several other communities and their approach to the growing trend, the CAC is recommending changes to agricultural restrictions in platted subdivisions (full draft language provided). Ms. Hartsock briefly summarized the recommendations as follows: animal husbandry be permitted IF: the use does not create a nuisance or disturb the peace, enclosures and/or structures be held to a 25' setback for bird units and 50' for animal units, 1 unit per fenced acre, and a maximum of .5 unit (bird only)/ fenced .5 acre minimum on lots 1-3 ac. provided no rooster. Agricultural animal husbandry will remain prohibited on platted lots under one (1) ac.

There was a brief discussion of the components of an animal and/or bird unit. Ms. Hartsock stated that the measurements were taken from the Warren County Zoning Code but could be amended if desired.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD May 17, 2016**

Ms. Hartsock continued to discuss the recent **BZA Public Hearing**. The BZA approved the home occupation application submitted by Jarrod Shane Murray to operate "Tranquility Home Health Care Solutions" from his home at 3438 Lytle Rd. under the conditions as stated by the applicant: no added traffic from employees or clients and the signage is acceptable in size and location.

If traffic increases and business grows, as the applicant stated, it will no longer be acceptable in the home and will be relocated to a commercial building.

Regarding Violations/Nuisance complaints:

3420 Lytle Rd.: complaint of manure and water run-off from neighboring property. Issues are not a zoning matter, they are being addressed by WCCHD and the EPA where valid violations are found.

8584 Lytle-Ferry Rd.: various complaints: junk, junk vehicle, fencing. On 5/6/2016, Ms. Hartsock noted that the property has a large dump truck full of assorted trash bags. It appeared that the truck was preparing to dispose of the items. She will verify if truck has done so tomorrow. If it is still there, she plans to issue a junk violation notice.

8925 Wilson Rd.: complaint of junk vehicles. The property is going through the foreclosure process. The occupants are not claiming certified mail. The law firm handling the proceedings stated that they would take care of all issues, however they cannot legally do anything until the property is vacant, which may take several months.

4966 SR 42: junk violation notice being issued for items stored uncovered in front yard.

9725 Kenrick Rd.: complaint of high grass and debris in front yard. Junk notice was issued.

9656 Kenrick Rd.: Ms. Hartsock stated that she has received calls regarding tall grass, a pontoon in drive and excessive cars being sold from the property. Upon investigation, there were numerous cars in the drive, but none had for sale signs and all were parked near the home. No pontoon present. As such, no violations were found.

9418 Hacker Farm Ln.: Complaint of piles of dirt in side yard. Investigation revealed that it is construction related activity. No violation found.

8479 Lytle-Ferry Rd.: The owner has been cooperative over the past several months, however progress has stalled. Ms. Hartsock is issuing a final notice to bring property into compliance.

6326 Corwin Rd.: property owner has begun voluntarily cooperating again. On May 6 a box truck and a white full sized van were removed from the property. Ms. Hartsock is currently working on next steps/goals with the occupant.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

He recently met with Roger Sorey with the Warren County Prosecutor's Office to discuss the **RFQ and RFP process for selecting architectural and engineering services**. Mr. Sorey has handled these types of issues for the County for the past several years, however he may be retiring in the future. As such,

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD May 17, 2016

he recommended the Township to interview the firm of Bricker & Eckler to handle the process and all legal documents moving forward.

Last Saturday's **Recycle Rally** went very smooth with a nice turnout in spite of the inclement weather. There were 108 vehicles served with a residency breakdown as follows: 26% Waynesville, 58% Wayne Township, 7% Corwin and 9% non-residents. 201 tires were collected, 6 Freon units were emptied, 33 TVs collected, 28 units of bulk trash, 18 units of scrap metal and 40 participants in LCNB's Shred Day.

There were 8 Wayne Township employees, 3 employees of the Village of Waynesville, 1 volunteer, 12 JDC people with a supervisor and 3 WC Jail Inmates with a supervisor who worked the event.

Financials will be available in a few weeks after all materials have been processed.

Mr. Foley stated that he has received positive feedback from participants regarding the organization of the event. He commended Staff for their hard work and efforts to make the event a success.

Fiscal Officer, Mr. Coffman, has been coordinating administration and department heads to get all equipment titles updated along with proper vehicle registration to submit for **new vehicular plates** later this week.

Mr. Edwards acknowledged **Garrett Schroeder**, a Waynesville High School Senior who was awarded this year's \$1,000 **Warren County Township Association's Scholarship** award. Mr. Schroeder was presented with his Certificate just prior to this meeting due to the timing of Waynesville High School's Senior Awards Ceremony taking place concurrently with the Trustees' meeting.

OLD BUSINESS:

Recycle Rally: *See Administrator's Report*

Stream Signage Project:

Ms. Hartsock stated that the brochure is being created by WCSWCD and is nearly complete and the website page is ready to "go live" on Friday. She has attended the Waynesville Boy Scouts Troop 51's meetings and discussed event details for Saturday's installation plans and all is ready. She and Mr. Camery will oversee the event.

Warren County Drug Task Force Funding Request:

Mr. Foley shared his high esteem of the Warren County Joint Drug Task Force and discussed the professionalism of the operation he witnessed as a guest along with Mr. Edwards a few weeks prior. Mr. Foley stated that he was in support of granting their funding request after witnessing their positive impact on a local level in Wayne Township.

Mr. Coffman stated that he did not feel that we were obligated to support in the full amount as requested. He stated that a \$1,000 contribution was sufficient for symbolic support.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD May 17, 2016**

Mr. Patrick stated that he felt that the residents of Wayne Township would be better served if any money given in support of the Drug Task Force were spent more directly on local services. As the services provided by the DTF are inherently provided through the County Sheriff's Office.

Mr. Foley motioned to approve the full funding request submitted by the Warren County Drug Task Force Unit in the amount of \$4,925. The motion failed for lack of a second.

Mr. Coffman motioned to approve a funding for the Warren County Drug Task Force Unit in a symbolic amount of \$1,000.

Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – nay. The motion carried with a majority vote.

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None.

Legislation: None.

Other:

Mr. Edwards stated that he had been contacted by several companies inquiring about Wayne Township's **solicitation policy**. He stated that Wayne Township does not have such a policy, but the Villages of Waynesville and Corwin do.

Mr. Edwards gathered **schedule availability of the Trustees to arrange a Work Session** for the Bricker & Eckler design build interview. May 24th at 10:00 a.m. was universally acceptable.

Chief Scherer distributed a **proposed pay schedule increase for WTFD**. The proposal is designed to make WTFD more competitive with surrounding jurisdiction's pay schedules as well as to enhance current staff retention. He requested that the Trustees review the proposal and provide feedback at the June 7th meeting.

CORRESPONDENCE:

- **WCCHD:** Monthly Newsletter

WORK SESSION: None

EXECUTIVE SESSION: Mr. Coffman motioned to enter executive session at 8:49 p.m. per ORC 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. The motion was seconded by Mr. Foley. The motion passed by unanimous vote.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD May 17, 2016**

At 9:43 p.m., Mr. Patrick motioned to return to open meeting with no decision made. The motion was seconded by Mr. Foley. The motion passed by unanimous vote.

Being no further business, Mr. Patrick motioned to adjourn at 9:44 pm. Mr. Coffman seconded the motion. The motion passed by unanimous vote.

President, Board of Trustees

Fiscal Officer