

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES
MEETING HELD JULY 7, 2015**

Mr. Bradley Coffman called the meeting to order at 7:00 pm.

Roll call: Mr. Davidson - present; Mr. Foley- present; Mr. Coffman - present.

The following were also present: Administrator, Donald Edwards; Fiscal Officer, Darrell Coffman; Fire Chief, Paul Scherer; Roads Department Supervisor, Scott Camery and Zoning Inspector and Asst. to the Administrator, Erin Hartsock.

The following residents were also present: George R. Cherryholmes, Andy Jacobs, Warren Sheehan and Gary Breeze.

Board President, Bradley Coffman welcomed those in attendance.

Mr. Coffman led those in attendance in the pledge of allegiance to the flag.

Mr. Coffman motioned to approve the Minutes of the previous meeting. Mr. Foley seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea.

CITIZEN’S COMMENTS:

Gary Breeze made comment that the detour signage posted regarding the closure of Corwin Rd. was confusing to travelers since they do not distinguish between the Village of Corwin and Corwin Rd/Ave. The signs simply state CORWIN closed. He continued by stating that the detour sign posted at the intersection of Smith Rd. and SR 73 is positioned in a manner that hindered sight lines.

Mr. Breeze’s concerns were dually noted. Mr. Edwards stated he would follow up with relevant agencies.

Andrew Jacobs commented that he heard that Corwin Rd. would be opening ahead of schedule. Mr. Camery responded that he had not heard this. On the contrary, he believed the project was on a slight delay due to the adverse weather of late.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery reported as follows:

A second round of mowing township-wide was completed as of last Thursday. Roads Department efforts would now be directed toward controlling Johnson grass.

He stated that Chip-Sealing bids had been opened, however he would let Mr. Edwards delve into details in the Administrator’s report.

He went on to say that ditching has resumed after recent heavy rains, however continuing rainy conditions has stalled crack-sealing efforts. Work is poised to commence as soon as weather permits.

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Mr. Camery had identified some areas that will require wedging due to deteriorating road surfaces. These areas will be addressed as weather permits.

While the weather is not conducive to other projects, he has made progress bushwhacking. He has many projects that he plans to undertake once the weather improves.

Mr. Camery concluded by informing the Trustees that the white International truck was in the shop being looked at for issues with electronic sensors. With one truck out of service the Township is roughly at 98% equipment availability.

A discussion ensued regarding sight lines on various roads in the township both inside and outside the jurisdiction of the Township. It was determined that the Township would reach out and assist in performing the trimming, with the caveat that other responsible bodies would assist.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

There were 61 EMS runs and 28 Fire runs for a total of 89 total runs in the month of June. EMS run totals year-to-date stood at 473 and fire year-to-date runs stood at 130 for a combined total of 603. The year-to-date totals have increased 23 from last year.

WTFD, purchased five (5) work stations and a server for the Fire House. These items will be fully operational and in-service by the end of the month.

Chief Scherer previously reported that the unofficial State EMS grant award was \$7,500, however the official total for 2015-2016 is slightly higher at \$8,000.

As previously discussed, a new thermal imaging camera was needed to replace an aging unit that was not reliably operating. The new camera was purchased and available for inspection. The older unit will be deemed excess property and placed on Govdeals.com for auction.

Chief Scherer reported that he had previously distributed activity reports.

Monitors are scheduled for calibration at the Firehouse on Wednesday morning at 9 AM. A software upgrade is scheduled for the following week.

Regarding membership, he shared a letter from Mike Hurban, a member who will be moving out of state and reported that he had three (3) applications from potential new members to share with the Trustees.

Chief Scherer added that previously reported billing issues with MediCount were identified as a back log left from the time the company was sold to when the new company was able to resume operations as well as programs certain hospitals were using were being rejected by Medicount.

He concluded his report by stating that he would not be present at the next Trustees meeting on July 20th.

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ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported as follows:

5 permits were issued for the month of June: one (1) single family residence for 9695 Ferry Rd.; One (1) swimming Pool for 7683 New Burlington Rd.; one (1) addition (garage) for 8991 Wilson Rd.; and two (2) accessory Buildings for 8736 Lytle-Ferry Rd. and 5708 Thomas Dr.

Regarding complaints and/or properties in violations: vehicles are being removed from the property at 7396 SR 42 with a goal of total removal by Friday. Business owners state that they are on track to meet this goal. Once vehicles are removed, Ms. Hartsock plans to establish a mutually agreeable timeframe to remove the remaining aspects of the business.

Ms. Hartsock has been in contact with the owners of 3420 Lytle Rd. They report they will voluntarily move a shed that has received complaints away from the rear property line this summer as weather and circumstances permit.

Ms. Hartsock followed up with the owner of 9621 Kenrick Rd: regarding a complaint alleging he was raising hogs in his back yard. She determined that the animal was a pet potbelly pig that had dog tags and lives in the house. The owner shared his disagreement with the Township's restrictions on agriculture on smaller lots in subdivisions. Ms. Hartsock encouraged the resident to share his sentiments with the Trustees.

Regarding 8736 Lytle-Ferry Rd. (aka Vicious Cycles), the business has not completely halted in the residential zone, but is significantly scaled back. They are actively looking for more appropriate locations in the Waynesville area to relocate to.

Ms. Hartsock received a complaint from a neighboring property owner regarding 4719 Waynesville Rd., an apparently vacant home. The neighboring property owner voiced concerns about a swimming pool and assorted debris across the property. Ms. Hartsock deferred to the WCCHD to take initial action. WCCHD will investigate this week.

