

# MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD OCTOBER 15, 2019

Mr. Patrick called the meeting to order at 7:00 pm.

**Roll call:** Mr. Foley - present; Mr. Coffman - present; Mr. Patrick - present.

**The following staff were present:** Administrator, Donald Edwards; Zoning Inspector, Stacey Lowing; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

**The following guests/residents were present and signed the attendance sheet:** George Cherryholmes, Tom Duerr, Diane Colvin, John Federle, John & Barbara Burkard, Pat Davidson, and Joette Dedden.

Mr. Patrick led all present in the **pledge of allegiance to the flag.**

Mr. Coffman made a motion to **approve the minutes of the October 1<sup>st</sup> meeting.** Mr. Patrick seconded the motion and the vote thereon resulted as follows: Mr. Coffman - yea, Mr. Patrick - yea, Mr. Foley - yea.

## **SPECIAL GUEST SPEAKER:**

**Ms. Barbara Burkard** gave an opposition view of the Article V Convention (called a Convention of States by some proponents).

After her presentation Ms. Burkard gave the township officials envelopes containing documents concerning the Article V Convention and the opposition view of which she had spoken. She asked that they read and review those documents and most of all to read the U.S. Constitution.

## **CITIZENS' COMMENTS:**

**Ms. Joette Dedden** said Mr. Foley and Mr. Coffman had had two weeks to think about her question, concerning the recording of Board meetings, which she had asked them at the October 1<sup>st</sup> meeting. She then asked if they had any more to say about why they did not feel the need to record Board meetings.

Both **Mr. Foley and Mr. Coffman** said they had nothing more to say.

**Ms. Dedden** then asked Mr. Patrick if he would tell why he thought they should be recorded.

**Mr. Patrick** said he thinks recoding the meetings is a very basic thing for a government and believes it helps keep the Board responsible while providing some kind of accountability for the taxpayer. He said it would provide a context for everything that has been said and could be used to review discussions that have been had so as not to rehash some things over and over. He further stated the minutes are subjective and recordings should be one of the core principles of a transparent government.

**Mrs. Dedden** said she had received a copy of the October 1<sup>st</sup> meeting minutes, which she said were very accurate. She also said she hoped the board would reconsider recording of the meetings. She then thanked township resident Diane Colvin for recording the meetings, as a resident, and posting them on the Facebook page "Let's Talk Waynesville". Ms. Dedden said the Board may need to consider paying Ms. Colvin to record the meetings.

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**DEPARTMENT REPORTS:**

**ROAD DEPARTMENT:**

Road Superintendent, Scott Camery provided the following report:

The **winter salt order** has been delivered.

I will be **ordering a load of Beet-Heet** by the end of the month.

We have started on **prepping the trucks for winter operations**, once I get a couple of them ready I am wanting to try and get some more crack-sealing done. (if the weather cooperates)

The pre-construction meeting for the **Carter Drive CDBG project** has occurred. The company that is going to be doing the work said they should be able to get started on the 21<sup>st</sup> of this month.

**All equipment is at 100% availability.**

**FIRE DEPARTMENT:**

Fire Chief, Paul Scherer provided the following report:

Waiting on **Ohio Pharmacy Board** for a license at the new fire station.

WTFD Inc. has purchased **appliances and TV/ Monitors** in the amount of \$8,708.95 for the new station.

Deputy Chief, Steve Cox and members continue to **work on miscellaneous items**.

We are **ready to move the following large items** into the new station: Gear Washer, Breathing Air Compressor & Cascade, Ice Maker, Washer & Dryers, & Hose Rack.

**Sauerkraut Festival** went great. Had great sales at trailer and fire house.

Last Thursday members spent day at the school doing **fire prevention and smoke trailer**.

Last Friday members did a **career day** at the high school.

Next Wednesday and Thursday we will be doing **fire prevention** at Waynesville Pre-school.

**Updated SOP** for payroll of both volunteer and part time.

Wheel Coach advised us that they will be ready for the **pre-delivery inspection** within the next 2 weeks. Will schedule that shortly.

**ZONING DEPARTMENT REPORT:**

Zoning Inspector, Stacey Lowing provided the following report:

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**Hearings:**

**BZA- Hearings scheduled for October 17, 2019:**

Brian Frederick, 7756 Old Stage Rd., accessory building size variance.

George Vogel, 8640 St. Rt. 42, setback variance.

Jeffrey McGrady, 2084 Corwin Rd., setback variance.

David Danner, 5400 Lytle Rd., Conditional use/site plan, detached secondary structure.

**Hearing scheduled for November 21, 2019:**

Brett Wenzler, 9664 Seminole Trace, setback variance.

