

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES
MEETING HELD JULY 20, 2015**

Mr. Bradley Coffman called the meeting to order at 7:00 pm.

Roll call: Mr. Davidson – present (entered late at 7:08 pm); Mr. Foley- present; Mr. Coffman - present.

The following were also present: Administrator, Donald Edwards; Fiscal Officer, Darrell Coffman; Roads Department Supervisor, Scott Camery and Zoning Inspector and Asst. to the Administrator, Erin Hartsock.

The following residents were also present: Andy Jacobs.

Board President, Bradley Coffman welcomed those in attendance.

Mr. Coffman led those in attendance in the pledge of allegiance to the flag.

Mr. Coffman motioned to approve the Minutes of the previous meeting. Mr. Foley seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Coffman – yea.

CITIZEN’S COMMENTS:

There were no citizen’s comments.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery reported as follows:

The bridge on Corwin Rd. in Oregonia has reopened, thus eliminating the ambiguous detour signs commented on by a citizen at the previous meeting.

The Department has been able to get some crack sealing accomplished between rainfalls and storms. Work has primarily focused on the west end of Mt. Holly Rd. and the east side end of Old Stage Rd.

The ton truck is in Lebanon getting a front end alignment.

White International truck is still in Sharonville where mechanics are trying to isolate the problem.

Several equipment maintenance issues that have been dealt as well as drainage concerns.

Mr. Camery concluded by reporting that with the two trucks in the shop, the Department is at about 90% equipment availability.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer was on vacation. No report was given, however Mr. Edwards cursorily mentioned that an ambulance was down. While more details will be forthcoming, it is suspected that the battery is bad.

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ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported on the following properties:

7396 SR 42 – To date, vehicles associated with the business activity on the property remain. Progress toward removal of the business has been slow and tedious.

6326 Corwin Rd.—Ms. Hartsock discussed the current state of the clean-up plans with the property owner on Friday. Owner becoming progressively more behind on property taxes and has not made measurable progress toward mutually agreed upon clean-up goals.

Property occupant cites physical limitations and inclement weather for lack of clean-up progress and uncertain future of the home due to pending bankruptcy proceedings for not paying taxes.

Ms. Hartsock discussed plans moving forward regarding the two properties. It was agreed that Ms. Hartsock should contact the Prosecutor's Office to discuss the next steps for both properties.

4719 Waynesville Rd.—The WCCHD investigated and found that the garage door had fallen off the house leaving an open sliding glass door to the rest of the house, assorted debris and overgrown weeds, and a derelict pool. The house was condemned with orders to correct the public health concerns within 30 days.

8925 Wilson Rd.—received complaint in the mail last week claiming junk cars, unkept yard and trash throughout the property. Ms. Hartsock issued a notice regarding junk vehicles. WCCHD also received a complaint and has ordered the property owners to drain and/or treat their pool and remove the trash.

8660 Lytle-Ferry Rd.—received a complaint regarding tall weeds along fence. Ms. Hartsock stated that she will issue a letter regarding ORC 917.33 stating that line fences must be kept clear at least four feet from the fence line.

Ms. Hartsock concluded by reminding those present that the Zoning Commission would be holding a public hearing regarding a zoning text and map amendment on Thursday, July 23rd at 7:00 pm and another reminder that the first zoning code revision steering committee meeting would be held on August 26th at 6:00 pm.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

Reiterating the Roads Department report, Mr. Edwards stated that the County Engineer's office was notified about the confusing language on the Corwin Road Detour signs. They stated that the signs would be coming down next week. The bridge deck was paved on Thursday night or Friday morning and the road was reopened.

He went on to relate a discussion held with the Village Manager of Waynesville about the visibility concerns at US 42 and SR 73 and also Corwin Avenue. As a result of this conversation, Mr. Camery volunteered to spend a couple hours with Village employees to show them how operate their reach mower. The next day, the Village employees mowed both intersections with their reach mower. A thank you note was sent.

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Chief Scherer will be out of town this week. Mr. Edwards has a schedule of all assignments while he is away. Mr. Edwards asked the Trustees to extend him any questions or concerns.

Regarding facilities, a blower motor went out on one of the air handlers at the administration building a couple of weeks ago. A new one was ordered and installed.

Mr. Edwards went on to explain that he met with Mr. Camery and Ms. Hartsock to review Road Department revenues and expenditures. These figures will be examined and calculated to determine where discretionary spending on road improvements and equipment purchases may be available. This will be a project in progress with no exact completion date.

Fiscal Officer, Darrell Coffman, got the Fire Levy "Renewal" information along with the Ballot language to the Board of Elections for certification for November's election. This Levy will NOT be an increase in taxes.

Mr. Edwards discussed his participation in a Roundtable Discussion with Springboro Mayor John Agenbroad and Franklin Councilmember Scott Lipps at the "Leadership Warren County Government Day" for the Warren County Area Progress Council class focusing on the (dis)similarities in the various forms of local government. The class also toured the Wayne Township Fire House that day along with finishing up at Warren County's Hisey Park.

Mr. Edwards concluded by stating that Commander John Burke & Lt. Steve Arrasmith of the Warren County Drug Task Force have asked to be placed on the August 4th Wayne Township meeting Agenda.

OLD BUSINESS:

Mr. Davidson also inquired about plans to lower the monitors allowing better visibility. Ms. Hartsock and Mr. Camery are working on the project as time allows between other projects.

The Trustees also asked that Ms. Hartsock put together samples of stream crossing signage so that the Trustees may better chose what will work best in Wayne Township.

NEW BUSINESS:

QUESTION OR CONCERNS OF THE BILLS: None

LEGISLATION:

RESOLUTION 2015-29 RESOLUTION AFFIRMING THE REAPPOINTMENT OF GEORGE CHERRYHOLMES TO THE BOARD OF ZONING APPEALS

Mr. Edwards presented for consideration and Mr. Foley moved for adoption of said resolution.

Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea. The resolution was therefore adopted the 20th day of July 2015.

RESOLUTION 2015-30 RESOLUTION AFFIRMING THE REAPPOINTMENT OF ALLEN CARTER TO THE ZONING COMMISSION

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Mr. Edwards presented for consideration and Mr. Foley moved for adoption of said resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea. The resolution was therefore adopted the 20th day of July 2015.

OTHER:

Mr. Coffman shared concerns about a monitor display shaking on the rostrum. Ms. Hartsock stated that she would take care of the problem.

Mr. Foley remarked on the condition of the berm on Bellbrook Rd. where traffic drove around the closure and left ruts in the grass. While the road is a County maintained road, he urged Mr. Camery to see about leveling the ruts before they prevented the property owners from continuing to mow the area.

The Trustees inquired as to the status of the Lytle Trails property. Mr. Edwards reported that it would be listed in the coming weeks.

CORRESPONDENCE:

None

EXECUTIVE SESSION: None

Being no further business or action, Mr. Coffman motioned to adjourn at 8:02 pm. Mr. Foley seconded the motion. The motion carried by unanimous vote.

Chairman of the Board of Trustees

Fiscal Officer