

**Wayne Township  
Zoning Appeal Application**

Date Received \_\_\_\_\_

\$500 Filing Fee

Case # \_\_\_\_\_

Return check (payable to Wayne Township) & completed application to Erin Hartsock, 6050 N. Clarksville Rd., Waynesville, OH 45068      Phone: (513) 897-3010      Email: [erinhartsock@waynetownship.us](mailto:erinhartsock@waynetownship.us)

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**1) Owner/Agent**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: (daytime): \_\_\_\_\_ (evening) \_\_\_\_\_

Applicant if other than owner: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

**2)** The Undersigned hereby appeals the decision of the Code Enforcement Officer, as indicated below, and requests that a different interpretation be given to section \_\_\_\_\_ of the Wayne Township Zoning Code.

**3)** The Undersigned requests that the Board of Appeals consider one of the following:

A). \_\_\_ Relief from the decision, or lack of decision of the Code Enforcement Officer in regard to an application for a permit. The Undersigned believes that (check one):

- \_\_\_ an error was made in the denial of the permit
- \_\_\_ the denial of the permit was based on a misinterpretation of the Ordinance
- \_\_\_ there has been a failure to approve or deny the permit within a reasonable period of time
- \_\_\_ Other \_\_\_\_\_

B). \_\_\_ Please explain in more detail the facts surrounding this appeal (please attach a separate piece of paper). You should be as specific as possible so that the Board of Appeals can give full consideration to your cause.

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**4) Legal Description of Property (attach separate sheet if necessary):**

Address or Sidwell No: \_\_\_\_\_ Zone District: \_\_\_\_\_  
or Subdivision and Lot # \_\_\_\_\_  
Nearest Intersection: \_\_\_\_\_

**5) Attach 6 copies of an accurate drawing of the Site showing all the following (where applicable):**

- a) Property Boundaries, with property line dimensions
- b) Lot location (road names, lakeshore, easements, right-of-ways, topo)
- c) Existing and Proposed Buildings, with dimensions (indicate height also)
- d.) Current conditions on property
- e) The Distance from the Lot Lines of Each Existing or Proposed Building
- f) Unusual Physical Features of the Site or Building.
- g) Abutting Streets
- h) Approximate Well and Septic Tank, and Field Location.
- i) List of all adjoining and adjacent property owners (across the street) of parcel described in this appeal

\*Applicant must supply six (6) copies of all materials submitted.

I authorize Wayne Township (staff, appointed board, Trustees, or committee members) to enter upon the subject property for purposes of making inspections related to the project or request identified in this application.

I certify that all the above information in this Zoning Variance Application is accurate to my fullest knowledge.

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Petitioner's Signature  
If different than owner: \_\_\_\_\_ Date: \_\_\_\_\_

