

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD SEPTEMBER 6, 2016

Mr. Bradley Coffman called the meeting to order at 7:02 pm.

Roll call: Mr. Coffman – present; Mr. Patrick – present; Mr. Foley–present.

The following *staff* were also present: Administrator, Donald Edwards; Fire Chief, Paul Scherer; Roads Department Supervisor, Scott Camery; and Zoning Inspector and Asst. to the Administrator, Erin Hartsock.

The following *residents* were also present: George Cherryholmes and Andrew Jacobs.

Board President, Bradley Coffman welcomed those in attendance.

Mr. Coffman led those in attendance in the pledge of allegiance to the flag.

Mr. Patrick motioned to **approve the Minutes** of the August 15th regular public meeting. Mr. Foley seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – abstained, Mr. Mr. Foley – yea, Patrick – yea.

CITIZEN’S COMMENTS: None

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery reported as follows:

The **Ford F-550** was picked up by “Henderson” to start the build-out of the snow & ice removal equipment.

The **“Beet Heet” retrofit** on the trucks controls and liquid distribution tanks are all installed and ready for calibration for when the F550 is delivered from Henderson.

A **4th round of mowing** was finished last Thursday in time for Labor Day weekend. He is now focused on trying to catch up on bushwhacking.

A 20-foot heated distribution hose on Turtlecreek’s **crack filling machine** shorted out while in our use. We ordered a whole new hose assembly and replaced it. As a result, the crack filling is not 100% completed.

The Crew made **roof repairs** on the Administration building caused by improperly installed drip edges.

Southeastern Equipment is going to provide the Township with a **skid steer and bump grinder** attachment to do some asphalt road repairs the week of September 12th.

He and Mr. Edwards are working on prioritizing **2017’s chip seal roads** and it is tentatively estimated that approximately 9 miles will require treatment.

Mr. Camery concluded by sharing that the Roads Department is currently at **100% equipment availability**.

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Mr. Foley stated that he would like for the Township to think about the most advantageous routes for construction traffic resulting from the new subdivision going in between Chenoweth and Thomas and how to best provide signage for them.

Mr. Coffman noted that a Welcome to Wayne Township sign with the covered bridge logo out on Pekin Rd. has gone missing.

Mr. Camery shared that there were no more replacement signs available and he shared the estimated replacement cost.

Mr. Scherer stated that he had two such signs that had been brought to him over the years.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

For the month of **August**, the Wayne Township Fire Department responded to: **83 EMS calls and 16 Fires** for ninety-nine (99) total runs. Year-to-date responses are up by thirty-six (36) from 2015. The activity reports for August were previously distributed.

Chief Scherer further stated if the trend of increasing run volume continued, the Fire Department is on track to have one of its busiest years.

Discussion of the cause for the increased activity including mutual aid agreements, weather events and inherent limitations of a volunteer force took place as well as potential strategies to remedy the situation. Funding for a part-time position was set aside in 2017 budget if needed. No actions were taken, however the consensus was that Fire and/or EMS service is an essential service that must be provided in a timely manner to all residents.

Chief Scherer continued to discuss **equipment that required servicing:**

The Breathing Air compressor had a final stage piston and head failure, but has been repaired, and;

The 2011 Ford Expedition required minor brake repairs at Lebanon Ford, and;

The 2008 PL Squad required service for a collapsed air filter at Lebanon Ford, and;

The 2009 PL Squad required service for a malfunctioning battery isolator.

Chief Scherer concluded by stating that he had just began working on the **LOEB Grant** due September 30th.

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported on the following:

Sixteen (16) **permits** were **issued** for the month of **August**:

2 single family dwelling @ \$200

Ellis Custom Homes, 5300 Wilkerson Rd.

Ellis Custom Homes, 9477 Cold Springs Ln.

2 residential additions @ \$100

Renfrow Builders, 8445 New Burlington Rd.

Scott Ward, 3200 Shoemaker Rd.

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5 Residential accessory structures @ \$100

Misty Hanshaw, 8131 Cierra Way
Timothy Allan Carver, 5081 Thomas Dr.
Allan Berens, 9119 Old Stage Rd.
Mark Lacher, 9543 Hacker Farm Ln.
JB Elite Construction, 8504 Twin Creek Dr.

3 Porches/Decks @ \$50

Mike Ellis, 5119 Thomas Dr.
Aaron Schulte, 5710 Gard Rd.
Kenneth Dietz, 8320 Lytle Trails

2 swimming pools @\$50

Knickerbocker Pools, 9471 Cold Springs Ln.
Wayne Turkleson dba A-1 Pools, 10426 New Burlington Rd.

2 Agriculturally exempt barns @ \$0

Monty Orcutt, 9475 Bellbrook Rd.
Whitt Mead, 5702 Elbon Rd.

Ms. Hartsock continued by stating that the next **CAC meeting** is scheduled for September 7, 2016. The committee is poised to discuss parking and signage regulations.

