

## MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD MARCH 27, 2018

Mr. Brad Coffman called the meeting to order at 7:00 pm.

Roll call: Mr. Coffman – present; Mr. Foley- present; Mr. Patrick – present.

The following *staff* were also present: Administrator, Donald Edwards; Fire Chief, Paul Scherer, Roads Department Supervisor, Scott Camery and Zoning Inspector and Asst. Administrator, Erin Hartsock; and Fiscal Officer, Darrell Coffman.

The following *residents* were also present: George Cherryholmes, Tom Duerr and MJ Walling.

The following *guest* was also present: Dean Ferris, Rumpke municipal services.

Mr. Coffman led those in attendance in the **pledge of allegiance to the flag**.

Mr. Foley motioned to **approve the Minutes** of the **February 20th meeting**. Mr. Patrick seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – abstain/absent, Mr. Patrick – yea, Mr. Foley – yea.

Mr. Coffman motioned to **approve the Minutes** of the **March 6<sup>th</sup> meeting**. Mr. Patrick seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman –yea, Mr. Patrick – yea, Mr. Foley – abstain/absent.

Mr. Coffman motioned to **approve the Minutes** of the **March 16th meeting**. Mr. Foley seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman –yea, Mr. Patrick – abstain/absent, Mr. Foley – yea.

Mr. Coffman welcomed **Rumpke’s municipal service representative, Dean Ferrier** who briefly shared an overview of contracting municipalities and townships in the region. Of the 11 cities and villages in Warren County, Rumpke contracts with 9 of them. And currently Rumpke holds approximately 70% of the market share in Wayne Township.

Mr. Foley inquired if other townships have contracted with Rumpke. Mr. Ferrier replied that no townships in Warren County currently participate in waste contracting, but Rumpke did contract with a handful of townships in Butler and Hamilton County.

Mr. Ferrier explained the particular circumstances of the Wayne Township area including: existing market saturation, individual billing as the Township does not have a billing system, and customer density, would likely equate to approximately a 10-13% savings on individual residents’ trash bills.

There was additional discussion of the amount of trash truck traffic on local roadways on any given day, but the lack of end consumer savings made the prospect of contracting with a single hauler less attractive.

The Trustees thanked Mr. Ferrier for his time.

**CITIZEN’S COMMENTS:** None

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## DEPARTMENT REPORTS:

### ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery reported as follows:

Installing the **new road signs** have been keeping the crew busy. Currently, installation is complete with the exception of the subdivisions off of Lytle Road and Laura Marie Dr. They have started installing the reflective strips on the posts.

Mr. Camery has been **clearing culverts** as time permits.

He anticipates focusing on **ditching** in the near future. While he has performed work here and there where work was needed immediately, he is holding off until the weather and the ground settles down a bit—and the chance of heavy rains subside.

We are preparing for another round of filling **potholes**. He hopes that this will be the last round with cold patch, the next will be with “hot mix”.

Mr. Camery concluded by sharing that the bulldozer blew a hydraulic line this morning. He secured the parts but did not have time to install them. That leaves him at approximately **98% equipment availability**.

Mr. Foley shared his observations of a **pothole** on Old Route 73.

Mr. Camery replied that he was aware of the situation, and would repair it as soon as the weather permits.

Mr. Patrick shared that he had received some **complaint calls** regarding the installation of road/traffic signs. Mr. Camery reported that the signs were put up according to The Ohio Manual of Uniform Traffic Control Devices for Streets and Highways- there was little to no room for deviation from such standards.

### FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

The new **Stairchair** has been placed **in service** and works well as has the new **4 gas meter**.

The **2010 Seagrave** required a new speedometer to correct numerous inoperable gauges.

Chief Scherer shared a proposed response to **Massie Township’s unannounced withdraw from Automatic Aid**.

After discussion, the Trustees agreed that the issue needed to be addressed immediately so as to safeguard the interests of Wayne Township Fire Department and the residents they serve.

The letter, drafted by Chief Scherer was to be amended to include language provided by Mr. Edwards.

Chief Scherer will make the changes and then send it back to the Trustees for approval prior to setting up a meeting with the Massie Township Chief.

There was also discussion regarding **Massie Township’s outstanding Fire/EMS bill** for January–March.

Chief Scherer concluded by sharing that he had a proposed **new member** to be addressed in new business.

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### ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported on the following:

Ms. Hartsock inquired if the Trustees were ready to move forward in accepting or rejecting Mr. Williams' application to the **Zoning Commission**.

Mr. Patrick stated that he was unable to reach out to Mr. Williams to discuss his views and intentions personally. He made a motion to table the matter until the next meeting. Mr. Coffman seconded the motion.

She shared that she had received the fee for a **Conditional Use application** for the old **Holly Hills property**. The new owners will undergo a Conditional Use hearing rather than rezone to bring the existing home on the north end into conformance with intentions of doing so again with the owner occupied home to be built later.