Ms. Hartsock received a complaint 5308 O'Neall Rd. regarding an unpermitted structure being built too close to property line and assorted junk vehicles/misc. accumulations. Notice was sent June 15th and structure has since been removed, while the status of junk complaints are still pending.

Ms. Hartsock went on to report that she is working with Ms. Amy Cameron of WCSWCD to complete the OEEF grant application to fund a stream identification signage and education campaign. Completed grants must be submitted by July 15th and decisions will be made October 31st. If the project is funded, the earliest start date would be December 2.

Ms. Hartsock has contacted the Boy Scouts regarding assistance with the project. Details in what sort of role they can play will be forthcoming.

Ms. Hartsock reported that she met with Irshad Ansari, Martin Russell with the Warren County Port Authority and an attorney, representing the interest of a local investor to discuss funding and/or viability of the fiber optic project moving forward. Russell would like to see the network be a positive force in Warren County. If/when the fiber is "lit", services can be extended out to other underserved areas. Mr. Russell felt that WC Small Business

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Development Centers could help strengthen Smart Connect's SBA loan application and improve its chances for approval. She will continue to report any updates as they arise.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

Mr. Edwards stated that he had been in contact with the bidder for Lot 27, Lytle Trails. They are interested in the property but stated that they are not in a position to increase their offer. As such, Mr. Edwards recommended considering denying the bid and contacting a realtor to try and get the fair market value out of the property. ORC Section 505.10 (A) (6), allows the Board to transfer the property by any means upon a unanimous vote of its members and by resolution.

The Trustees inquired about the difference between the appraised value and the bid amount. It was stated that the property appraised for \$35,000 in 2014; the bid was significantly below at \$20,000.

Mr. Coffman **motioned to reject the bid and contact a realtor**. The motion was seconded by Mr. Foley. The motion carried by unanimous vote.

Mr. Edwards continued to state that he had a discussion with Mr. Scott Hagemeyer of Washington Township about the upcoming Fire & EMS contract renewal. Mr. Hagemeyer will discuss the issue at the Washington Township's next Trustees meeting.

The Independence Day activities went well. There was a large turnout of parade units and a great crowd on the street. The concert in the park was well attended and a great night for the fireworks. Mr. Edwards extended a "thank you" to all of those that helped make the small town 4th of July such a great event.

Chip Seal bids came in at \$1.05 per square yard compared to \$1.20 last year. Mr. Camery and Mr. Edwards submitted a final recommendation for your approval on roads to be included in this year's chip-seal projects and one street to where Reclaimite® would be most opportune.

Mr. Edwards concluded his report by stating he had received notification from Miami Valley Lighting that they repaired the street light at Trillium Run and Clarksville Road.

NEW BUSINESS:

QUESTION OR CONCERNS OF THE BILLS: None

NEW MEMBERS TO THE FIRE DEPARTMENT: Fire Chief, Paul Scherer shared applications from three (3) prospective additions to the Fire Department: Kara Woodward, Kristopher Woodward and Christopher Reazer. After a brief discussion of the applicant's backgrounds and skill sets, Mr. Coffman motioned to accept all three (3) applications. The motion was seconded by Mr. Foley. The motion carried with a unanimous vote.

LEGISLATION:

RESOLUTION 2015-26 A RESOLUTION APPROVING A LIST OF TOWNSHIP ROADS TO BE CHIP-SEALED UNDER THE WARREN COUNTY ENGINEER'S SPECIFICATIONS AND BID PRICE

Mr. Edwards presented for consideration and **Mr. Davison** moved for adoption of said resolution.

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Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea. The resolution was therefore adopted the 7th day of July 2015.

[A discussion was had regarding dust that chip-sealing creates. Mr. Foley called for sensitivity of homes and businesses located close to roads where chip-seal is employed. He called for staff to investigate other surface products within budgetary reason that produce less dust in these sensitive areas.]

RESOLUTION 2015-27 A RESOLUTION APPROVING A QUOTE FROM “PAVEMENT TECHNOLOGY INC.” FOR THE USE OF RECLAIMITE®

Mr. Edwards presented for consideration and Mr. **Coffman** moved for adoption of said resolution. Mr. **Foley** seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea. The resolution was therefore adopted the 7th day of July 2015.

RESOLUTION 2015-28 A RESOLUTION APPROVING THE BUDGET OF WAYNE TOWNSHIP, WARREN COUNTY, OHIO AS ESTIMATED FOR YEAR 2016

Mr. Edwards presented for consideration and Mr. Davidson moved for adoption of said resolution. Mr. **Foley** seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea. The resolution was therefore adopted the 7th day of July 2015.

CORRESPONDENCE:

- Collett Propane: Offer of a fixed price of \$1.39/gallon for propane
- Medical Mutual of Ohio: Revision in in-network service providers

EXECUTIVE SESSION: At 8:44 p.m., Mr. Coffman made a motion to go into Executive Session citing ORC 121.22(G)(2) to consider the purchase or sale of public property.

Mr. Foley seconded the motion. Upon call of the roll thereon, the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea.

At 8:46 p.m., Mr. Coffman made a motion to adjourn out of Executive Session and return to the Open Meeting. The motion was seconded by Mr. Foley. Upon call of the roll thereon, the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea.

No action was taken.

Being no further business or action, the board stood adjourned at 8:47 p.m.

Chairman of the Board of Trustees

Fiscal Officer