

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD DECEMBER 31, 2018

Mr. Coffman called the meeting to order at 12:02 pm.

Roll call: Mr. Coffman – present; Mr. Foley- present; Mr. Patrick – present.

The following *staff* were also present: Administrator, Donald Edwards; Fire Chief, Paul Scherer; Zoning Inspector, Erin Hartsock; and Fiscal Officer, Darrell Coffman

The following *residents* were also present: George Cherryholmes and Tom Duerr.

Mr. Coffman led all present in the **pledge of allegiance to the flag**.

Mr. Patrick motioned to **approve the Minutes of the December 18th** meeting. Mr. Foley seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Mr. Patrick – yea, Mr. Foley – yea.

CITIZENS' COMMENTS:

Mr. George Cherryholmes enthusiastically stated that the Trustees were doing a great job.

Mr. Tom Duerr shared that the **storage conditions of insulation** at the construction site may be contrary to the manufacturer's recommendations.

He then inquired about the status of the Administration Buildings' **flat roof sealing**.

Ms. Hartsock stated the work was approximately 75% complete due to the remaining 25% of the roof surfaces being shaded and thus unable to defrost adequately prior to sealing. The weather had not been dry and warm enough since the first scheduled work day to complete.

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Mr. Edwards shared the **2019 list of proposed committee officers for consideration**. Mr. Brad Coffman stated he wished to amend the list.

Chief Scherer shared that he previously distributed recommended changes to the **Fire Department SOP** regarding wages via email. It was discussed that the changes were recommended based on the increase in minimum wage. Mr. Coffman instructed Chief Scherer to draft legislation with the pay changes effective January 1, 2019 for official action at the January 8th meeting.

There was discussion of internal and external jurisdiction responses to a December 24th house fire.

Mr. Edwards shared a status report on the **expenditures to date regarding Fire Station No. 2**.

Mr. Foley affirmed with Mr. Edwards that any additional costs associated with winter construction would not be absorbed by the Township.

There was discussion of the current phase in construction being slowed due to the schedule of structural steel/trusses.

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HELD DECEMBER 31, 2018**

Legislation:

RESOLUTION 2018-53 A RESOLUTION APPROVING 2018 REALLOCATIONS AND SUPPLIMENTAL APPROPRIATIONS

Mr. Darrell Coffman presented the legislation. Mr. Brad Coffman motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 31st of December 2018.

RESOLUTION 2018-54 A RESOLUTION APPROVING TEMPORARY APPROPRIATIONS FOR 2019

Mr. Darrell Coffman presented the legislation. Mr. Brad Coffman motioned to adopt the resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 31st of December 2018.

CORRESPONDENCE:

Warren County Combined Health District: Quarterly Report

ADJOURNMENT: With no further business, Mr. Coffman moved to adjourn at 12:30 p.m. Mr. Foley second the motion. The motion passed with a unanimous vote.

President, Board of Trustees