

# MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD JULY 10, 2018

Mr. Coffman called the meeting to order at 7:00 pm.

Roll call: Mr. Coffman – present; Mr. Foley- present; Mr. Patrick – present.

The following *staff* were also present: Administrator, Donald Edwards; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; and Fiscal Officer, Darrell Coffman.

The following *residents* were also present: Zack Gallagher, George Cherryholmes, Andy Jacobs, Gary Breeze, M. Joyce Breeze, Tom Duerr, and M. J. Walling.

Mr. Coffman led all present in the **pledge of allegiance to the flag**.

Mr. Coffman said the **Minutes of the June 19<sup>th</sup>** meeting could not be approved as they needed to be amended.

## **CITIZENS' COMMENTS:**

**Tom Duerr** spoke concerning the PUD zoning hearing that was held on July 5<sup>th</sup>. He said Mr. Camery had said the zoning meeting would be recorded, but it wasn't.

**Gary Breeze** said the roadway striping on the hills and curves on O'Neall Road were pretty much worn away. He asked that they be repainted. Mr. Edwards said they would be repainted after the chip sealing of the roadway. He then asked if there had been a discussion in past meetings concerning the installation of waterlines to service residents on O'Neall Road.

**Mr. Coffman** said there had been no such discussion. He said the only recent discussion concerning waterlines was the possibility of Western Water extending their waterlines to service houses, across the road from the trailer park, on North Waynesville Road.

**Zack Gallagher** spoke concerning the upcoming PUD zoning hearing, which is scheduled for July 17<sup>th</sup>. He asked that when it comes time for the Board to a vote on the PUD zoning that the trustees vote for what they think would be best for the community.

## **DEPARTMENT REPORTS:**

### **ROAD DEPARTMENT:**

Road Department Supervisor, Scott Camery reported as follows:

**Second round of mowing** has been completed.

The **chip-seal bids** are out.

The **backhoe** has been repaired and back in service.

We are continuing to remove **dirt spoils** from Firehouse lot. Footers are currently underway.

WCEO inspected **Valdosta Drive** (Winfield Estates). There is some base repair that needs to be performed and then the surface layer of asphalt is on schedule to be put down this week.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING  
HELD JULY 10, 2018**

**Bushwhacking** is currently underway. I expect to be finished with the south end of the township this week.

With the backhoe back in service, we are at 100% **equipment availability**.

**FIRE DEPARTMENT:**

Fire Chief, Paul Scherer reported as follows:

Monthly **activity reports** for June were previously distributed to the Trustees.

Wayne Township responded to:

65 EMS runs for June

25 Fire runs for June

**90 total runs for June**

448 EMS runs for 2018

131 Fire runs for 2018

**579 total runs for 2018**

**Year-to-date totals** are down 37 from 2017.

Received an **Ohio EMS Grant** in the amount of \$8,626.00.

**SCBA bid packages** will be sent out for bids.

**Noah Zimmer** resigned from the department effective June 28, 2018.

We have two members of the department who will be nearing the **1,500 work hour rule** before the end of the year. We need to decide how we want to handle this issue.

**ZONING DEPARTMENT:**

Zoning Inspector, Erin Hartsock was on vacation so no report was given.

**ADMINISTRATOR REPORT:**

Administrator, Donald Edwards reported on the following:

**Fire Station:**

The 299 geopiers have been installed for the new fire station.

The spoils have been removed from the site.

Admiral Engineering has staked the building pad for construction.

The footers were started last week on the bays.

The storm water piping is in the process of being installed.

DP&L is finishing up the engineering of running three phase electric to the front of the station.

Met with Cummins Generator concerning the generator for the fire station.

The Anchor bolts were delivered today and the structural steel should be delivered in August.

# MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD JULY 10, 2018

## **Chip Seal:**

Bid advertising is out. We have received requests from three Board Rooms but no individual inquiries from contractors. We did call on all known contractors and sent bid specification to those that requested a copy. Bids will be opened on July 16<sup>th</sup> at 1:00 P.M. We will try to have legislation for approval of a contract with the lowest and best vendor for the July 17<sup>th</sup> Board meeting.

## **Lytle Road Closure:**

Closed Monday, June 4<sup>th</sup> for six weeks for bridge replacement in the 3400 block. Lytle Road culvert replacement for two weeks "**Traffic Maintained**". Warren County has had several one day "rolling road closures" to replace culvert pipes on Lytle Road and Ferry Road in preparation for this summer's pavement project.

## **Salt:**

Received confirmation this week. Will be placing an order soon for salt at \$76.96 per ton.

## **Flat Roofs:**

Enterprise Roofing did show up on June 29<sup>th</sup> and inspected the GAF installation that they performed originally. They sealed a few seams and did a little caulking. They, along with our local roofing consultant, felt that with a little bit of minor preventative maintenance that we should be able to get at least another five years or so out of the flat roof. They also felt that with the building design that when we have to replace the shingled roof that there would be potential to damage the flat roof. Therefore, if possible, we should try to hold off on the roof until the shingles are replaced.

Mr. Duerr said he had shared information on installing scuppers.

## **Warren Water and Sewer Update:**

Mr. Edwards gave an update on the Warren County sewer system, which services the Village of Waynesville and parts of Wayne Township and Massie Township, as he had received at a July 3<sup>rd</sup> meeting with the county. Andy Jacobs asked if the county had said what kind of upgrades needed to be done at the sewer plant. Edwards said "equipment upgrades".

Mr. Jacobs also asked if a power outage occurred how long the plant would be able to operate?

Mr. Edwards said he did not know.

## **Permissive Motor Vehicle License Tax:**

Mr. Edwards reported that the Warren County Commissioners had recently approved of an additional \$5.00 permissive motor vehicle license tax. All of this money will go directly to the Warren County Engineer for Road and Bridge repairs.

## **Health Insurance:**

Mr. Edwards said he had recently received an update on the township's health insurance coverage.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING  
HELD JULY 10, 2018**

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Questions or Concerns Regarding the Bills:** None

**8:00 P.M. BUDGET HEARING:**

At 8:00 P.M. Mr. Patrick made a motion to open the budget hearing. Mr. Foley seconded the motion. Fiscal Officer, Darrell Coffman presented the proposed budget and asked if there were any questions concerning it. There were no questions.

Mr. Patrick made a motion to close the budget hearing. Mr. Foley seconded the motion.

**Legislation:**

**RESOLUTION 2018-28 A RESOLUTION APPROVING THE BUDGET OF WAYNE TOWNSHIP, WARREN COUNTY, OHIO AS ESTIMATED FOR FISCAL YEAR 2019.**

Fiscal Officer, Darrell Coffman presented for consideration and Mr. Patrick moved for adoption of said resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 10<sup>th</sup> day of July 2018.

**CORRESPONDENCE:**

**Warren County Health District:** Quarterly report

**Warren County Commissioners:** Invitation to a Community Forum

**WORK SESSION:** None

**EXECUTIVE SESSION:** None

Being no further business, Mr. Foley motioned to adjourn at 8:14 pm. Mr. Patrick seconded the motion. The motion passed with a unanimous vote.

---

President, Board of Trustees