

# MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD JANUARY 2, 2018

Mr. Bradley Coffman called the meeting to order at 7:01 pm.

Roll call: Mr. Coffman – present; Mr. Foley- absent; Mr. Patrick – present.

The following *staff* were also present: Administrator, Donald Edwards; Roads Department Supervisor, Scott Camery; Fire Chief, Paul Scherer; Zoning Inspector and Asst. Administrator, Erin Hartsock; and Fiscal Officer, Darrell Coffman.

The following *residents* were also present: Tom Duerr and George Cherryholmes.

Mr. Coffman led those in attendance in the **pledge of allegiance to the flag**.

Mr. Coffman motioned to **approve the Minutes of the December 29<sup>th</sup>** meeting. Mr. Patrick seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Mr. Patrick – yea.

**CITIZENS' COMMENTS:** None

## **DEPARTMENT REPORTS:**

### **ROAD DEPARTMENT:**

Road Department Supervisor, Scott Camery reported as follows:

His department has been very busy with **numerous snow events**. He stated that the liquid "**Beet-Heet**" is performing up to expectations. It is helping the salt stick to the roadways and keeping the roadways clear in colder temperatures than salt alone. The result is the roadways requiring at least one less round of treatment each.

Mr. Camery went on to say that when not plowing and treating the roadways, **general maintenance** is keeping the crew busy.

12 of approximately 402 signs were delivered from the **ODOT sign program**. Mr. Camery believes the order was put out to several different vendors, but hopes that fulfillment will be in larger batches moving forward.

Mr. Camery concluded by stating that the Road Department is currently at **100% equipment** availability.

**Mr. Coffman** confirmed that the liquid conversion to Beet-Heet is saving taxpayer dollars. While the Beet-Heet material costs money, savings are seen through a decreased use of salt as well as significant savings of fuel and labor costs through the reduction in needed treatment rounds. **Mr. Camery** responded affirmatively.

### **FIRE DEPARTMENT:**

Fire Chief, Paul Scherer reported as follows:

Monthly **activity reports** for December were previously distributed to the Trustees.

The Wayne Township Fire Department responded to:

79 EMS calls and

23 Fire Runs

---

**102 total runs.**

# MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD JANUARY 2, 2018

Year-to-date totals are up 14 from 2017.

An **Officers' Exam** will be held on Wednesday evening.

The **fourth quarter Washington Township bill** has been turned in to the Fiscal Officer.

Chief Scherer finished by stating that he is waiting on information regarding the **BWC Grant** approval for 50 hoods and gloves for total of \$7800; and status of the correct parts for the **1994 Seagrave** being serviced by Vogelwohl.

## **ZONING DEPARTMENT:**

Zoning Inspector, Erin Hartsock reported on the following:

**Two (2) permits** issued in December as follows:

- (1) Single family dwelling and;
- (1) Accessory building: bit issued to 9190 Valdosta Way, Ellis Custom Homes.

Ms. Hartsock went over the **2017 annual summary for her department**. 2017 saw the highest number of permits issued compared to any year in the past decade. She attributed the high number to the largest number of single family homes built since 2007 along with a high number of residential additions and new sign regulations.

She discussed the dwindling number of subdivision lots available and high demand for these sites.

She also discussed the rise in zoning hearings. This was attributed to the ongoing commitment to evaluate the zoning resolution for needed amendments as well as the growing popularity of secondary dwellings, which are approved through a conditional use hearing.

## **ADMINISTRATOR REPORT:**

Administrator, Donald Edwards reported the following:

Regarding **Fire Station No. 2**, the Schueler Group is working with AAI and Tri-Tech on value engineered designs for roofing materials and components prior to finishing the final drawings. These are the only remaining items needed before the project can be put out to bid.

He and Chief Scherer are working on pricing furnishings and other owner-supplied items for the new fire station.

The annual **drivers' license abstracts** has been ran and are completed.

The proposed resolution and the ballot language for the **fire levy renewal** was sent to the prosecutor's office for approval as to form. They approved late this afternoon and it has been added as an agenda item under legislation.

**OLD BUSINESS:** None

**NEW BUSINESS:**

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING  
HELD JANUARY 2, 2018**

Ms. Hartsock went over a brief PowerPoint presentation regarding the functionality of **Planned Unit Developments (PUDs)** as directed by the Board as a result of Mr. Duerr's request.

Mr. Coffman instructed Ms. Hartsock to resubmit section 2.505.2 (permitted uses in the General PUD Overlay District) to the Prosecutor's Office for a legal review of the broad language in the last sentence, which Mr. Duerr feels is overly broad and leaves the Township open for legal challenges.

**Questions or Concerns Regarding the Bills:** None

**Legislation:**

**RESOLUTION 2018-01 A RESOLUTION APPOINTING WAYNE TOWNSHIP OFFICERS AND REPRESENTATIVES FOR THE YEAR 2018**

Mr. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Patrick – yea. The resolution was therefore adopted the 2<sup>nd</sup> day of January 2018.

**RESOLUTION 2018-02 A RESOLUTION AUTHORIZING TOWNSHIP OFFICIALS TO ATTEND LOCAL, STATE AND NATIONAL CONFERENCES AND AUTHORIZING REIMBURSEMENT PAYMENTS FOR EXPENSES INCURRED WHILE ATTENDING THOSE MEETINGS FOR 2018**

Mr. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Patrick – yea. The resolution was therefore adopted the 2<sup>nd</sup> day of January 2018.

**RESOLUTION 2018-03 A RESOLUTION APPROVING PAYMENT OF COUNTY AND STATE ASSOCIATION DUES FROM THE GENERAL FUND FOR THE YEAR 2018**

Mr. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Patrick – yea. The resolution was therefore adopted the 2<sup>nd</sup> day of January 2018.

**RESOLUTION 2018-04 A RESOLUTION APPOINTING WAYNE TOWNSHIP OFFICERS AND REPRESENTATIVES FOR THE YEAR 2018**

Mr. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Patrick – yea. The resolution was therefore adopted the 2<sup>nd</sup> day of January 2018.

**RESOLUTION 2018-05 A RESOLUTION PROPOSING TO RENEW AN EXISTING TAX LEVY IN EXCESS OF THE TEN (10) MILL LIMITATION**

Mr. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Patrick – yea. The resolution was therefore adopted the 2<sup>nd</sup> day of January 2018.

**CORRESPONDENCE:**

- **Clerk of Courts:** Notice that final appealable judgment was entered in the case of Manley v. the Wayne Township Board of Trustees on December 19, 2017
- **Southeastern Equipment :** optional email invoicing service enrollment
- **OPERS:** Employer Notice of 2018 IRS compensation contribution limits

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING  
HELD JANUARY 2, 2018**

- **OTARMA:** Annual MORE Grant award

**WORK SESSION:** None

**EXECUTIVE SESSION:** None

Being no further business, the Mr. Coffman motioned to adjourn at 7:43 pm. Mr. Patrick seconded the motion. The motion passed with a unanimous vote.

---

\_\_\_\_\_  
President, Board of Trustees