

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING
HELD JULY 5, 2017**

Mr. Bradley Coffman called the meeting to order at 7:00 pm.

Roll call: Mr. Coffman – present; Mr. Foley- absent; Mr. Patrick – present.

The following *staff* were also present: Administrator, Donald Edwards; Fire Chief, Paul Scherer, Roads Department Supervisor, Scott Camery and Zoning Inspector and Asst. Administrator, Erin Hartsock; and Fiscal Officer, Darrell Coffman.

The following *resident* was also present: George Cherryholmes.

Mr. Coffman led those in attendance in the **pledge of allegiance to the flag**.

Mr. Patrick motioned to **approve the Minutes of June 20th** meeting. Mr. Coffman seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Mr. Foley – absent, Mr. Patrick - yea.

CITIZENS' COMMENTS:

None

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery reported as follows:

The Crew has finished the **2nd round of mowing**. Still working on trimming and bushwhacking in the north.

They are also in the process of patching and **“pothole patrol”**.

No news has been received from WCEO regarding **chip-seal bids**.

Award determinations are expected from ODOT this month regarding the **sign grant award determinations**.

Mr. Camery met with Melissa Clark from ODNR regarding **wildflower plantings along the bike trail**.

Wildflowers would reduce the township’s costs for ongoing mowing, add aesthetic value as well as help pollinators. He will report back as progress is made.

Berm repair and ditching continue.

Mr. Camery concluded by stating that the Road Department is currently at **100% equipment** availability.

While not the Township’s right-of-way to maintain, **Mr. Edwards** stated that a complaint had been received over the weekend regarding overgrowth of trees on SR 42 near Lower Springboro and Waynesville Rd. Mr. Edwards requested that Mr. Camery take care of the issue at his earliest convenience.

Mr. Camery shared that he has received a complaint regarding excessive speeding from a new resident of Kenrick Rd. Mr. Camery has passed the complaint on to Warren County.

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FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

Monthly **activity reports** for June were previously distributed to the Trustees.

The Wayne Township Fire Department responded to:

82 EMS calls and

16 Fire Runs

98 total runs.

Current responses are down twenty-four (24) from the same period in 2016. The large number of runs in June 2016 was attributed to a 2016 tornado event.

The **Q2 Washington Twp. bill** was submitted to the Fiscal Officer for processing.

The **1994 Seagrave pump** is back in service after all needed repairs were performed.

Chief Scherer will be **out of town on vacation July 15-20**.

He also added to his report that he received word from the **State EMS grant** officials that the department was awarded \$5475 for equipment purchases.

And **provided statistics regarding overdose incidents where WTFD administered Narcan®**. 2016 saw 16 incidents, while 2017 has seen 14 incidents to-date.

Chief Scherer concluded by discussing that no news has been received regarding Mr. Dawson and **Massie Twp.**

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported on the following:

Nine (9) permits were issued in June 2017 and one **(1) conditional use application** was received:

(4) Single Family Dwellings: 6280 Trillium Rd., Amburgy Properties; 8100 Bellbrook Rd., Novum Custom Homes; 6431 Trillium Rd., Hector Cervantes and 9090 Valdosta Way, Ellis Custom Homes.

(1) Residential addition: 8427 Erickson Ct., Bailey Homes

(1) Accessory Structure (under 200 sq. ft.): PID# 050210000640, Chris Sessler

(3) Recreational Structures: 7392 E. SR 73, KRF Holdings (2) and 5443 Middletown Rd., Warren County Parks (fee waived*)

(1) Conditional Use Hearing: 5234 O'Neall Rd., David Van Shaik

All fees have been collected and deposited.

The **BZA Hearing** is scheduled for July 20 at 7:00 pm. It is a Conditional Use hearing to consider an application to add an attached secondary dwelling unit (*i.e. mother-in-law suite*) at 5234 O'Neall Rd.

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Regarding the **FLUM Amendment**, Ms. Hartsock is currently working with WCRPC. The soonest RPC will hear the matter will be August 8.

A **nuisance notice was issued to 8263 Township Line Rd.** The letter returned due to expiration on forwarding address (Millersburg, OH). Ms. Hartsock prepared legislation to formally declare the property a nuisance.

The temporary and/or portable sign removal in the right-of-way policy is now effective (as of July 1). Ms. Hartsock anticipates making a round on Monday to collect illegal signs and contact their owners.

The rezoning of four partial parcels on SR 73 to B-1 and B-2 will be effective July 21, 2017.

The Warren County Engineer's Office sent a crew to survey **lots 24-26 in Lytle Trails** after hearing complaints of excessive storm water backup. The Engineer's Office stated that 2 of the properties were issued permits for their culverts that met standards at the time they were applied for (mid 1990s). There is no record of a permit being issued to the third property. However, as calculation methods have changed, it was determined that all three properties should double their culvert capacity and some minor ditching would be required as well.