Regarding **violations**, an informal complaint was received regarding **5622 Corwin Rd.** regarding excessive garbage accumulating at curb. A letter was issued and the matter is corrected.

An informal complaint was received regarding the erection of a carport in the front yard at **9822 Sandy Run Dr.** A letter was sent and no response has been received back from the property owners. Ms. Hartsock will attempt a certified letter next week if no communication has been established.

Additionally, a letter was sent to the property owner of **3076 Lytle Rd.** for couch left near front of building. No response has been received to date.

Ms. Hartsock concluded with a discussion of the **billboard** that is being erected on Township Line and Route 73. The property is commercially zoned and as such, billboard signage is a permitted use. The sign meets appropriate setbacks and has been approved by Warran County Building Department as well as ODOT. The Township cannot lawfully deny a permit that meets all standards and is permitted in the zone it is located in.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

Regarding **Fire Station No. 2**, the Waynesville Planning Commission unanimously approved the re-zoning of our lot to (EU) Exceptional Use District on August 31, 2016. It will now go before Village Council for another Public Hearing.

We are preparing to close on the parcel of ground just after the 30 day referendum period expires after the anticipated approval of Village Council.

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The **Pre-submittal meeting** for **RFQ's for Design Services** for the Wayne Township Fire Station No. 2 project was held on September 1st with 13 guest present. We have had over 30 request for copies of the RFQ. The submittals are due on September 12th at 4:00 PM.

The **Fire Station No. 2 planning committee** met on August 30th and toured the Miami Valley Station on Wood Road and also Kettering Stations No. 32 & No. 36.

Regarding **aggregation of electric and gas** utilities, the community letters for Aggregation of Electric and Natural Gas for the ballot initiative are scheduled to go out sometime this week or next. As soon as Mr. Edwards receives a copy of the letter, he will share it with the Trustees. A Public Meeting is scheduled for Wednesday, October the 12th at 6:30 PM as part of the educational campaign for the ballot initiative.

Mr. Edwards went on to state that he has filed a request for a waiver from the requirements of Phase II of the Clean Water Act (**Ohio EPA MS4**) to Mr. Harry Kallipolitis, Director of the Division of Surface Water, 401WQC/Storm Section in Columbus. No answer or response has been received as of today.

Mr. Edwards shared that the **OPEC-HC Renewal** packet was received for 2017 health insurance options. Option #1 comes with a 12.4% renewal increase and Option #2 has a 6.2% renewal increase with a \$1,000 ADR per enrollee. These both keep the existing plan and coverages the same. Due date is November 18th.

Mr. Edwards concluded by adding to two staff reports. Regarding Mr. Camery's report, Mr. Edwards reiterated that the Township appreciates Turtlecreek Township for allowing Wayne Township the use of their crack filling machine and the repairs to the machine would be handled.

Discussion was had regarding the costs and benefits of purchasing a similar machine. Shared purchasing verse sole ownership was evaluated as well as the life expectancy of such a machine. No decisions were made, but staff was encouraged to continue looking at machines for sale.

Lastly, Mr. Edwards added to Chief Scherer's report that mutual aid agreements may strain limited resources from time to time, however in the larger context, it evens out and results in increased service levels for both Wayne Township residents as well as adjoining communities.

OLD BUSINESS:

State Treasurer's Office: Mr. Coffman stated that end of summer vacation schedules have delayed arranging a meeting between Wayne Township and Lauren Bowen. However the data for Wayne Township is ready for the Trustees to review prior to going live.

NEW BUSINESS:

QUESTIONS OR CONCERNS REGARDING THE BILLS: None.

LEGISLATION:

RESOLUTION 2016-30 – A RESOLUTION APPROVING THE UPDATED LANGUAGE IN SECTION 15.4 OF THE WAYNE TOWNSHIP PERSONNEL POLICY MANUAL

Mr. Edwards presented for consideration and Mr. Patrick moved for adoption of said resolution.

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Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows Mr. Coffman – yea; Mr. Patrick – yea; Mr. Foley - yea. The resolution was therefore adopted the 6th day of September 2016.

CORRESPONDENCE: Warren County Combined Health District: monthly newsletter

WORK SESSION: None

EXECUTIVE SESSION: Pursuant to O.R.C. 121.22 (G) (2) Mr. Coffman motioned to enter executive session at 7:56 PM with Mr. Edwards to consider the purchase or sale of public property. Mr. Foley seconded the motion. The motion passed by unanimous vote.

At 8:05 PM, the Trustees called Mr. Brad Page into the session.

The Board came out of executive session at 9:19 PM with a motion from Mr. Coffman and seconded by Mr. Patrick. The motion passed by unanimous vote. No action was taken.

Being no further business, Mr. Coffman motioned to **adjourn the meeting** at 9:20 PM. The motion was seconded by Mr. Patrick. The motion passed by unanimous vote.

President, Board of Trustees