**ADMINISTRATOR REPORT:**

Administrator, Donald Edwards provided the following report:

**Fire Station:    Status Update**

**PCI:** Front entrance is framed; Training room complete; front overhang EFIS is ongoing.

**Cin.-Dayton Fire Protection:** Complete.

**Mid-Miami Roofing:** Fascia and soffits complete. Gutters and down spouts and front trim yet to be completed. Roof vents have been installed.

**Applied Mech.:** Tube Heaters burned in; A/C units operational. Setting plumbing fixtures as casework is installed.

**Kenmarc Electric:** Finishing up on fixtures and equipment.

**Miter Masonry:** Complete except for monument sign cleaning of the brick.

**Overhead Doors:** Finished and operational.

**Painter:** Bay walls, ceiling, second floor 90% completed. Painting in office area first coat is complete. Starting second coat as casework is installed. All windows and doors have been stained.

**Concrete:** West front apron and pull-in was poured on 10/8/2019; East front apron was poured on 10/11/2019.

**Pinnacle Paving:** Street cuts still to do.

**Loveland Excavating:** Back-filling curbs with top soil is complete. Waiting on concrete sidewalks to be poured.

**Owner supplied items** being worked on and delivered. Wiring is done except bays. Equipment racks are set and wiring being finished as casework is set.

Owners are still working on **signage**.

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**Wood Working Shop:** Casework being installed. (75% complete)

**Safe Shed:** Was delivered and set. The ramp has been ordered and we are waiting on the FEMA 361 kit.

**Carter Drive CDBG:** Contract awarded today to **W. G. Stang, LLC**. Project to start next week.

**Warren County 2020 Hazardous Mitigation Plan (HMP)**

Community profile update survey was completed.

Re-write of the plan is required every five years. First meeting is scheduled for Friday, November 22<sup>nd</sup>.

**Hisey Park Fall Festival,** October 5<sup>th</sup> was well attended with a lot of activities.

**50<sup>th</sup> Ohio Sauerkraut Festival,** October 12<sup>th</sup> & 13<sup>th</sup> had great weather and attendance. Thanks to all the departments, staff and volunteers that make it a community success.

**OLD BUSINESS:**

**Township Magazine Status:** Mr. Patrick reported on a few things that have delayed publication of the magazine. He said he is expecting publication and delivery by mid-November.

**Other:** None

**NEW BUSINESS:**

**Questions or Concerns Regarding the Bills:** None

**Legislation:**

**RESOLUTION 2019-59 A RESOLUTION APPROVING AMENDMENTS TO THE WAYNE TOWNSHIP FIRE DEPARTMENT S.O.P. SECTION: PART-TIME, JOB DESCRIPTION, PAY SCHEDULE**

Mr. Patrick motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea; Mr. Patrick – yea; Mr. Coffman – yea. The resolution was therefore adopted the 15<sup>th</sup> of October 2019.

**RESOLUTION 2019-60 A RESOLUTION APPROVING UPDATES TO THE WAYNE TOWNSHIP FIRE DEPARTMENT S.O.P. FOR THE PAYROLL SCHEDULE**

Mr. Coffman motioned to adopt the resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 15<sup>th</sup> of October 2019.

**Other:**

There was a discussion concerning the purchase of a 500-gallon diesel **fuel dispensing system** for the new fire station.

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Mr. Edwards said there would be about a six-week delivery for the item, therefore he would like approval to move forward with the purchase of this item.

Mr. Patrick motioned to approve up to \$20,000.00, as had been budgeted, for purchase of a fuel dispensing system. Mr. Foley seconded the motion. The motion passed with a unanimous vote.

Mr. Edwards said he and Mr. Camery were working on a project similar to the culvert replacement project on Old Stage Road and the bridge replacement project on Mt. Holly Road. He said the structure which they were looking at was not completely gone but something would need to be done within the next year or two. He said they were researching a couple options and would keep the Board informed as they get more information.

**CORRESPONDENCE:**

**Warren County Health Department:** Monthly newsletter.

**Warren County Health Department:** Quarterly report for June – August 2019.

**Buckeye Ecocare:** Lawn Care bid for 2020.

**South Lebanon, Ohio:** Invitation to the dedication and open house of their new municipal building.

**Miami Valley Planning:** Workshop schedule.

**Warren Co. Twp. Association:** Invitation to the Township Association annual dinner.

**WORK SESSION:** None

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** Being no further business, Mr. Patrick made a motion to adjourn at 7:39 p.m. Mr. Foley seconded the motion. The motion passed with a unanimous vote.

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President, Board of Trustees

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Fiscal Officer