

# MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD APRIL 18, 2017

Mr. Pat Foley called the meeting to order at 7:00 pm.

Roll call: Mr. Coffman – absent (excused); Mr. Foley- present; Mr. Patrick – present.

The following *staff* were also present: Administrator, Donald Edwards; Fire Chief, Paul Scherer, Roads Department Supervisor, Scott Camery and Zoning Inspector and Asst. Administrator, Erin Hartsock; and Fiscal Officer, Darrell Coffman.

The following *residents* were also present: George Cherryholmes, Tom Duerr and Mary Jane Walling.

Mr. Foley led those in attendance in the **pledge of allegiance to the flag**.

The Minutes from the April 4<sup>th</sup> meeting were tabled due to not having a quorum present. Mr. Patrick motioned to **approve the Minutes** of the April 10<sup>th</sup> special meeting. Mr. Foley seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Patrick – yea, Mr. Foley – yea.

## **CITIZENS' COMMENTS:**

**Mr. Duerr** inquired about attendance requirements.

**Mr. Foley** responded that mandatory attendance requirements are written in the ORC which states that if a Trustee misses more than 90 days in a row, the other Trustees can appoint another person to the position. However, this Board rarely misses a meeting. If and when there is an absence, it is typically due to family or work conflicts.

**Mr. Darrell Coffman** stated that the ORC provides for a Fiscal Officer to attend miss-one meeting per quarter.

**Mr. Patrick** stated that the practice of documenting absences is being evaluated.

## **DEPARTMENT REPORTS:**

### **ROAD DEPARTMENT:**

Road Department Supervisor, Scott Camery reported as follows:

He anticipates getting back to work grading along **Corwin Rd.** as long as weather conditions cooperate.

The last two days were spent **landscaping** at the administration building.

The **road signage grant project** has moved along very well. We are recommending adding signage on certain curves for added safety precautions as well as adjusting the size of some signs to bring them up to current standards. All that remains is tallying up the total number of signs needed, along with posts and hardware. Mr. Camery should have the totals for the next meeting.

**Mowing** has started. Township properties and cemeteries were mowed with the grasshopper.

Unsaddling the **snow equipment** is on the schedule.

Mr. Camery concluded by stating that the Department is at **100% equipment availability**.

**Mr. Patrick** inquired if Mr. Camery had had a chance to use the crack-sealer yet.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING  
HELD APRIL 18, 2017**

**Mr. Camery** responded that he had not, but hope d to do a test run of it at the Fire House or the Administration Building in the coming weeks.

Mr. Camery also added that the liquid deicing conversion of the double axel International truck was tentatively scheduled with Henderson for July with approximately one month turnaround time.

**FIRE DEPARTMENT:**

Fire Chief, Paul Scherer reported as follows:

Several *items placed on govdeals.com* were expiring tonight during the meeting. Chief Scherer hoped for increased bidding activity as the auctions closed.

He went on to share that the **final sale price** for the Mat Jack Air Bags and controller (\$507) and the expired SCBA Cylinders (3 lots \$33).

He will be attending **FDIC** in Indianapolis next week along with Deputy Chief Cox. He will be leaving Thursday and returning Sunday.

He recommended appointing **Justin Fueston to the vacant part-time shift** on every third rotation with weekends off. He is a current member and will not exceed the 1500 hour rule. Mr. Fueston is currently employed by Deerefield Township and is poised to take a position with Clearcreek Township. If he gets the Clearcreek position, he will resign from Deerefield for Wayne Township.

**Mr. Foley** inquired about when Chief Scherer wanted to start Mr. Fueston.

**Chief Scherer** responded that he would like to start him May 1.

**Mr. Patrick** inquired if there would be any morale concerns by using a current member for staffing.

**Chief Scherer** stated that he did not believe there would be any concerns as the response to the position was minimal.

Mr. Foley **motioned to accept Mr. Fueston to the part-time position beginning May 1, 2017.** Mr. Patrick seconded the motion. The motion carried by unanimous vote.

Chief Scherer discussed briefly **email correspondence** with the State Fire Marshall's Office.

He concluded by reminding all present of the **Annual Wayne Township Fire Department Fish Fry on April 22-23.**

**ZONING DEPARTMENT:**

Zoning Inspector, Erin Hartsock reported on the following:

Regarding the **Michener farm tire clean-up**, the EPA believes it will happen soon.

Ms. Hartsock shared that she received an application from the Owner of the former Caesar's Creek Nursery to **rezone 26 acres along Route 73 to B-3** to better align with the Comprehensive Plan 2030 and for marketability.

The RPC is scheduled to make their recommendation on May 25 with the Zoning Commission hearing following on June 1. The Board of Trustees wished to hold their hearing on June 6.

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING  
HELD APRIL 18, 2017**

**Replacement window** installation began earlier today with the aim to be nearly complete by the end of the day tomorrow.

RPC has circulated the application **replatting Lot # 27 of the Lytle Trails** subdivision for comments. However the instrument to record the property owner's in approval is being re-evaluated by legal. Ms. Hartsock anticipates having final legal direction after tomorrow morning when she will conference with the Prosecutor's Office, RPC and herself.

She concluded by sharing that Friday, April 21 marks the end of the **30 day voter referendum period for the Church PUD issue.**

And she anticipated attending the Grant and Safety Awards session of **Safety Council** on Friday.

**ADMINISTRATOR REPORT:**

Administrator, Donald Edwards reported the following:

Regarding **Fire House No. 2**, Mr. Edwards is working to prepare all documents for closing on the AMB Enterprise property. We also have a meeting scheduled for this Friday at 10:00 with the architect, civil engineer, construction manager, MEP engineers, structural engineer and the chief.

**Trebel** has sent a contract to enter into a three (3) year agreement with Dynegy Energy Services (East), LLC; (DESE) to provide retail electric to the customers on the Wayne Township aggregation program. The electric rate will be .0529/kWh and should be effective in June or July.

A meeting with **KLA Risk Consulting** went well with representation from all departments in attendance. Take-aways included some suggested ideas for documenting some of the work we do.

Mr. Edwards requested the Board to consider a **request for \$4,000 to support Parks and Recreation activities in 2017** to be allocated as follows: \$3,000 on Independence Day activities and \$1,000 support the Corwin Tractor Show and Hisey Park Fall Festival. All to be paid out of the General Fund's; Park Fund.

Mr. Patrick **motioned to approve the request as presented by Mr. Edwards.** Mr. Foley seconded the motion. The motion carried by unanimous vote.

He further shared that he participated in an **educational exercise** for Dr. Finley's daughter Anna and two granddaughters to get a better understanding of how their local government works and what responsibilities they have.

Mr. Edwards concluded with a reminder that the **Fire Department's Fish Fry** will be held this weekend.

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Questions or Concerns Regarding the Bills:** None

**Legislation:** None

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING  
HELD APRIL 18, 2017**

**CORRESPONDENCE:**

- **Warren County Combined Health District:** Monthly Newsletter
- **Ohio Association of Public Treasurers:** Invitation to join organization
- **Southeastern Equipment:** Invitation to 60<sup>th</sup> Anniversary Open House event
- **LCNB:** Invitation to Dayton Dragon's baseball game.

**WORK SESSION:** None

**EXECUTIVE SESSION:** None

Being no further business, the Mr. Foley motioned to **adjourn** at 7:38 p.m. Mr. Patrick seconded the motion. The motion passed by unanimous vote.

---

\_\_\_\_\_  
President, Board of Trustees