

# MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD NOVEMBER 7, 2017

Mr. Bradley Coffman called the meeting to order at 7:00 pm.

Roll call: Mr. Coffman – present; Mr. Foley- absent; Mr. Patrick – present.

The following *staff* were also present: Administrator, Donald Edwards; Fire Chief, Paul Scherer, Roads Department Supervisor, Scott Camery; Zoning Inspector and Asst. Administrator, Erin Hartsock; and Fiscal Officer, Darrell Coffman.

The following *residents* were also present: George Cherryholmes, Andrew Jacobs, Gary Breeze; Tom Duerr and M.J. Walling.

Mr. Coffman led those in attendance in the **pledge of allegiance to the flag**.

Mr. Patrick motioned to **approve the Minutes of the October 17<sup>th</sup>** meeting. Mr. Coffman seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Mr. Patrick – yea.

**CITIZENS' COMMENTS:** None

## **DEPARTMENT REPORTS:**

### **ROAD DEPARTMENT:**

Road Department Supervisor, Scott Camery reported as follows:

With the exception of “hanging plows” both single-axel trucks are ready to go in preparation for winter weather conditions.

The **culvert pipe at Ellis-Lincoln and O’Neill Roads** has been installed and patched back in. It has been tested with the recent rain events and appears to be handling the heavy rains well.

**Wedging and additional patching** have been completed, which brings the asphalt work for the year to an end with the exception of pothole patching as needed.

**Morris and Fairfield have been re-swept.** This, coupled with the recent heavy rains, should alleviate any of the complaints received from residents.

He is currently catching up on some **ditching and pipe clearing** from this past weekend storms.

He is also waiting on a reply from ODOT regarding the status of the signs from the **sign grant**. He will keep the Trustees informed.

**“Leaf patrol”** continues to be a challenge, however the recent storms brought most of the leaves down. As soon as they dry out a little, they will be collected.

I am planning on getting back to **trimming/removing dead trees** along the roadway. He also has some minor **bushwhacking** that he would like to get done.

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A question was asked about mud on roadways left by harvesting farmers. Mr. Camery stated that the farmers if aware, were usually very good about cleaning the roadways.

**Corwin Ave. was closed** on Monday morning at approximately 5:45 am due to high water. **Middletown Rd.** at Corwin Rd. was similarly closed as of Tuesday afternoon. Roads will be reopened once the water recedes.

Mr. Camery concluded by stating that the Road Department is currently at **100% equipment** availability.

### **FIRE DEPARTMENT:**

Fire Chief, Paul Scherer reported as follows:

Monthly **activity reports** for October were previously distributed to the Trustees.

The Wayne Township Fire Department responded to:

84 EMS calls and

18 Fire Runs

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### **102 total runs.**

Year-to-date totals are down 104 from 2016.

2016 had 195 Fire & 835 EMS total of 1030 down 104 from last year

A **replacement portable radio** is on order.

Vogelpohl did our **2017 Pump test**. 1994 Seagrave was found to have a rusted out Pressure Relief Body and needs to be replaced. The 2010 Seagrave needs primer valve shaft and seal kit. A quote for both repairs was shared with the Trustees.

**Mr. Patrick motioned** to approve the repairs as quoted by Vogelpohl Fire Equipment. Mr. Coffman seconded the motion. Motion passed by unanimous vote.

**State of Ohio CEU site** renewal has been approved.

**Stephanie Pendergrass** and **Carolyn DiGiandomenico resigned from WTFD**. Chief Scherer stated that he emailed copies of their resignation letters. He also had a **new applicant (Jaqueline Butler)** as well as a member to be removed from the roster as a result of **non-participation (Ron Kronenberger III)**.

There was discussion of the new applicant's qualifications and availability and discussion of the extent of the inactivity of the member to be removed.

The Fire Department was awarded a **LOEB Grant** in the amount of \$29,766.00 to be used toward the purchase of 10 complete sets of turnout gear and a battery powered PPV fan. New turnout gear is about 95% fitted and sized for later order with Vogelpohl Fire.

Regarding the **Battalion vehicle crash**, the vehicle is currently being repaired.

**Mr. Coffman** inquired as to when the vehicle will be back in service? Chief Scherer responded that he anticipated 2-3 weeks.

Chief Scherer would like to have **David Butler** begin a **day-time training program** to make training opportunities more accessible for both shifts.

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He is still **receiving applications** from all over the region and is working to get all interviewed. Three interviews are scheduled and one candidate is going for a physical.

He concluded by sharing that the **09 PL Squad will be serviced** at Lebanon Ford tomorrow for repairs associated with loss of power and excessive smoke.

### ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported on the following:

**Thirteen (13) permits** issued in October, **two (2) address signs sold**, and **one (1) Conditional Use permit completed**:

(4) Single family dwellings: 4254 Lower Springboro Rd., Dan DeVoi Builders; 9293 Valdosta Way, Ellis Custom Homes; 7937 Carter Rd., Ellis Custom Builders; and 9493 Sandy Run Dr., Ellis Custom Homes.

(2) Residential Additions: 3297 N. Waynesville Rd., Herberth Construction and 9705 Ferry Rd., New Season Homes

(6) Temporary signs: 5163 SR 73 and 4779 SR 42, Tim Henderson; and 4322 SR 73 and 4336 SR 73, Brad Kercher.

(1) Residential, in-ground pool: 6381 Trillium Dr., All-American Pools.

(1) Conditional Use permit completed: 8320 Lytle Trails, Ken Deitz.

