

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING

HELD MARCH 05, 2019

Mr. Patrick called the meeting to order at 7:00 pm.

Roll call: Mr. Patrick – present; Mr. Coffman – present; Mr. Foley- absent.

The following staff were present: Administrator, Donald Edwards; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; Zoning Inspector, Erin Hartsock; and Fiscal Officer, Darrell Coffman.

The following residents were present: George Cherryholmes, Tom Duerr, Andy Jacobs, Pat Davidson, John Federle, Diane Colvin and Keith Valiquette.

The following guests were present: Commander Steve Arrasmith (Warren County Drug Task Force).

Mr. Patrick led all present in the **pledge of allegiance to the flag**.

Mr. Patrick tabled the **approval of the Minutes of the February 19th** meeting as Mr. Foley was absent and Mr. Coffman could not vote on the Minutes as he was not present.

GUEST OF THE TRUSTEES

Mr. Patrick welcomed **Commander Steve Arrasmith of the Warren County Drug Task Force**. Comd. Arrasmith summarized his organization's 2018 Annual Report. He explained that the DTF is a multijurisdictional entity that operates in Warren County as well as Wilmington (Clinton County).

It is funded with a combination of federal and state grants as well as supported by the Warren County Board of Commissioners and localities within its jurisdictional range.

He explained the organizational structure and discussed some of the accomplishments and challenges DTF has seen in the past year. Methamphetamine is becoming increasingly prevalent in the area, while Heroin and Fentanyl is down.

Mr. Patrick asked where the drugs were coming from.

Comd. Arrasmith responded that the bulk were coming from the southern border by creative smugglers through legal ports of entry, tunnels, under water, by air...etc. it was coming into the country, as well as the county, by innumerable means and points along the border.

Mr. Patrick thanked Comdr. Arrasmith for coming and sharing.

CITIZENS' COMMENTS:

Mr. Andy Jacobs extended a "thank you" to the Roads Department for keeping the roads safe during the recent winter weather events.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Superintendent, Scott Camery reported as follows:

Pothole remediation is an on-going task as potholes are popping up as fast as they can be repaired with the rapidly fluctuating temperatures.

They have had to deal with minor **equipment maintenance** due to the extreme cold making metal brittle and thus parts susceptible to breakage.

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He has been proactively **ditching** when possible between weather events to get ahead of spring rains and anticipated drainage issues.

The **Mt. Holly Bridge project** is moving forward with anticipated work dates ranging from June-August while school is out.

He concluded by sharing that **all Road Department equipment is available for use.**

FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

Monthly **activity reports** for February were previously distributed to the Trustees.

Wayne Township responded to:

54 EMS calls

23 Fire calls

77 Total runs (February)

Year-to-date totals are down 36 from 2018

The **State EMS grant** has been submitted.

The **2019 Pharmacy License** has been renewed.

He is working to update the **equipment replacement plan** with updated pricing. He stated that the cost of a new engine and squad increase at least 5-6% each year. Delays in new Fire House construction lead to delays in purchase as there is nowhere to house the equipment at present. These delays lead to higher equipment prices.

He stated he submitted the **ISO pre-inspection review** forms to the Village of Waynesville, Village of Corwin & Wayne Twp. The updated hydrant area on Lower Springboro Rd. and Corwin Rd. has been accounted for. However, the Village of Waynesville has not completed their portion of the pre-inspection forms. This is potentially problematic as this lack of data in the Village of Waynesville could cause WTFD to drop in its ISO ratings potentially leading to higher insurance rates for residents.