Ms. Hartsock was instructed to send letters to the property owners of the three lots informing them of the situation.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

Mr. Edwards shared that he closed on the AMB Enterprise property and now working on combining both parcels into one for **Fire Station No. 2.**

There is a Village of Waynesville Planning Commission meeting on Wednesday, July 12th at 7 pm. They will review and give feedback on drawings of the fire station to date.

Mr. Coffman inquired if the design was fairly well established.

Mr. Edwards responded affirmatively.

Effective July 1, 2017 all township employees who have health insurance through **OPEC-HC** will be under a new administrative system and must use the newly issued insurance card. Changes were made to try to save on fixed costs and to reduce deficit that ultimately will be charge per employee if and when we would leave the cooperative.

This year's **salt contract** was awarded as follows: Detroit Salt Company, LLC at \$53.40 per ton dumped.

Mr. Edwards shared the following press release from the WCEO regarding the **closure of Pence-Jones Rd.** for bridge repair:

Lebanon, Ohio – Wayne Township - Beginning Monday, July 17, 2017, Pence-Jones Road Bridge #238-0.14 will be closed for a bridge rehabilitation project, for ten (10) weeks, weather permitting. The closure is between Wilson Road and Collett Road in Wayne Township. W.E. Smith Construction is the contractor for the project.

The detour for this closure is Pence-Jones Road, Wilson Road and Roxanna-New Burlington Road.

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He concluded with a reminder that the **Ohio Township Association Leadership Academy (OTALA) one-day session** will be held at their offices in Blacklick, Ohio on Friday, July, 14, 2017.

OLD BUSINESS:

Mr. Edwards is working with legal counsel regarding the potential **purchase of a property**. Details cannot be shared at this time due to the sensitive nature of the negotiations pending an agreement.

Ms. Hartsock shared that she received a complaint from a resident of **Thomas Dr. alleging excessive speeding**. The resident had inquired about the potential for the Township to install speed bumps.

Ms. Hartsock was instructed to follow-up with the WCSO to see about placing an electronic speed monitoring sign on site.

Discussion was had regarding the **whereabouts of an LED stop sign** that had been placed at Corwin Ave. and SR 73 after the sign was removed by the Village of Waynesville. Mr. Edwards will follow-up with Village Officials.

Mr. Edwards requested that Mr. Patrick inquire around for a community-minded plumber to look at a **commode in the women's restroom operated by ODNR in Corwin** on the Bike Trail. The commode has been malfunctioning and an impartial, professional opinion is needed.

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2017-40 A RESOLUTION DETERMINING THAT THE MAINTENANCE OF THE VEGETATION ON SPECIFIC TRACTS OF LAND CONSTITUTE A NUISANCE

Mr. Coffman read the resolution aloud for consideration and Mr. Patrick moved for adoption of said resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Patrick – yea; Mr. Foley – absent. The resolution was therefore adopted the 5th day of July 2017.

RESOLUTION 2017-41 A RESOLUTION APPROVING THE SOLID WASTE MANAGEMENT PLAN OF THE WARREN COUNTY SOLID WASTE MANAGEMENT DISTRICT

Mr. Edwards presented for consideration and Mr. Patrick moved for adoption of said resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Patrick – yea; Mr. Foley – absent. The resolution was therefore adopted the 5th day of July 2017.

**RESOLUTION 2017-42 A RESOLUTION APPROVING THE BUDGET OF WAYNE TOWNSHIP, WARREN COUNTY, OHIO AS ESTIMATED FOR YEAR 2018
(SEE BUDGET HEARING)**

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CORRESPONDENCE:

- **Warren County Combined Health District:** Quarterly Report March-May 2017
- **IGS Energy:** notice to inform that they have purchased DPL Energy Resources

WORK SESSION: None

EXECUTIVE SESSION: None

BUDGET HEARING:

Mr. Brad Coffman opened the budget hearing at 8:00 pm.

Fiscal Officer, Mr. Darrell Coffman, presented the anticipated budgets for the year 2018. There were no questions or concerns.

RESOLUTION 2017-42 A RESOLUTION APPROVING THE BUDGET OF WAYNE TOWNSHIP, WARREN COUNTY, OHIO AS ESTIMATED FOR YEAR 2018

Mr. Darrell Coffman presented for consideration and Mr. Patrick moved for adoption of said resolution. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Patrick – yea; Mr. Foley – absent. The resolution was therefore adopted the 5th day of July 2017.

Being no further business, the Mr. Coffman motioned to adjourn at 8:25 pm. Mr. Patrick seconded the motion. The motion passed with a unanimous vote.

President, Board of Trustees