

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES
MEETING HELD NOVEMBER 17, 2015**

Mr. Bradley Coffman called the meeting to order at 7:05 pm.

Roll call: Mr. Coffman – present; Mr. Davidson – present; Mr. Foley- present.

The following staff were also present: Administrator, Donald Edwards; Fire Chief, Paul Scherer, Roads Department Supervisor, Scott Camery and Zoning Inspector and Asst. to the Administrator, Erin Hartsock; and Fiscal Officer, Darrell Coffman.

The following residents were also present: George Cherryholmes and Gary Breeze.

Board President, Bradley Coffman welcomed those in attendance.

Mr. Coffman led those in attendance in the pledge of allegiance to the flag.

Mr. Foley motioned to approve the Minutes of the previous meeting. Mr. Davidson seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Mr. Davidson – yea, Mr. Foley – yea.

CITIZEN’S COMMENTS: Gary Breeze was concerned that Wayne Township was not displaying the U.S. or the Ohio State Flag. He had further concerns about other flag displays that he had recently seen while traveling.

Mr. Edwards stated that the flag poles were under repair and the flags would be returned as soon as possible.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery reported as follows:

The Elbon Rd. closure will likely be re-opened on Wednesday, November 18th barring any weather or unforeseen issues. Images showing the progress of the project have been posted on the Township’s website.

The truck exchange with the County discussed at last meeting has occurred. The Crew is now working on a few repairs and reconfiguring the vehicle to accommodate the Township’s snow equipment. His goal is to have all equipment in place and ready for action by the end of the week.

Stock piles are full of grit for snow and ice removal with approximately 250 tons.

Joint efforts with Sugarcreek Township and Warren County to remove dead trees from the most potentially dangerous spots in the road right-of-ways are completed.

Other than some equipment in mid-conversion with snow gear, equipment availability is at 100%.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

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Aleshia Gautreaux has resigned due to the schedule demands of working two jobs left little spare time to share between her two children and WTFD.

Annual vehicle inspections are underway and should be completed by the end of the month along with insurance verifications for all members.

Work began on protocol testing for 2016. This is the first year that the materials will be electronic. The written exam is scheduled for February 15, 2016.

The Annual Kids' Christmas Part will be held on December 6 from 1:00 to 4:00 p.m.

The Annual Christmas Dinner will be held December 12 at 6:30 p.m.

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported on the following:

Ms. Hartsock has been contacted by State of Ohio's Consumer Protection Services Investigator's Office concerning an accessory building at 9462 Haines Rd. (Mustang Bldgs). My office is cooperating fully and has provided all documents in the permit file to the investigator assigned to the case.

The CAC will be meeting Wednesday, November 18 at 6:30. Scheduled to discuss Art. II, Ch. 3 *Residential standards* (draft available online).

She previously provided the Trustees with a full copy Art II, Ch. 1-2 along with notations. Going forward, she will provide executive summaries of all sections once the CAC has approved for both the Trustees and Legal Counsel.

While Ms. Hartsock has received no new complaints, she provided a status update on older complaints.

She is currently working well with owners of pools with inadequate barriers to come into compliance.

She has scheduled a re-inspection on Monday of the interior of the accessory building at 7396 SR 42 to verify the business activity has ceased. The accessory building is still in violation of adding an addition to the building without a zoning permit. It does not meet setbacks and may be encroaching on to neighboring property. This aspect may require civil action as it may be beyond the scope of her authority to bring the property into compliance.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

Mr. Edwards thanked everyone who helped with the passage of the Fire Department 2.45 mill Renewal levy on November 3, 2015. It passed with a 64% YES vote. The levy allows the Township to move forward in our long term planning. He extended a special "Thank you" to all of the voters that came out and supported this issue. Mr. Edwards pointed out that year-to-date Fire & EMS calls numbered over 1,000. This is an essential service provided by a great group of volunteers under the direction of Chief Scherer.

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The Road Department is finishing up a very busy and productive year. They have had the opportunity to work with other agencies over the last several weeks and he is very pleased with the reports he is getting back on these projects.

