

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES
MEETING HELD JUNE 16, 2015**

Mr. Bradley Coffman called the meeting to order at 7:00 pm.

Roll call: Mr. Davidson - present; Mr. Foley- present; Mr. Coffman - present.

The following were also present: Administrator, Donald Edwards; Fiscal Officer, Darrell Coffman; and Zoning Inspector and Asst. to the Administrator, Erin Hartsock; and Deputy Miller, Warren County Sheriff's Office.

The following residents were also present: George R. Cherryholmes and Gary Breeze. Board President, Bradley Coffman welcomed those in attendance.

Mr. Coffman led those in attendance in the pledge of allegiance to the flag.

Mr. Coffman motioned to approve the Minutes of the previous meeting. Mr. Foley seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea.

CITIZEN'S COMMENTS:

Gary Breeze commended Chief Scherer for his accessibility during a recent power outage. Mr. Breeze also commented on the status of zoning violations he called attention to on his neighbor's property and finished by thanking the Roads Dept. for keeping the intersection of Smith and Corwin Rds. free of gravel in-between rains.

OPENING OF CLOSED BIDS: LYTLE RD., LOT # 27

Mr. Coffman closed the bidding for Lot#27, Lytle Rd. One bid was received. It was opened and read aloud for \$20,000. Mr. Edwards confirmed that this was significantly below the 2013 appraised value. Mr. Edwards will discuss options with the Warren County Prosecutors' Office.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery reported as follows:

A second round of mowing has begun. It is the goal to have this round completed by July 4th.

In the past week, there appears to be are several trees that have died in the Middletown Rd. river bank restoration area. JF New Company is assessing the situation and will remedy accordingly.

Bids for upcoming chip seal projects are getting closer.

The following action items are complete: ditching across the Township, a complaint at the O. Lamb residence, and clean-up of the intersection of Smith and Corwin Rds. (will need additional clean-up after recent rain).

The site clean-up at 9908 N. Cincinnati-Columbus Rd. is complete with the exception of a few patches where last minute tree removals were left unseeded.

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Mr. Camery spoke with his counterparts at Turtlecreek Township regarding the maintenance needs of their stream identification signs. He determined that beyond installation, the signs will require minimal resources to maintain. The Boy Scouts will be contacted by Ms. Hartsock for assistance in installing these signs.

Mr. Camery concluded by reporting that the Grasshopper mower has been repaired and the Department is currently at 100% equipment availability.

Mr. Foley inquired about the future plan for the property at 9908 N. Cincinnati-Columbus Rd. Mr. Edwards responded that no improvements were planned and mowing would be done on the same schedule as ditches and roadsides (approximately four (4) times per year). He went on to discuss multiple goals for the Mt. Holly area regarding the Roads Dept. while relating how this property fit in this

FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

Chief Scherer began by reporting that the 2008 Power Cot was in for repairs with the retailer due to actuator problems. The warranty expired while being serviced and the actuator was replaced without approval. As such, the cost of the repair is being negotiated.

Chief Scherer continued to discuss an issue with reimbursements from Medicount Mgmt. Reimbursement income has decreased dramatically while run counts have remained steady. Medicount is looking into possible accounting mistakes as well as a detailed explanation on formulas used for calculating reimbursement amounts. A representative from Medicount may be attending the next Trustees meeting on July 7.

WTFD, Inc. has planning on purchasing five (5) work stations and a server for the Fire House. And he has successfully synced his Outlook calendar with his Apple devices via 1and1.com services.

Chief Scherer reported that the State EMS grant is still unofficial, but their website states that Wayne Twp. has been awarded a \$7,500 grant.

He concluded with a discussion regarding the need to purchase a new thermal imaging camera. The purchase is intended to replace a 23 year old device that is not working dependably.

Mr. Coffman motioned to approve the proposed purchase. Mr. Foley seconded the motion. The motion was approved unanimously.

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported that all items currently concerning her office were addressed in the other departmental reports or new and/or old business. She had no report, but was open to questions from the Trustees.

The Board inquired about the status of active violations and nuisance properties.

Ms. Hartsock responded that 7396 N. SR 42 was provided with a slight extension to the deadline to have all junk and business related vehicles removed the premises. The deadline is July 10th, just after the next Trustees

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meeting. If this deadline is not met, the case will be turned over to the Warren County Prosecutor's Office for Civil proceedings.

