

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD JANUARY 5, 2016

Mr. Bradley Coffman called the meeting to order at 7:00 pm.

Roll call: Mr. Coffman – present; Mr. Foley- present; Mr. Patrick – present.

The following *staff* were also present: Administrator, Donald Edwards; Fire Chief, Paul Scherer, Roads Department Supervisor, Scott Camery and Zoning Inspector and Asst. to the Administrator, Erin Hartsock; and Fiscal Officer, Darrell Coffman.

The following *residents* were also present: George Cherryholmes, Andrew Jacobs, Gary Breeze and David O'Banion.

Guests present: Amy Cameron, Warren County Soil and Water Conservation District.

Board President, Bradley Coffman welcomed those in attendance.

Mr. Coffman led those in attendance in the pledge of allegiance to the flag.

Mr. Coffman motioned to approve the Minutes of the previous meeting. Mr. Foley abstained due to his absence and Mr. Patrick abstained as his term had not yet begun at the time of the last meeting. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Mr. Patrick – abstain, Mr. Foley – abstain.

CITIZEN'S COMMENTS:

Gary Breeze extended a welcome to Mr. Patrick.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery reported as follows:

The first snow of the season occurred yesterday, although minor. All the equipment functioned/performed without incident.

Due to the recent heavy rains, Corwin Ave. between the bridges had been closed due to high water. Mr. Camery closed it Sunday, December 27th at 10:00 pm. He was able to reopen the road Wednesday, December 30th at 6:00 pm.

The backhoe is down at the moment due to problems with the rear stabilizer hydraulic cylinders. Mr. Camery has been in contact with Southeastern Equipment/Case trying to resolve the problem. The matter was turned over to the corporate offices, from which he is currently awaiting a response. He will share their response with the Trustees and Mr. Edwards as soon as it is received.

I have one employee out of town until the end of this week.

With the recent rains, he has received a couple of minor drainage complaints. One has been investigated and will likely require minor ditching and one is still pending investigation.

Mr. Camery stated that he will be attending the Warren County Safety Council meeting on Friday am.

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Mr. Camery concluded by stating that with the backhoe out of service, due to its versatility and broad range of uses, equipment is currently at 90% availability.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

Monthly activity reports for December were previously distributed to the Trustees. The Wayne Township Fire Department responded to:

73 EMS calls and
13 Fires

86 total runs.

Year-to-date response tallies begin December 1.

Current response tallies are up 6 from 2015.

Chief Scherer stated that Fire Dept. inventory is complete. He is now working on an AFG Grant for new SCBAs and breathing air compressors.

Nicole Harvey and Chris Reazer both passed their Medics examinations and Jacob Becker passed his EMT Basics examination.

Work will continue on Protocol Testing with Skills this month and the written exam in February.

Chief Scherer concluded by stating that the Yearly Drivers Training classroom lessons will begin later in January.

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported on the following:

Two (2) permits were issued in December 2015:

1 Accessory building permit issued to William Staynor, 5660 S. Cincinnati-Columbus Rd.
1 Ag-Exempt barn addition issued to Matt Baker, 8340 Bellbrook Rd.

Ms. Hartsock provided a brief synopsis of 2015 zoning activity: fifty-five (55) permits were issued and three (3) BZA hearings and two (2) Zoning Commission hearings were held.

Compared to 2014, she stated that total number of permits issued were down 21%. This decrease was primarily evident in accessory buildings and swimming pools.

She went on to provide a report on complaints and/or nuisances. She provided the following status updates on the following properties with junk violations:

8467 Lytle-Ferry: in compliance

8479 Lytle-Ferry: Ms. Hartsock is working cooperatively with the owner/landlord toward bringing the property into compliance

5606 Chenoweth: owner reports compliance (have not verified yet)

5512 Chenoweth: working with family of deceased owner to bring the property into compliance. The mutually agreeable deadline for clean-up in mid-February.

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ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

He extended a welcome to Mr. Joshua Patrick to the Board and wished him the best in all of his endeavors with Wayne Township. He put together an informational binder for newly elected Trustees and has spent a brief time with Mr. Patrick, reviewing those materials. Mr. Edwards encouraged Mr. Patrick to ask lots of questions and underscored that staff are here to work for the Trustees, so if there is anything that is needed, researched or implemented, please let staff know.

Mr. Edwards went on to state that he has recently responded to the U.S. Census Bureau's Boundary and Annexation Survey (BAS) to update Wayne Township's records regarding changes to legal boundaries, names, and governmental status of all governmental units effective on or before January 1 of the survey year. This voluntary survey is an important opportunity to ensure that they have the correct boundary and legal name for our government. The Census Bureau will use the boundary information you provide to report data from the Population Estimates Program (PEP), the American Community Survey (ACS), and other Census programs and surveys.

He concluded by stating that he will be emailing all staff and Trustees requesting RSVPs for the annual OTA conference.

OLD BUSINESS:

Mr. Edwards briefly reminded department heads that departmental inventories are due and should be sent to Mr. Edwards as soon as possible.

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2016-01 RESOLUTION APPOINTING WAYNE TOWNSHIP OFFICERS AND REPRESENTATIVES FOR THE YEAR 2016.

Mr. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution.

Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr.

Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 5th day of January 2016.

RESOLUTION 2016-02 A RESOLUTION AUTHORIZING TOWNSHIP OFFICIALS TO ATTEND LOCAL, STATE AND NATIONAL CONFERENCES AND AUTHORIZING REIMBURSEMENT PAYMENT FOR EXPENSES INCURRED WHILE ATTENDING THOSE MEETINGS FOR 2016

Mr. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution.

Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows Mr.

Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 5th day of January 2016.

RESOLUTION 2016-03 A RESOLUTION APPROVING PAYMENT OF COUNTY AND STATE ASSOCIATION DUES FROM THE GENERAL FUND FOR THE YEAR 2016

Mr. Edwards presented for consideration and Mr. Foley moved for adoption of said resolution with

modifications. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as

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follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 5th day of January 2016.

RESOLUTION 2016-04 A RESOLUTION TO SET OR FIX THE ANNUAL SALARY OF THE TOWNSHIP TRUSTEES AS PERMITTED AND DETERMINED BY THE O.R.C. 505.24

Mr. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution with modifications. Mr. Patrick seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea; Mr. Foley – yea; Mr. Patrick – yea. The resolution was therefore adopted the 5th day of January 2016.

Other:

David O’Banion and **Amy Cameron** from WCSWCD were present to discuss in depth the merits of an application to the **ODA Local Agricultural Easement Purchase Program (LAEPP)** submitted by David O’Banion. Mr. O’Banion desired to submit PID#: 0620100002 (100.8596 ac) and PID#: 0620200004 (2.424 ac) located on Route 42 near the Greene County border for acceptance into the program. Ms. Cameron explained that the land was prime agricultural ground and was portions of the ground were already subject to a preservation easement from the Little Miami Conservancy. The location of the well field recharge are, the flood plain, the Wayne Township Future Land Use Map (2030) and the desirability of a connector road in close proximity to the farm were all referenced.

The Trustees thanked Mr. O’Banion and Ms. Cameron for their time and input. Mr. Coffman stated that the Board would contemplate the request for support and a decision from the Trustees could be expected at the January 19th meeting via resolution.

CORRESPONDENCE:

- Warren County Combined Health District: monthly newsletter

WORK SESSION:

None

EXECUTIVE SESSION:

None

Being no further business, the Mr. Coffman motioned to adjourn at 7:52 p.m. Mr. Foley seconded the motion. The motion passed with a unanimous vote.

President, Board of Trustees

Fiscal Officer