An understanding has been reached that lacking any commercial rezoning, any commercial activity on the property will be ceased or legal proceedings will be sought.

Regarding **violations**, she is reaching out to the Prosecutor's Office regarding two properties regarding junk violations for potential legal action: one on O'Neill and one on N. Waynesville Rd. Voluntary cooperation is minimal or non-existent. She will report back after the PO has a chance to weigh-in.

Other existing junk and sign violations will resume active mitigation now that warmer weather is near.

There is little news to report on the **Recycle Rally**, but she shared that she needs property owners (Villages as well as Township) who wish to display Recycle Rally signage in their yards- preferably in a highly visible location.

Most who were present took signs to place themselves in their yards, or gave Ms. Hartsock permission to place signs on their properties.

The spring edition of the **Wayne Township Community Magazine** went to the post office on Monday, 3/19 for distribution. It should be nearly all distributed at this point. Final expenses were \$789 or just under ¢13.5/ household or ¢12/issue.

Demand remains high among advertisers.

### ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

The Schueler Group is waiting on their bonding company and a couple of vendors' certification in order to provide all the documentation that is required in the final GMP document for **Fire Station no. 2**.

Warren County Building Department still has about three items to address on their 3<sup>rd</sup> review of the plans. The biggest unknown is now the occupancy calculations that Warren County uses are different than other jurisdictions and after their 3<sup>rd</sup> review of the plans the ICC 500 "Storm Shelter" requirement has jumped to 1,340 sq. ft. based on 266 occupants. We are currently working to find a resolution.

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Recent communications from the WC Engineer's office may force us back into doing our own bidding on **chip-seal projects** for 2018.

Wayne Township students submitted three out of the 11 applications received for the **Warren County Township Association's two \$1,000 scholarships**. Mr. Edwards attended the WCTA meeting to assist with the reviews.

**Boy Scout**, Ryan Nelson will be installing two benches and two rocking chairs at the firehouse gazebo this Monday for his Eagle Scout Project.

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Questions or Concerns Regarding the Bills:** None

**Legislation:**

**RESOLUTION 2018-10 A RESOLUTION AFFIRMING THE APPOINTMENT OF WILLIAM A. (TONY) WILLIAMS TO THE WAYNE TOWNSHIP ZONING COMMISSION**

Ms. Hartsock presented the resolution for consideration. The resolution was tabled until the April 3, 2018.

**RESOLUTION 2018-13 A RESOLUTION AUTHORIZING CONTRACT WITH WARREN COUNTY ENGINEER'S OFFICE FOR PURCHASE OF ROAD SALT**

Mr. Edwards presented for consideration and Mr. Patrick moved for adoption of said resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 27<sup>th</sup> day of March 2018.

**RESOLUTION 2018-14 A RESOLUTION AUTHORIZING CONTRACT WITH WARREN COUNTY ENGINEER'S OFFICE FOR 2018 CHIP-SEAL PROJECT**

Mr. Edwards presented for consideration and Mr. Patrick moved for adoption of said resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 27<sup>th</sup> day of March 2018.

**RESOLUTION 2018-15 A RESOLUTION AUTHORIZING TOWNSHIP ADMINISTRATOR, DONALD EDWARDS, TO REPRESENT WAYNE TOWNSHIP, OHIO AND EXECUTE CLOSING DOCUMENTS FOR THE ACQUISITION OF 1.438 ACRES FROM THE BOARD OF TRUSTEES, MIAMI CEMETERY ASSOCIATION, AND FURTHER AUTHORIZE THE TOWNSHIP FISCAL OFFICER, DARRELL E. COFFMAN, TO DISBURSE FUNDS RELATING THERETO**

Mr. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 27<sup>th</sup> day of March 2018.

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**RESOLUTION 2018-16 A RESOLUTION APPROVING THE ACCEPTANCE AND HIRING OF TANNER J. PATTERSON TO THE WAYNE TOWNSHIP FIRE DEPARTMENT AS A VOLUNTEER FIREFIGHTER**

Mr. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 27<sup>th</sup> day of March 2018.

**RESOLUTION 2018-17 A RESOLUTION APPROVING PERMANENT APPROPRIATIONS FOR 2018**

Mr. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 27<sup>th</sup> day of March 2018.

**CORRESPONDENCE:**

- **Ohio Insurance Services:** Thank you for your business
- **Warren County Engineer's Office:** 2018 mileage certification (43.154 miles of roadways)
- **Carl E. Oeder & Sons Sand & Gravel:** Thank you & 2018 pricing list.

**WORK SESSION:** None

**EXECUTIVE SESSION:** None

Being no further business, Mr. Coffman motioned to **adjourn the meeting** at 8:07 p.m. The motion was seconded by Mr. Foley. The motion passed by unanimous vote.

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President, Board of Trustees

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Fiscal Officer