

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD MARCH 3, 2020**

Mr. Foley called the meeting to order at 7:00 pm.

Roll call: Mr. Coffman – present; Mr. Foley - present; Mr. Patrick – present.

The following staff were present: Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

The following guests/residents were present and signed the attendance sheet: George Cherryholmes, Gary Breeze, Andy Jacobs, Tom Duerr, John Federle, Tim Lee and Ryan & Amy Grayson.

Mr. Foley led all present in the **pledge of allegiance to the flag.**

Mr. Coffman motioned to approve the **minutes of the February 4th meeting.** Mr. Foley seconded the motion and upon a vote thereon the following vote resulted: Mr. Coffman – yea, Mr. Foley – yea, Mr. Patrick – abstained.

Mr. Patrick motioned to approve the **minutes of the February 18th meeting.** Mr. Foley seconded the motion and upon a vote thereon the following vote resulted: Mr. Foley – yea, Mr. Patrick – yea, Mr. Coffman – abstained.

CITIZENS' COMMENTS:

Mr. Breeze asked if it would be possible for the Trustees to hire a plumber to fix the drinking fountains in the lobby which have been out of order for a few months.

Mr. Foley said didn't know they were out of order but would look into getting them fixed.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Superintendent, Scott Camery provided the following report:

I have confirmed our intentions with regards to this year's **road re-surfacing** projects. The engineers office will be putting the list out for bid very soon, if not already.

I am pleased to report that **Kolton passed his CDL** drivers test. I am currently waiting for him to receive his "actual" license in the mail before I proceed with his DOT physical.

We are continuing with **equipment maintenance**/preparation for this year's mowing season and road projects.

We are recovering and **conducting maintenance** after the snow events at the end of last week.

Culvert installation that I had on the schedule has been completed.

The **Lytle Trails project** has been pushed back due to rainy weather.

Worked on lighting in the **administration building.** (switching to LED)

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100 % **equipment availability**.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer provided the following report:

Monthly **activity reports** for February were previously emailed to the trustees.

February 2020 Activity Reports

EMS runs for February	51
Fire runs for February	<u>13</u>
Total runs for February	64

Year to Date Activity Reports

Ems runs for 2020	195
Fire runs for 2020	<u>58</u>
Total runs for 2020	253

2019 had 71 Fire & 148 EMS total of 219 **up 34 from last year**

State EMS Grant has been submitted.

Fuel System waiting on pump, panel & fill station which is supposed to be shipped on March 6th.

We have conducted two (2) more **interviews** and waiting on physicals and other steps of the process.

I have three (3) **applications** for membership to the department for you to consider tonight.

New Tahoe is lettered and we will be taking it in on March 5th for additional equipment to be installed.

Still working on **AFG Grant**.

The **CPR training** went very good, with 19 attendees.

ZONING DEPARTMENT REPORT:

Zoning Inspector, Stacey Lowing provided the following report:

Subject: Monthly Zoning Report—February 2020

PERMIT ACTIVITY:

Accessory Structure - \$25.00
Richard Wilson, 9441 Cold Springs Lane

Accessory Structure - \$100.00
Tom Janning, 9191 Valdosta Way

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2 permits issued for a total of \$125.00. All funds have been deposited.

ZONING COMMISSION:

Public meeting, zoning code amendments, March 5th.

Public meeting, VT PUD, March 12th.

TRUSTEES:

Public hearing, Chris Cadwallader, 3119 St. Rt. 73, modification to approved site plan, March 17th.

BZA:

Two variance hearings were held on February 20th:

Forsee/Mayer, Ferry and Haines Rd., lot size variance – Denied.

Andrew Sherman, 8908 Ferry Rd., accessory building size variance – Approved.

MAGAZINE:

All content has been sent to Stacey Castle. Draft copies are being reviewed and edited at this time. On schedule to mail the first week of April.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards provided the following report:

Fire Station: Status Update

Working on final **pay applications** along with release of more retainage along with punch-list items.

Close-out procedures and documents.

Fuel dispenser equipment is due to be in later in the week.

Carter Drive CDBG:

Paving on hold until spring.

Project LT-54:

American Gunitite for restoration process on this project in 2020.

Scheduled start date is March 2nd weather permitting.

Aggregation:

Working with Trebel to get ready to go out to market for renewal of our electric aggregation rates.

Health Insurance:

Received our renewal update with options for our plan. Please review and give me some feedback. I have OIS working on some comparable options using the SOCA plan.

Warren County Hazard Mitigation Planning:

Meeting #3 is March 25th 9:00 am.

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Recycle Rally:

Set for Saturday, April 25th from 9:00-2:00.

BWC Ohio Safety Congress:

March 11th -13th in Columbus. If anyone is interested in going up for one full day of Classes and Expo. We may carpool up.

Misc.

W.C. Engineer Report to Township Trustees March 5th. (reservations have been made)

OLD BUSINESS:

Township Magazine Status: See Zoning Dept. report.

Roadway Preservation: To be discussed during the March 17th meeting.

Warren County Drug Task Force:

After a brief discussion concerning a contribution request from the Warren County Drug Task Force, Mr. Coffman made a motion to approve a contribution of \$2,000.00. Mr. Foley seconded the motion and the motion passed with a unanimous vote.

Paint & Carpet Bids:

Ms. Lowing gave a report on bids she had received for painting the interior of the administration building and replacing the carpet in certain rooms. She said she had received two (2) bids for the painting, with the the exception of the ceilings, which was additional \$2,500.00. The bids for painting were \$10,500.00 and \$14,000.00.

After some discussion concerning the painting and viewing carpet samples Mr. Coffman made a motion to accept the bid of Ryan Patrick Painting for \$10,500.00 for the painting. Mr. Foley seconded the motion and all were in favor.

Mr. Patrick then made a motion to accept the bid of Carpet Plus for \$8, 099.20 for the carpet. Mr. Foley seconded the motion and all were in favor

Other: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2020-12 APPROVE THE ACCEPTANCE AND HIRING OF CHAD E. INGLE TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A VOLUNTEER FIREFIGHTER

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Mr. Patrick motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Patrick – yea; Mr. Foley – yea. The resolution was therefore adopted the 3rd day of March 2020.

RESOLUTION 2020-13 APPROVE THE ACCEPTANCE AND HIRING OF JUSTIN A. VAUGHN TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A VOLUNTEER FIREFIGHTER/EMT IN TRAINING

Mr. Patrick motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Patrick – yea; Mr. Coffman - yea. The resolution was therefore adopted the 3rd day of March 2020.

RESOLUTION 2020-14 APPROVE THE ACCEPTANCE AND HIRING OF DALE A. MEEKS TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A VOLUNTEER FIREFIGHTER/EMT IN TRAINING

Mr. Coffman motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Coffman – yea; Mr. Patrick – yea. The resolution was therefore adopted the 3rd day of March 2020.

CORRESPONDENCE:

Mr. Edwards: Placed pieces of correspondence he had received in each of the Trustees township mail box.
Warren County Health District: 2020 Annual Report.

WORK SESSION: None

EXECUTIVE SESSION: None

ADJOURNMENT:

Being no further business, Mr. Coffman motioned to adjourn at 7:25 p.m. Mr. Foley seconded the motion and the motion passed with a unanimous vote.

President, Board of Trustees

Fiscal Officer