

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD MARCH 6, 2018

Mr. Bradley Coffman called the meeting to order at 7:00 pm.

Roll call: Mr. Coffman – present; Mr. Foley- absent; Mr. Patrick – present.

The following *staff* were also present: Administrator, Donald Edwards; Roads Supervisor, Scott Camery; Fire Chief, Paul Scherer; Zoning Inspector and Asst. Administrator, Erin Hartsock; and Fiscal Officer, Darrell Coffman.

The following *residents* were also present: Andrew Jacobs, Gary Breeze, Tom Duerr, Colleen Nelson, Ryan Nelson, Tanner Shinkle, and Bailey Miller.

The following *guests* were also present: Major Steve Arrasmith from the Warren County Drug Task Force

Mr. Coffman asked Mr. Nelson, local Boy Scout, to lead those in attendance in the **pledge of allegiance to the flag**.

Mr. Patrick motioned to **approve the Minutes of the February 20th** meeting. Mr. Coffman being absent from the February 20th meeting was unable to take action. Mr. Foley being absent, the approval of the minutes were tabled.

Mr. Coffman welcomed **Major Steve Arrasmith** of the Warren County Drug Task Force. Major Arrasmith shared copies of his organization's 2017 Annual Report and provided a brief synopsis of the operations of 2017 and 2018 outlook. WCDTF is Warren County's only multi-jurisdictional unit specializing in the investigation of drug related crimes. In communities in the north and to the south of Warren County, such operations are prevalent.

He explained that his organization functions on grants and donations, however this year is looking particularly daunting as much of his grant funding is frozen at the federal level while there is litigation involving sanctuary cities and states.

They had 506 cases in 2017 and the outlook is not looking like they will slow down in 2018. Heroin and Fentanyl remains prevalent and recently, crystal methamphetamine has been making its way into the area via the southwest.

Having no further business to discuss, Mr. Coffman thanked Major Arrasmith and inquired about setting up a site visit for the Trustees to visit his operations. Major Arrasmith welcomed the idea. Mr. Edwards would share Major Arrasmith's contact with Mr. Coffman after the meeting.

CITIZENS' COMMENTS: Mr. Gary Breeze wished to thank the Wayne Township Fire and EMS Department as he recently required EMS services. He also shared that there is a growing trash problem on the hillside in the curve on O'Neill Rd. as well as under the overpass of SR 73 on Corwin Rd. He concluded his statements by sharing his dismay of the growing accumulation of junk on his neighbor's property. Ms. Hartsock made arrangements to investigate the following day.

Mr. Tom Duerr shared his concern about water running off gravel driveways on Clarksville Rd. near the cemetery. He believes it is a safety issue. Mr. Camery reported that he had already shared the same

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD MARCH 6, 2018

concerns with the County Highway Department, as that is a County maintained road and they are aware of the situation.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery reported as follows:

Currently, the new **sign installation project** is 50% complete. This project has been the department's primary focus as the installation schedule is dictated through ODOT as a condition of the grant and is aggressive. He anticipates full completion by mid-April or maybe by the end of March.

Ditching/drainage complaints have been coming in at a fast pace as they typically do in this time of year. He has been dealing with them on a priority basis.

In between the above focuses, the department has also been **assisting neighboring jurisdictions** on a few projects.

Mr. Camery concluded by stating that he is currently at **100% equipment availability**.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

Monthly **activity reports** for February were previously distributed to the Trustees.

Wayne Township responded to:

60 Ems calls

23 Fire runs

83 total runs (February)

Year-to-date totals are up 5 from 2017.

The **2009 PL Squad** had troubles with its battery. Both have since been replaced.

The **Rescue** had a few air leaks, which have since been repaired by the Road Department.

Chief Scherer submitted the **State of Ohio EMS grant**.

He shared an annual **maintenance invoice for the three (3) EPCR tablets**.

He also shared a **February invoice for Massie Township**.

Chief Scherer reported along with **Mr. Edwards** he had not heard anything official from Massie regarding the contract sent to them nor the last invoice sent. However, Mr. Edwards believed the Massie Township Trustees might be discussing the matter at their meeting that same night.

Chief Scherer relayed the **resignation letters** that he received from **Tom Bramlett and Andy DeWine**. There was discussion of capping the number of volunteer firefighters as the turn out gear is very expensive and not cost effective to have large numbers of volunteers who are not very active.

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD MARCH 6, 2018

He also shared that the department received its **Greater Dayton Mutual Aid Certification**.

And he concluded by reiterating that the **stair chair and the 4 gas meter have been ordered**.

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported on the following:

Three (3) permits were issued in February as follows.

