

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES
MEETING HELD April 21, 2015**

Mr. Bradley Coffman called the meeting to order at 7:00 pm.

Roll call: Mr. Davidson - present; Mr. Foley- present; Mr. Coffman - present.

The following were also present: Administrator, Donald Edwards; Fiscal Officer, Darrell Coffman; and Zoning Inspector and Asst. to the Administrator, Erin Hartsock; and Deputy Miller, Warren County Sheriff's Office.

The following residents were also present: George R. Cherryholmes, Andrew Jacobs and Gary Breeze. Board President, Bradley Coffman welcomed those in attendance.

Mr. Coffman led those in attendance in the pledge of allegiance to the flag.

Mr. Coffman motioned to approve the Minutes of the previous meeting. Mr. Foley seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea.

CITIZEN'S COMMENTS:

Gary Breeze commented on a yellow paint spill on the corner of Route 73 and N. Clarksville Rd. and thanked the Roads Department for sweeping the loose gravel at the intersection of Smith and Corwin Rds. He went on to commend the Wayne Township Dire Department for their ability to mitigate damage from a recent structure fire and concluded by stating that the Township's calendar on the website is not functioning properly.

George Cherryholmes commented that the Fire Department recently lost a 50 year veteran due to a hitch in communications. He stated that the member is a good man.

Andrew Jacobs commented that Dayton Power & Light would be working on power lines in the Lytle/Franklin Rd. area in the coming days. He did not anticipate any loss in power.

Deputy Miller stated that he is available for the Township if it had any questions or concerns. Mr. Camery inquired about the disposition of an erratic driver in a white Nissan reported by a school bus driver early that morning. Deputy Miller replied that he did not know, but would find out. Having no other Township concerns, Deputy Miller thanked those present for their time and excused himself.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery reported as follows:

The Roads Department has made a round through the Township identifying potholes in need of repair. While asphalt plants are beginning to open for the season, he would like to wait on the weather to warm up before "hot patching" them.

Ditching work continues across the township.

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MEETING HELD April 21, 2015

The culvert pipe for The Village of Corwin has been installed. Asphalt will need to be applied once the weather warms before the project is finished. Once the opportunity presents itself, then he will submit for reimbursement from the Village.

In spite of inclement weather, the crew has managed to get some grading done on the Corwin Road project, however work is not finished and will continue as weather permits.

Trees are scheduled to arrive on Thursday for the Middletown Rd. washout/river bank reclamation project pending the County's ability to harvest the trees around all of the rain. Mr. Camery has been in close contact with Chuck Petty and Michael Adams with the Warren County Engineer's Office so that the Township can coordinate unloading assistance (i.e the road will be briefly closed to through traffic).

The 5310 John Deere tractor was picked up without incident and the purchasers seemed to be very pleased. Regarding the new tractor, Mr. Camery has been working with John Deere in as much as providing them with all the necessary documentation needed (i.e. tax exempt form, DAS membership number and letter of intent to purchase). John Deere Corp. will bill the Township directly with a price that is slightly lower than quoted. Delivery is expected this week

A culvert inventory is currently underway and beginning with roads that are on the "chip seal" list this year.

Lawn mowing season has started and the Crew is working very hard. Roadside mowing will begin early next month.

Mr. Camery is still coordinating a date for a road sweeper to begin sweeping grit from some of the subdivision roads. Once sweeper is obtained, work will begin with the Twin creek area.

The Roads Crew cleaned up the intersection of Corwin and Smith Rds. but unfortunately, a heavy downpour washed much of the grit/gravel back into the intersection. This intersection will be readdressed time permitting.

Mr. Camery concluded by reporting that all the snow equipment has been stored for the warm weather months and the Department is currently at 100% equipment availability.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

Chief Scherer began by reporting that the contract for Medicount Mgmt. has been received and is being reviewed by Mr. Edwards.

Chief Scherer continued by stating that the muffler on the 94 Seagrave had been replaced.

Annual Drivers' Skills check-offs are complete for all but three (3) volunteer firefighters who had excused schedule conflicts.

The 2014-2015 State EMS Grant is within \$275 of being closed out.

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MEETING HELD April 21, 2015**

A mock crash for Wayne Local Schools safety awareness is scheduled for Thursday at 1:15 p.m.

Chief Scherer concluded by stating that he had a new membership application that would be discussed under "New Business".

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported on the following:

Five (5) complaints have been received: two regarding a property and its associated agricultural activities; one regarding a shed; one regarding the general condition of properties in a portion of the township and one regarding agricultural waste accumulations on a vacant lot.

Two (2) violations were issued and one (1) courtesy notice was discussed: one regarding improper business activity in a residential zone and another for an improperly placed storage container in a business zone and one regarding agricultural waste accumulations on a vacant lot.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

ODOT has installed LED "STOP" signs (purchased by Clearcreek Township) at the intersections of Township Line Rd. and Route 73.

The street light at the intersection of Smith Rd. and Route 73 has been fixed.

The State Auditor has submitted a "Draft" of their independent accountants' report for the AUP Audit. There were no findings or exceptions found. The report did however have one recommendation to include a management report regarding a few items in employee files.

Mr. Edwards concluded by stating that the new security camera policy is ready for adoption.

OLD BUSINESS:

Fire House Update: Mr. Edwards reported that a document submitted to the Prosecutor's Office was briefly misplaced, but was currently being expedited by the Civil division attorneys.

Zoning Commission Alternate: Mr. Edwards stated that the Board should be ready to select an applicant at the next meeting.

NEW BUSINESS:

QUESTION OR CONCERNS OF THE BILLS

None

LEGISLATION:

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RESOLUTION 2015-17 A RESOLUTION ADOPTING A SECURITY CAMERA POLICY FOR USE OF CAMERAS AT WAYNE TOWNSHIP OWNED FACILITIES

Mr. Edwards presented for consideration and Mr. Foley moved for adoption of said resolution. Mr. Davidson seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea. The resolution was therefore adopted the 21st day of April 2015.

[A vigorous discussion was had regarding the drawbacks and benefits of remotely accessible security footage verses systems accessible onsite only. Concerns were noted and reasonably addressed].

RESOLUTION 2015-18 A RESOLUTION ENTERING INTO A “CLIENT SERVICES AGREEMENT” WITH MEDICOUNT MANAGEMENT, INC. FOR EMS BILLING PURPOSES

Mr. Edwards presented for consideration and Mr. Foley moved for adoption of said resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea. The resolution was therefore adopted the 21st day of April 2015.

[A discussion regarding the details of credit card processing fees in select scenarios occurred. It was agreed that the select scenarios were unlikely to be frequent and thus not a cause for opposition].

CORRESPONDENCE:

- Warren County Regional Planning Commission: announcement of a public hearing to adopt the Gateway Plan West on April 14, 2015.
- “Thank you” notes were received from Mary Frommling.
- Enterprise Pipeline: announcement of upcoming planned surveys beginning mid-April
- Ohio Township Association: 2015 fee schedule

WORK SESSION:

A lengthy discussion was had regarding the Township’s approach to regulating sheds.

EXECUTIVE SESSION: None.

Being no further business, the board stood adjourned at 8:35 p.m.

Chairman of the Board of Trustees

Fiscal Officer