

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD FEBRUARY 16, 2016

Mr. Bradley Coffman called the meeting to order at 7:00 pm.

Roll call: Mr. Coffman – present; Mr. Foley- present; Mr. Patrick – present.

The following *staff* were also present: Administrator, Donald Edwards; Fire Chief, Paul Scherer, Roads Department Supervisor, Scott Camery and Zoning Inspector and Asst. to the Administrator, Erin Hartsock; and Fiscal Officer, Darrell Coffman.

The following *residents* were also present: George Cherryholmes and Andrew Jacobs.

Guests present: Andrew Sievers, candidate, Warren County Court of Common Pleas, General Division.

Board President, Bradley Coffman welcomed those in attendance.

Mr. Patrick motioned to approve the Minutes of the previous meeting. Mr. Foley seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Mr. Patrick – yea, Mr. Foley – yea.

CITIZEN'S COMMENTS:

Mr. Coffman opened the floor for Mr. **Sievers**, candidate for Warren County Court of Common Pleas. Mr. Sievers thanked the Trustees for allowing him to attend. He went on to provide a brief overview of his background and public service record. The Trustees thanked him for his time.

Mr. **George Cherryholmes** and Mr. **Andrew Jacobs** stated their appreciation for the Roads Department's hard work in keeping the roads clear and safe during recent winter weather events.

Mr. Donald Edwards read an email on behalf of a group of residents regarding a local resident who was recently involved in a traumatic car accident. Friends and family of the victim have asked that the Township post the website links where donations and tributes can be directed for the victim.

After discussion of the matter, the Trustees expressed their heartfelt sympathy for the resident and his family. However, it was also decided that allowing the Township website to be used for non-public business was not appropriate.

Mr. Edwards provided those present with the following links to support the victim:
<http://www.caringbridge.org/visit/tim.bennett> and <http://www.gofundme.com/tim-bennett>

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery reported as follows:

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Much of the Department's activities have been focused on clearing the roads during recent winter weather events. As such a few minor maintenance issues have arisen on the trucks, but all have been addressed.

The Department is looking to the future and anticipated mowing needs.

He received feedback regarding repairs needed on the front walk. The portico is secured by pins while the walk is not. This will necessitate cutting the pins to allow more uniform movement. Then a resurfacing epoxy may be applied. All work will need to be looked at in the spring once the weather warms.

Mr. Camery continued by stating that equipment is currently at 100% availability, however several items were in need of replacement. Additionally, the twenty (20) + year old hot water heater at the garage has failed. The tank appears to have rusted through and will require a new, albeit smaller unit (approx. 15-20 gallons).

Mr. Camery then presented a 2016 budget plan to the Trustees that included ongoing crack-sealing and the replacement and/or refitting of several trucks. Regarding trucks, Mr. Camery recommended refitting two (2) single axle trucks with liquid sprayers for "Beet Heat" and computerized regulators to more accurately control the rate of product application. He also recommended replacing the high mileage, twenty (20) year old ton truck with a newer F550.

The Trustees agreed with Mr. Camery and approved his recommendations unanimously.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

A resignation letter/text was emailed to the Trustees from Charles Edwards.

Chief Scherer announced that the Fire Department received its 2016 Ohio Pharmacy License, signed by Dr. Kiefaber.

He went on to say that eight (8) sets of turnout gear was fitted as a result of the 2015 Loeb Grant.

Chief Scherer concluded by stating that the Department is approximately 90% completed with Protocol Testing. Seven (7) members have not been tested, but are scheduled to finish by Saturday.

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported on the following:

Regarding the revision of the Zoning Code, the next CAC meeting is scheduled for Wednesday, February 17 at 6:30. The Committee is scheduled to finalize the administrative sections of the Code and move into discussions of PUDs.

An executive summary of the administrative sections will be provided as soon as they are finalized. No materials have been received back from legal counsel to date, but will follow-up when the administrative sections are submitted.

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Notable recommended changes include: requiring WCCHD to sign off on serviceability of sewer/septic prior to permit being issued, encouragement of increased fees for permit applications submitted *after* work has begun, and the applications will include a statement about accessible drives on applications.

Regarding complaints, Ms. Hartsock provided the following updates:

8479 Lytle-Ferry: have sent 2nd notice via certified letter. Owner is cooperative, but tenant is not.

6326 Corwin Rd.- resident has established a tax payment schedule with the Auditor's Office. After discussion, it was decided that moving forward, Ms. Hartsock would continue to set small, realistic goals with the resident working toward clean-up.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

He received an invoice for Wayne Township's portion of support to the Warren County Regional Planning Commission (RPC) for 2016. The amount is based on the 2014 estimated population as prepared by the Ohio Department of Development as set forth in our RPC By-laws. This amount is \$524.00

Some materials have been ordered through the Ohio Traffic Safety Office to pass out to our local liquor licensed establishments and/or schools to help the effort of reducing traffic accidents and fatalities. Year to date, fatalities were down for 2016 compared to 2014 and 2015. This program has been in existence for several years.

This year's list of qualifying townships for the Highway Safety Improvement Program (HSIP) is out. Wayne Township, Warren County did not make the list again for funding based on townships with above average, system-wide crash rates. This program provides for up to \$50,000 to upgrade existing signage and hardware.

Mr. Edwards concluded by surveying Trustees and Staff regarding plans to attend the Warren County Engineer's Dinner, Thursday, March 3rd.

OLD BUSINESS:

Sandy Run Internet: Ms. Hartsock stated that she had recently informed by BridgeWired LLC. that all investment has been secured and construction is scheduled to begin on the 22nd. Immediate plans include running 14 miles of fiber from 380 and 73 to the Sandy Run area along Roxanna-New Burlington Rd.

Pence-Jones residents could be covered if enough residents sign-up. Current funding will provide for a 131,000 ft. extension in the first 3 years that will cover 538 residents.

There will be another community meeting held here on Thursday evening.

Stream Signage Project: Ms. Hartsock stated that DP&L funding came through and they have provided an additional \$2K.

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This will allow for a more significant public awareness campaign via mailings (how to protect watersheds and how to name unnamed tributaries). We have promised them a place for their logo on the signs, they will likely be placed at the bottom. An example was provided.

Recycle Rally: Ms. Hartsock stated that tire recycling costs have been decreased significantly. Another company quoted the event at less than half of the cost of a previous quote.

A signage example was provided to the Board. Mr. Patrick stated that he thought his family could help with the design and readability of the signs. Orders will not be placed until feedback is gained from the Patricks.

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation: None

CORRESPONDENCE:

- “Thank You” note from the Ohio Insurance Service Agency
- Appeal for financial contributions from the Greater Warren County Drug Task Force.

WORK SESSION: None

EXECUTIVE SESSION: Mr. Foley motioned to go into Executive Session at 8:48 p.m. citing ORC 121.22(G)(2) to discuss the purchase of sale of public property. Mr. Patrick seconded the motion. The motion carried by unanimous vote.

Mr. Foley motioned to return to open meeting at 9:17 p.m. Mr. Coffman seconded the motion. The motion carried by unanimous vote.

Being no further business, Mr. Foley motioned to adjourn at 9:18 p.m. Mr. Coffman seconded the motion. The motion passed by unanimous vote.

President, Board of Trustees

Fiscal Officer