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported as follows:

Thirteen (13) permits were issued in February as follows:

(3) Accessory Structures over 200 sq. ft. (residential): 4400 Pekin Rd., Jeromy Johnson; 5487 Morris Ave., Dale Wilson; and 9906 SR 42, Bob and Tonya Allbery

(1) Accessory Structures under 200 sq. ft. (residential): 8300 Lytle-Ferry Rd., Joshua Blythe

(3) Additions (residential): 5012 Lytle Rd., Joe Reno; 4166 Township Line Rd., Quality Homes and Remodeling; and 6700 Sales Rd., Sam Durbin

(3) In-Ground Swimming Pools: 5784 Thomas Dr., Buckeye Pools; 8461 Cierra Way, Buckeye Pools; and 8099 Carter Rd., Buckeye Pools

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(3) Single Family Dwellings: 4326 Township-Line Rd., Jonas Homes; 5044 Thomas Dr., Ellis Custom Homes; and 9510 Bellbrook Rd., Amburgy Properties

She shared that she had the **Marcum pre-trial** on the schedule for Thursday.

Regarding **window replacements**, she is still pricing out installation with the only approved Jeld-Wen installers in SW Ohio after the factory was slow to provide information.

Windows only cost (less installation and stain matching) for 3 office windows and a 3 part stationary window in main hall = \$817.57

She is also pricing out simply replacing the glass in the sashes.

Regarding the **spring Magazine**, she shared that she is still looking for advertisers and requested that the Trustees provide feedback for the articles she has shared sooner than later.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported on the following:

Regarding Fire Station No. 2:

While the weather has been decent the last two weeks, it has allowed for a few good work days.

Miter masonry has started laying brick on the training tower. They have finished east wall and now working on front of bay doors.

The **Village of Waynesville** had taken back their hydrant water meter and shut off the water tap to the new fire hydrant on site after it had been installed, pressured tested and flushed with three different inspectors' knowledge, Village, Warren County and Clearcreek Fire (LJWA). The Village of Waynesville Council determined it was an "unauthorized and unapproved breach usage" of their water system that may have led to a major contamination of Village water supply. Bunnell Hill Construction (BHC) is trying to make other arrangements for water to avoid loss of construction days. *As of Monday, the Waynesville Village Council approved BHC usage of a hydrant water meter on Brookfield contingent on satisfactory progress on finalizing water meter pit.*

Evers Steel Erectors has finished up the structural steel on the west hip roof and training tower. The crane is being removed from the site.

PCI: Light gauge framing studs have been ordered and should begin shortly. There has been issues with the light gauge truss elevations that have now been corrected.

Storm shelter design and drawings have been completed and submitted to WC Building Dept. for approval.

Regarding **Ohio House Bill 62**: Transportation Budget, Mr. Edwards provided the following summary: To make appropriations for programs related to transportation and public safety for the biennium beginning July 1, 2019, and ending June 30, 2021, and to provide authorization and conditions for the operation of those programs.

The committee has heard from a litany of witnesses with many proponents of the bill and only two opponents at this point. Finalized bill on Tuesday this week with a vote out of committee on Wednesday and floor vote on Thursday. He provided worksheet on local revenue estimates based on governor's proposal.

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He urged all present to call our legislators. HB 62 must be passed by April 1. Now is the time to convey the needs of Ohio townships related to road funding.

He shared that Wayne Township hosted a “**Town Hall-style**” meeting on Monday for Congressman **Steve Chabot**. The event was well attended with about 20 people present. Trustee, Josh Patrick gave an introduction and update on some of the Township’s current happenings and issues. Congressman Chabot gave a brief introduction and then fielded questions and concerns from local residents.

He shared that the **Warren County Engineer’s Office** is holding a **meeting** on March 14th.

He also shared an update for the recent **BWC claim**. He shared that they would be watching closely to see if the Township would be “knocked out of group” rates, which could lead to significant rate increases.

He concluded by announcing that **Sheriff Larry Sims** will be at the meeting on March 19th to provide his office’s annual report.

OLD BUSINESS:

Last call for Spring Magazine: March 15th

Discussion on costs and legal requirements for recording meetings: Josh Patrick tabled the discussion until all Trustees are present.