The Township was notified late afternoon on Monday, November 9th by the Warren County Engineer's Office that a bridge inspection and subsequent consulting with a contractor revealed that an arched, keystone culvert on Elbon Road was failing. It was determined that an immediate closure of the road was necessary beginning November 10, 2015.

The Press Release put out stated that the road may be closed up to three weeks. The work has gone smoothly and is ahead of schedule with the road anticipated to reopen this week. We have posted this on our website and have been giving updates as the project progresses.

Mr. Edwards has been working with Washington Township on a new Fire & EMS contract. Mr. Edwards and Washington Township are in about 95% agreement with the language and terms.

Aggregate material prices are going up the first of the year. All clean and coarse material is going up \$1.00 per ton; all base material \$0.75 per ton; and sand material \$0.50 per ton.

The Warren County Engineer's Office sent a notice of annual inventory is due the second Monday of January.

All employees and officials need to fill out new W-4 forms and also, Mr. Edwards needs a dollar amount from any employees planning on cashing in any Comp-Time or other year end payouts that want to be used for their Ohio Deferred Compensation plan.

Mr. Edwards related Auditor, Matt Nolan gave a thorough review of the triennial property tax update and the effects on property taxes at the WCTA meeting as well as a good accounting of how the CAUV is calculated. Mr. Edwards stated that the formula used to calculate the CAUV is inversely related to the interest rate. If interest rates remain so low, then this property will see another 100% increase in three years unless the state legislature amends the statute.

Mr. Camery affirmed that the Farm Bureau newsletter he receives indicated that the agricultural community was making headway with State legislatures in softening the next triennial tax rate hike.

Mr. Edwards concluded by stating that the 2016 OTA conference is scheduled for January 27-30th. He requested those that plan on attending to let him know soon so that adequate reservations could be made.

OLD BUSINESS:

Recycle Rally: None

Stream Identification Project: None

Cancer and Accident/Illness policy: A discussion was had regarding the replacement of the insurance policy benefit previously provided for Wayne Township employees for many years. The current plan offered is no longer available.

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Mr. Edwards previously provided two comparable plans from Aflac. He recommended providing coverage for individual employees. Mr. Edwards was instructed to prepare resolution for the December 1 Trustees meeting.

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2015-39 APPROVAL OF RENEWING A COMMITMENT TO ALL RESOURCES NEEDED FOR THE CURRENT AND ONGOING UPDATES TO THE WAYNE TOWNSHIP ZONING CODE

Mr. Edwards presented for consideration and Mr. Foley moved for adoption of said resolution.

Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea. The resolution was therefore adopted the 17th day of November 2015.

RESOLUTION 2015-40 AUTHORIZING THE BOARD OF TRUSTEES TO TRANSFER EXCESS TOWNSHIP PROPERTY TO ANOTHER GOVERNMENTAL AGENCY

Mr. Edwards presented for consideration and Mr. Foley moved for adoption of said resolution.

Mr. Davidson seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea. The resolution was therefore adopted the 17th day of November 2015.

CORRESPONDENCE:

- Warren County Combined Health District: Monthly News Letter
- Wright State University, Office of the President: Invitation to dinner and basketball game (Dec. 4)
- Warren County Engineer’s Office: Reminder of ORC 505.04 annual inventory requirements
- Ohio Public Works Commission: Solicitation for appointments to Natural Resources Assistance Council
- Martin Marietta: notice of 2016 price increase for all aggregate materials

EXECUTIVE SESSION:

At 7:58 p.m., Mr. Coffman made a motion to go into Executive Session with all Trustees, Mr. Edwards and Chief Scherer, citing ORC 121.22(G)2 to discuss the purchase or sale of public property. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea.

At 8:54 p.m., Mr. Foley made a motion to adjourn out of Executive Session and return to the Open meeting. The motion was seconded by Mr. Coffman. Upon call of the roll thereon, the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea.

No actions were taken.

Being no further business, the board stood adjourned at 8:57 p.m.

President, Board of Trustees

Fiscal Officer