

MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES MEETING HELD DECEMBER 1, 2015

Mr. Bradley Coffman called the meeting to order at 7:02 pm.

Roll call: Mr. Coffman – present; Mr. Davidson – present; Mr. Foley- present.

The following staff were also present: Administrator, Donald Edwards; Fire Chief, Paul Scherer, Roads Department Supervisor, Scott Camery and Zoning Inspector and Asst. to the Administrator, Erin Hartsock; and Fiscal Officer, Darrell Coffman.

The following residents were also present: Gary Breeze, Beverly Campbell, George Cherryholmes and Andy Jacobs.

Board President, Bradley Coffman welcomed those in attendance.

Mr. Coffman led those in attendance in the pledge of allegiance to the flag.

Mr. Foley motioned to approve the Minutes of the previous meeting. Mr. Davidson seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Mr. Davidson – yea, Mr. Foley – yea.

CITIZEN'S COMMENTS:

Gary Breeze thanked the Township for repairing the flags.

Beverly Campbell stated that the Corwin Town Hall would be a stop on the Museum of the Friends Home Holiday Tour of homes and invited the Trustees to visit.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery reported as follows:

Snow plow trucks are, for all intents and purposes, ready to go. However, the Roads Department is still doing some touch-up work on them while the weather is cooperating.

The Elbon Rd culvert/bridge project was completed and the road re-opened in record time.

Mr. Camery has begun employee evaluations and anticipates having them completed before the end of this coming weekend. He provided a preliminary report that the reviews will be coming back favorably.

While the trucks have been consuming the majority of the Department's time, he plans on getting back to trimming trees very soon while the winter weather events hold off.

Mr. Camery concluded by stating that all equipment is under roof and at 100% availability.

Mr. Coffman and Mr. Foley commented that a recent road clearing initiative met their approval. All Trustees thanked Mr. Camery for his efforts.

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FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

Monthly activity reports for November were previously distributed to the Trustees. The Wayne Township Fire Department responded to 87 EMS calls and 17 Fires for a total run tally of 104. Year-to-date tallies are up 65 from 2014 and exceed the previously busiest year on record 2008 by 1.

Mr. Foley inquired about the causes for the rise in activity. Chief Scherer reported that he is still analyzing reports for the year, but referenced previously identified three-year trends and noted that despite the increase in activity, 2015 has the lowest fire loss values in history.

Annual payroll is completed and has been submitted to the Fiscal Officer.

Vehicle inspections are completed and have been turned over to the Fire Marshall's Office.

Cots were serviced today, with only one issue identified—a buckle cover was missing.

The Children's Holiday Party will be held on December 6 from 1-4:00 p.m.

Chief Scherer concluded by stating that the Holiday Dinner will be held December 12 at 6:30 p.m. during which, Massie Twp. and Carlisle will be covering from 5:00-midnight.

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported on the following:

Five (5) permits were issued for the month of November:

Single family residences

1. Chris Chenoweth for JKL Construction, 10460 New Burlington Rd.
2. Ellis Custom Homes, 9471 Cold Springs

Residential accessory buildings

3. David Seidel, 9827 Ferry Rd.

Additions

4. Wayne Township, 5238 Waynesville Rd.

Swimming Pools

5. Buckeye Pools, 8231 Cierra Way

Status reports (complaints):

3064 Lytle Rd. removed the junk vehicle from the side of the property

Of the pool complaints:

- 1 above ground pool with substandard barriers was removed;
- 1 was found to be in compliance;
- 3 are installing fencing to the walls of their above ground pool to bring them up to at least 4'; and
- 1 is pending inspection

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Mrs. Hartsock concluded by stating that the CAC is meeting again on Wednesday to continue discussions of Residential Zoning Standards. Time permitting, she will attempt to address accessible driveway standards at this meeting as well.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

Mr. Edwards began by stating that Dave O'Banion was in seeking information regarding Board support for his participation in the LAEPP program in 2016. Some of the merits of his 2015 applications were discussed. It was stated that Mr. O'Banion would attend a future Trustees meeting to better share his intentions.

The Township has been invoiced for the 2015 road Chip-Seal project. The total was \$88,742.09. This was for 6.768 miles of Township roads and represents about 16% of all 42 miles of Township-maintained roads.

Erin Shaw, a Naturalist with ODNR State Parks, produced a documentary which aired on the Lebanon public access channel. Ms. Shaw explores the history of the Caesar Creek area through the cemeteries located in the park. To view the 30 minute video, go to the link below.

<http://thelebanonchannel.pegcentral.com./player.php?video=c72afb1e7724e19b413a6bd77c1689b0>

Employee evaluations have been completed for department heads and reviews have been held.

Flag pole parts were on back order, but were received on Monday of this week.

Mr. Edwards concluded with the following reminders:

Christmas in the Village: Friday through Sunday.

Fire Department Holiday Dinner: Saturday, December 12th at 6:30 pm.

OTA conference January 27-30th is coming up. He encouraged anyone planning on attending to let him know so that adequate reservations could be made.

OLD BUSINESS:

None

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

RESOLUTION 2015-41 APPROVING SUPPLEMENTAL ACCIDENT INDEMNITY AND CANCER CARE INSURANCE FOR ELIGIBLE EMPLOYEES AND ELECTED OFFICIALS

Mr. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution.

Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea. The resolution was therefore adopted the 1st day of December 2015.

[A discussion was had regarding Ohio HB 261 and its implications for cancer coverage of members of fire departments.]

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RESOLUTION 2015-42 ELECTING TWO REPRESENTATIVES FOR WAYNE TOWNSHIP TO THE VOLUNTEER FIRE FIGHTERS' DEPENDENTS FUND BOARD FOR THE YEAR 2016

Mr. Edwards presented for consideration and Mr. Foley moved for adoption of said resolution.

Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea. The resolution was therefore adopted the 1st day of December 2015.

RESOLUTION 2015-43 DETERMINING THE ANNUAL PAYROLL ADJUSTMENTS AND MERIT PAY BASED ON PERFORMANCE EVALUATIONS OF ALL EMPLOYEES

Mr. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution with modifications. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea. The resolution was therefore adopted the 1st day of December 2015.

Other:

A discussion was had regarding the status of the **Washington/Wayne Township Mutual Aid contract**. No action was taken.

A brief discussion was had regarding the voter response to local aggregation initiatives.

CORRESPONDENCE:

- Choice One Engineering: Holiday card
- Ohio Health Care Consortium: premium notice

WORK SESSION:

The Records Commission convened to evaluate the appropriateness of the Records Retention Schedule as well as any one-time disposal applications for obsolete records. Having no one-time disposal applications, the Commission reviewed the application to destroy Zon-6 files (applications for zoning permits) from 1954-1965.

The Commission determined that all applications and the retention schedule were in accordance with the laws and the Township's needs.

Having no further business, the Records Commission adjourned.

EXECUTIVE SESSION:

At 8:18 p.m., Mr. Coffman made a motion to go into Executive Session with all Trustees and Mr. Edwards citing ORC 121.22(G)1 to discuss personnel matters. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea.

At 9:32 p.m., Mr. Foley made a motion to adjourn out of Executive Session and return to the Open meeting. The motion was seconded by Mr. Coffman. Upon call of the roll thereon, the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea.

No actions were taken.

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Being no further business, the board stood adjourned at 9:33 p.m.

President, Board of Trustees

Fiscal Officer