Ms. Hartsock went on to share that the **Zoning Amendment regarding** language to Art. II, Chapter 4 (**Groundwater overlays**) is considering to include language from the OEPA and WCCHD. The Wayne Township Zoning Commission will hold their public hearing on Dec. 7 with the Board of Trustees' Public Hearing following on Dec. 19<sup>th</sup>. If approved on December 19<sup>th</sup>, it will be effective January 19<sup>th</sup>.

She concluded by sharing that she is currently working with approximately a dozen **violations** (junk, unpermitted construction, signage). To date she's been receiving adequate voluntary cooperation.

**Mr. Patrick** inquired how much time per week was spent on signage regulations. Ms. Hartsock responded approximately four (4) hours. Mr. Patrick stated that he wished to discuss the matter in greater detail once Mr. Foley returned, however he **wished to repeal signage regulations** as he initially was supportive of them as a means to lessen staff time in mowing. Now through enforcement, it is shifting the burden to Zoning. Ms. Hartsock responded that there is an educational/transitional period for any new regulation, she anticipated the enforcement time to decrease as the information was absorbed by the community, however she could not say for certainty how much time enforcement efforts would take in a year.

### ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

Regarding the **Schueler Group's pricing proposals on 80% CD's**, the full team of AAI, their consultants along with the Schueler Group and Owners met today at 1:00 to review comments from the Choice One, Village of Waynesville's Engineer. There are a lot of things they are requesting but most are just details on the drawings. There are however, several items that can have a substantial budget impact such as:

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1. All water run-off must go through the retention pond and show calculations. This will require either an easement through the rear of Dr. Cronley's property or a ditch along the right-of-way at the street, which could affect;
2. Curbs and sidewalks at the streets, and;
3. Shared driveway access is not finalized.

He prepared a third round of budget evaluations for the firehouse project with costs and revenue projections. Square footage has increased which has led to an increase in total cost. The revenue has grown as well. The timing of start to finish has lengthened by another six to twelve months which provides more tax draws which help offset those costs. Also with the more updated cost we are seeing the cost per square foot decreasing.

There were questions from the audience regarding liability to the Township utilizing a shared drive and if there were other jurisdictions in Warren County where a shared drive was employed. It was affirmed that the use of the shared drive constituted no liability issues and a similar access arrangement was present in Deerfield Township.

Currently, the Township is working through our **three claims**. Two with **PERSO** for the battalion vehicle and the portable radio and one through **BWC** for an injury claim. Parts are ordered for the battalion vehicle, a check is in the mail for the radio and the injury claim has been corrected to the proper agency and updated.

The By-Laws were changed at the quarterly **RPC** meeting to approve a five year budget where **Membership Fee** has been raise from \$0.10 per capita to \$0.11 per capita in 2018; \$0.12 per capita in 2019; and \$0.13 per capita in 2020. This is the first increase in Membership Fees since the By-Laws were adopted. With the approved budget, the County Commissioner's contribution will increase 7% in 2018 and 7% in 2019. Their contribution has held steady at \$220,000 per year until this budget.

Our fees will go from \$529.50 to \$590.37 for 2018, \$644.04 for 2019 and \$697.71 for 2020.

Mr. Edwards concluded with the following reminders/announcements: The Warren County Hisey Park **Dedication of New Observatory** will be held Thursday, November 9<sup>th</sup> at 3:00. And the **Annual WCTA dinner** will be held Thursday, November 9<sup>th</sup> at 6:00 at Armco Park.

### OLD BUSINESS:

**Mr. Patrick** shared positive feedback he had received from a resident regarding the *Wayne Township News*.

### NEW BUSINESS:

#### Questions or Concerns Regarding the Bills:

**Mr. Patrick** had a question regarding a joint fire district bill.

#### Legislation:

#### RESOLUTION 2017-53 A RESOLUTION ACCEPTING THE RESIGNATION OF CAROLYN DIGIANDOMENICO FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT

Ms. Edwards presented for consideration and Mr. Patrick moved for adoption of said resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Patrick – yea; Mr. Foley – absent. The resolution was therefore adopted the 7<sup>th</sup> day of November 2017.

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**RESOLUTION 2017-54 A RESOLUTION ACCEPTING THE RESIGNATION OF STEPHANIE PRENDERGRASS FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT**

Ms. Edwards presented for consideration and Mr. Patrick moved for adoption of said resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Patrick – yea; Mr. Foley – absent. The resolution was therefore adopted the 7<sup>th</sup> day of November 2017.

**RESOLUTION 2017-55 A RESOLUTION APPROVING THE REMOVAL OF RON KRONENBERGER III FROM THE WAYNE TOWNSHIP FIRE DEPARTMENT ROSTER**

Ms. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Patrick – yea; Mr. Foley – absent. The resolution was therefore adopted the 7<sup>th</sup> day of November 2017.

**RESOLUTION 2017-56 A RESOLUTION APPROVING THE ACCEPTANCE AND HIRING OF JACQUELINE BUTLER TO THE WAYNE TOWNSHIP FIRE DEPARTMENT**

Ms. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Patrick – yea; Mr. Foley – absent. The resolution was therefore adopted the 7<sup>th</sup> day of November 2017.

**CORRESPONDENCE:**

- **Charles Harris & Associates, Inc.:** solicitation to provide audit assistance.
- **Miami University: District #10 Public Works Integrating Committee:** call for nominations for appointments to the Natural Resources Assistance Council
- **Warren County Board of Park Commissioners:** Invitation to attend the dedication of the Hisey Park observatory.

**WORK SESSION:** None

**EXECUTIVE SESSION:** None

Being no further business, the Mr. Coffman motioned to adjourn at 7:50 pm. Mr. Patrick seconded the motion. The motion passed with a unanimous vote.

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President, Board of Trustees