Additionally, 8736 Lytle-Ferry Rd. is communicating with Ms. Hartsock so as to rectify violations. It was also underscored that business operations were to stop. Ms. Hartsock will continue monitoring and proceed accordingly.

She concluded that all other properties were being monitored, but were not requiring immediate action at this time.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

Mr. Edwards continued to report that a developer with prime developable property has sparked discussion between the Township and WCRPC regarding a transitional zoning overlay for properties within the Urban Service Area as identified in the 2012 Comprehensive Plan. The transitional zone is intended to provide a smooth transition from the high density incorporated areas into low density unincorporated Wayne Township. Mr. Edwards asked that the Board consider initiating a map and text amendment of the Zoning Code at this meeting. Further discussion will occur under New Business.

Mr. Edwards went on to report that a renewal application has been submitted to OTARMA for a quote on property and casualty insurance. Additionally, Teachers Protective is no longer writing any new policies due to the Affordable Care Act. As such, Mr. Edwards is pursuing options for transitioning into something comparable for employees.

Additionally, he has scheduled a luncheon on June 26th with a field representative for all employees to discuss contributions and membership in a 457 plan; Ohio Deferred Compensation Program.

Mr. Edwards concluded by reminding all present that the annual Independence Day Celebrations would take place on Saturday, July 4th beginning with the Parade at 12:00 noon, live music from 7:30-9:30 and fireworks at 10:00 p.m.

OLD BUSINESS:

Fire House Update: in committee

NEW BUSINESS:

QUESTION OR CONCERNS OF THE BILLS: None

LEGISLATION:

RESOLUTION 2015-24 A RESOLUTION PROPOSING TO RENEW AN EXISTING TAX LEVY IN EXCESS OF THE TEN (10) MILL LIMITATION

Mr. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution.

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Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea. The resolution was therefore adopted the 21st day of April 2015.

[A discussion was had regarding the five year applicability period along with the success of other jurisdictions' renewal efforts during the spring elections.]

RESOLUTION 2015-25 A RESOLUTION INITIATING A ZONING TEXT AND MAP AMENDMENT TO THE WAYNE TOWNSHIP ZONING CODE

Mr. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea. The resolution was therefore adopted the 21st day of April 2015.

[A discussion was led by Mr. Foley as to the proposed amendment's appropriateness for Wayne Twp. and the opportunities for the public and the Trustees to provide input in the three stage public hearing process. Discussions also addressed the desirability of Wayne Township's housing market and the issue of growth and this proposed amendments role such issues].

CORRESPONDENCE:

- Warren County Combined Health District: Monthly Newsletter
- Call for Nominations Extended: Ohio Public Works Commission accepting nominations for District 10 Executive Committee
- Village of Waynesville: Water Quality Report
- Warren County Board of Commissioners: Public Hearing Announcement to consider a proposed fee schedule amendment (July 14 2015).

WORK SESSION:

An in-depth discussion was had regarding a mutual aid contract between Washington and Wayne Townships Fire and EMS services. The details of the reimbursement schedule were discussed including whether to maintain a flat fee or a charge per occasion or a mixture of the two formats.

Mr. Foley requested that Chief Scherer breakdown quarterly run averages by Fire and EMS categories. Once these numbers were obtained, a formulaic approach to identifying Wayne Township's actual costs would be identified and applied.

Discussions also touched on the property and casualty insurance plans and insurance policies. It was identified that interest was present to extend coverage to spouses with appropriate fees charged. No action items were identified.

EXECUTIVE SESSION: At 8:57 p.m., Mr. Coffman made a motion to go into Executive Session citing ORC 121.22(G)(2) to consider the purchase or sale of public property.

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Mr. Foley seconded the motion. Upon call of the roll thereon, the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea.

At 9:15 p.m., Mr. Coffman made a motion to adjourn out of Executive Session and return to the Open Meeting. The motion was seconded by Mr. Foley. Upon call of the roll thereon, the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea.

No action was taken.

A brief discussion was held regarding the desire to install an electric projection screen. Mr. Edwards stated he would have Mr. Camery look into installation needs.

Being no further business or action, the board stood adjourned at 9:18 p.m.

Chairman of the Board of Trustees

Fiscal Officer