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2019-13 A RESOLUTION AUTHORIZING CONTRACT WITH WARREN COUNTY ENGINEER’S OFFICE FOR WARREN COUNTY 2019 PAVING PROGRAM

Mr. Coffman motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Coffman – yea; Mr. Foley – absent. The resolution was therefore adopted the 5th of March 2019.

RESOLUTION 2019-14 A RESOLUTION APPROVING THE ACCEPTANCE AND HIRING OF RYAN D. MINIARD TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A VOLUNTEER FIRE FIGHTER

Mr. Coffman motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Coffman – yea; Mr. Foley – absent. The resolution was therefore adopted the 5th of March 2019.

RESOLUTION 2019-15 A RESOLUTION APPROVING THE ACCEPTANCE AND HIRING OF STEPHEN T. LALICH TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A PART-TIME FIREFIGHTER/EMT-B

Mr. Patrick motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Coffman – yea; Mr. Foley – absent. The resolution was therefore adopted the 5th of March 2019.

RESOLUTION 2019-16 A RESOLUTION ACCEPTING THE RESIGNATION OF RANDY M. DANIELS FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT

Mr. Patrick motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Coffman – yea; Mr. Foley – absent. The resolution was therefore adopted the 5th of March 2019.

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RESOLUTION 2019-17 A RESOLUTION AUTHORIZING CONTRACT WITH KONEN LANDSCAPING, INC. FOR INSTALLATION OF ALL LANDSCAPING MATERIALS AT THE NEW FIRE STATION 1100 FRANKLIN RD.

Mr. Patrick motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Coffman – yea; Mr. Foley – absent. The resolution was therefore adopted the 5th of March 2019.

***RESOLUTION 2019-18 A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO WITHHOLD AMOUNTS NEEDED TO PAY FOR THE “VFIS” PREMIUMS FROM EMPLOYEES’ PAY IN ORDER TO RECEIVE MAXIMUM BENEFITS FROM THE POLICY**

After discussing the costs and benefits, Mr. Patrick **tabled** voting on this resolution until after such time when the matter can be discussed and approved by the members of the WTFD.

RESOLUTION 2019-19 A RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO SIGN ON BEHALF OF THE BOARD OF TRUSTEES FOR TWO PUBLIC UTILITIES FOR THE NEW FIRE STATION 1100 FRANKLIN RD.

Mr. Patrick motioned to adopt the resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea; Mr. Coffman – yea; Mr. Foley – absent. The resolution was therefore adopted the 5th of March 2019.

Other:

Mr. Edwards shared with the Trustee's a **Village of Waynesville: Ordinance 2019-015** that had its first reading on Monday that would **amend the Village's Fee Schedule “D” monthly waterline “Fire Service Availability Fee”** on a scale based on the size of the line. Effective fees for the new Fire Station, could increase from \$15/mo. to \$180/mo. for a six inch line or a **1,200% increase**. Wayne Local Schools, Ohio Living Quaker Heights, Scioto Square and a handful of other larger line users would see incomprehensible high rate increases. Mr. Patrick stated that he would be attending the next Village of Waynesville's Council Meeting as this proposed increase was potentially untenable.

Mr. Edwards also shared that the recent wet, heavy snows have led to several complaints regarding **downed mailboxes**. He and Mr. Camery explained that if a plow strikes a mailbox, then it is the Township's policy to replace that mailbox. If a mailbox comes down as a result of the weight or force of snow being removed from the roadway, then it is deemed an act of god and not within the Township's purview to replace. This policy is the same for Warren County, ODOT and most all other known jurisdictions.

Mr. Patrick requested that the policy and preparation tips be shared on the fall magazine.

CORRESPONDENCE:

OTARMA: property and insurance appraisal results announcement

WORK SESSION: None

EXECUTIVE SESSION: None

ADJOURNMENT: With no further business, Mr. Coffman moved to adjourn at 8:05 p.m. Mr. Patrick second the motion. The motion passed with a unanimous vote.