(1) In-ground pool: 6360 Trillium Dr., All American Pools

(1) Accessory structure over 200 sq. ft.: 5916 Spartan Hill Ln., Eddie Hollon (inclusive of the existing pole structure to be removed)

(1) Residential addition: 4327 US Route 42, Eddie Allen

She went on to say that she prepared **legislation** as directed by Mr. Foley to **accept Mr. Williams' application to the Zoning Commission**.

She anticipated a meeting between legal representatives and civil engineers regarding 4966 US Route 42 (aka Holly Hills).

She provided the **2017 Wayne Township Annual Report**.

She shared that final draft of the **Wayne Township Community Magazine**. With the exception of Mr. Patrick's wish to modify the placement of the Trustees portraits on the Trustee page, the copy is final and will be sent to the printer in the next day or two.

The **Recycle Rally** is coming along. She spoke with Susanne Mason of Solid Waste at the County who has unofficially approved the Township for a \$250 micro grant to be reimbursed toward outside vendor expenses. She reiterated the need for volunteers at the event.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

Regarding **Fire Station No. 2**, the Schueler Group will be accepting bids until 5:00 pm on March 7th due to the requests of contractors needing time to review the addendum with all of the RFI's answers and updates.

Warren County Building Department informed us last week that we will have to comply with the new building codes that went into effect the first of the year. The major compliance issue is that all Fire Stations are now under essential services that require "Storm Shelters / Safe Rooms" to accommodate highest occupancy of the structure. We will need to have 830 square feet of space meeting design standards that is ICC 500 compliant and FEMA P-361 certified.

I may need to ask the Board of Trustees to call a "**Special Meeting**" next week sometime, for the purpose of approving and accepting contractors for the new Fire Station No. 2 after the Schueler Group reviews bid submittals and are ready for Board action. We will post the meeting details on the website and front door at least 24 hours in advance.

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD MARCH 6, 2018

There have been numerous issues and ongoing litigation on the disillusion of the **OPEC-HC** group at the end of 2017. We have paid for six months of processing of run-out claims with Benovation. With all OPEC-HC Board members resigning except for one. There was no one left with signature authority to sign checks and release funds for claims. There was a court ordered third party receivership put into place to handle the processing of all claims. Before they even got started or had access to the funds, three public entities got another court-ordered "Stay" that stopped the process until a hearing was conducted. That happened on February 22nd and an agreement was reached to allow the appointed receiver to start processing claims again. This got restarted last week and the claims are being processed for payment again

We have three different direct issues with our employees in regards to coverages and claims. I am working with all employees and **Ohio Insurance Services Agency** to remedy each and every individual problem. All three have had attention in the last week and hopefully will be resolved soon.

Mr. Edwards shared the following information regarding **recent flooding**. On February 25th the Little Miami River crested at 12.88 feet at the Spring Valley monitoring station. This was the highest recording since June 5, 2008 at 13.71 feet and historically this ranks as the 24th highest dating back to 1920.

Caesar Creek Lake was at about 18 feet above winter pool during this time period of rain events.

He shared that the **Census Boundary Survey** has been completed.

And he concluded with reminding those present that the **Warren County Engineer's meeting** is scheduled for Thursday, March 8th 6:00pm.

OLD BUSINESS: None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2018-10 A RESOLUTION AFFIRMING THE APPOINTMENT OF WILLIAM A. (TONY) WILLIAMS TO THE WAYNE TOWNSHIP ZONING COMMISSION

Ms. Hartsock presented the resolution for consideration. Mr. Patrick stated his wish to meet with the candidate personally. Mr. Coffman motioned to table the resolution for the March 27th meeting. Mr. Patrick seconded the motion. The resolution was therefore tabled the 6th day of March 2018.

RESOLUTION 2018-11 A RESOLUTION APPROVING THE CHANGE OF GROUP TERM LIFE INSURANCE TO OPEC GROUP LIFE PROGRAM "THE STANDARD" AND AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO SIGN ALL DOCUMENTS

Mr. Edwards presented the resolution for consideration. Mr. Coffman motioned to approve the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Patrick – yea; Mr. Foley – absent. The resolution was therefore adopted the 6th day of March 2018.

CORRESPONDENCE:

- **Public Utilities Commission of Ohio:** Notice of new web tool to pay assessments (x2)

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD MARCH 6, 2018**

- **Ohio Department of Transportation:** Notice of August 16, 2018 deadline for full sign installation for grant compliance

WORK SESSION: None

EXECUTIVE SESSION: None

Being no further business, Mr. Coffman motioned to adjourn at 7:49 pm. Mr. Patrick seconded the motion. The motion passed with a unanimous vote.

President, Board of Trustees