

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING  
HELD NOVEMBER 21, 2017**

Mr. Pat Foley called the meeting to order at 7:00 pm.

Roll call: Mr. Foley – present; Mr. Patrick- present; Mr. Coffman – absent.

The following *staff* were also present: Administrator, Donald Edwards; Fire Chief, Paul Scherer; Road Supervisor, Scott Camery and Fiscal Officer, Darrell Coffman.

The following *residents* were also present: Andrew Jacobs, George Cherryholmes and Tom Duerr.

Mr. Foley led those in attendance in the **pledge of allegiance to the flag**.

**Approval the Minutes of the November 7<sup>th</sup>** meeting was **tabled** due to lack of a quorum of Trustees who were present at that meeting.

**CITIZENS' COMMENTS:** None

**DEPARTMENT REPORTS:**

**ROAD DEPARTMENT:**

Road Department Supervisor, Scott Camery presented as follows:

Regarding the **Road Sign Grant**, ODOT had some personnel losses/changes, consequently our sign order is behind in the process. I have received confirmation that the post and hardware order has been placed and confirmed by the vendor. He has not received any delivery information yet.

**Bushwhacking** is still on the project list.

Currently we have been catching up on **dead tree complaints/requests**.

The rep from Certified Power will be here next week to go through **calibration steps for the White International's salt/liquid delivery equipment**.

While inspecting the roadways yesterday. Mr. Camery observed **unauthorized paint markings on South Cincinnati-Columbus Rd**. The resident painted "Parking" on the road along with lines designating parking spots. This is illegal and has been an ongoing enforcement challenge with different recreational events.

Mr. Camery concluded by stating that the department is at **100% equipment availability**.

**FIRE DEPARTMENT:**

Fire Chief, Paul Scherer reported as follows:

The **replacement portable radio** has been received, programmed and issued back to Lt. Carter.

Parts are on order for **1994 Seagrave**. The work will be scheduled with Vogelpohl once parts arrive.

**Turnout gear** has been ordered with 10 pair of boots & 32 helmets already received.

Received the new **Battery Powered PPV Fan** from the LOEB Grant.

**Battalion vehicle** update

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Monday November 27<sup>th</sup> OSP will be doing our **annual vehicle inspections on POV with lights.**

New Member

**ZONING DEPARTMENT:**

Zoning Inspector, Erin Hartsock was not present, in her absence, Mr. Edwards shared the following:

The **call for advertisers in the spring edition of *Wayne Township News*** has gone out. She is currently between 60-70% advertiser capacity with 8 ¼ pages full of advertisers and \$3330 in revenue.

Patrick reiterated his call to **reevaluate the township's approach to regulating temporary portable signs.** Mr. Edwards shared information that Ms. Hartsock had gathered from other jurisdictions in Warren County regarding how they enforce temporary portable signs. The discussion will continue at a later date.

**ADMINISTRATOR REPORT:**

Administrator, Donald Edwards reported the following:

Regarding the **Washington Township Fire & EMS Contract**, a discussion was had with Chief Scherer and administration believes we are good with another one year renewal of their contract for 2018 with the same terms and conditions. Mr. Edwards prepared a contract for their Board to execute and return to Wayne Township. Once the contract is returned, he will then present it to the Wayne Township Board of Trustees for approval and signing.

He went on to share that he is working through our last two **claims:** PERSO for the Expedition (Check received and work should be completed next week) and the Radio (check received and new radio has been delivered).

He is getting final **quotes on health insurance** plans and need all insured employees to fill out a Form Fire questionnaire emailed out last week in order to receive exact quote.

He would like to make reservations this week for the **OTA Winter Conference** before they are booked up. Mr. Edwards requested RSVPs for the conference and he would handle registration accordingly.

Mr. Edwards recalled that the **Warren County Hisey Park Dedication of New Observatory** was held on November 9<sup>th</sup>. This event was well attended. This has become a great park with many uses and potential. Great asset for our community.

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Questions or Concerns Regarding the Bills:** None

**Legislation:**

**RESOLUTION 2017-57 A RESOLUTION ELECTING TWO REPRESENTATIVES FOR WAYNE TOWNSHIP TO THE VOLUNTEER FIRE FIGHTERS' DEPENDENTS FUND BOARD FOR THE YEAR 2018**

Mr. Edwards presented for consideration and Mr. Foley moved for adoption of said resolution. Mr.

Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman –

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absent; Mr. Patrick – yea; Mr. Foley – yea. The resolution was therefore adopted the 21<sup>st</sup> day of November 2017.

Chief Scherer reviewed the qualifications of the new applicant John Le Master for Fire / EMS.

**RESOLUTION 2017-58 A RESOLUTION TO APPROVE THE ACCEPTANCE AND HIRING OF JOHN A. LEMASTER TO THE WAYNE TOWNSHIP FIRE DEPARTMENT**

Mr. Edwards presented for consideration and Mr. Patrick moved for adoption of said resolution. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – absent; Mr. Patrick – yea; Mr. Foley – yea. The resolution was therefore adopted the 21<sup>st</sup> day of November 2017.

**CORRESPONDENCE:** None

**WORK SESSION:** Chief Scherer requested the Board consider having a Work Session with Massie Township Trustees in regards to Massie Township’s statement that they were going to start requesting automatic dispatch of Wayne Township on any call that may be life threatening or require advance life support.

There was discussion about Wayne Township does not always have an ALS unit scheduled and that this would not fall under a reciprocating Mutual Aid agreement.

*Mr. Duerr, Wayne Township Resident, asked where our township residents are getting service if we are providing service in Massie?*

The Board agreed that they would be open to a joint work session with Massie Township at their request.

Mr. Foley will contact Massie Township Trustees.

**EXECUTIVE SESSION:** None

Being no further business, the Mr. Foley motioned to adjourn at 7:50 pm. Mr. Patrick seconded the motion. The motion passed with a unanimous vote.

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President, Board of Trustees