

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES
MEETING HELD NOVEMBER 3, 2015**

Mr. Bradley Coffman called the meeting to order at 7:02 pm.

Roll call: Mr. Coffman – present; Mr. Davidson – present; Mr. Foley- present.

The following staff were also present: Administrator, Donald Edwards; Fire Chief, Paul Scherer, Roads Department Supervisor, Scott Camery and Zoning Inspector and Asst. to the Administrator, Erin Hartsock; and Fiscal Officer, Darrell Coffman.

The following residents were also present: Josh Patrick, George Cherryholmes and Andrew Jacobs.

Board President, Bradley Coffman welcomed those in attendance.

Mr. Coffman led those in attendance in the pledge of allegiance to the flag.

Mr. Foley motioned to approve the Minutes of the previous meeting. Mr. Davidson seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Mr. Davidson – yea, Mr. Foley – yea.

CITIZEN’S COMMENTS: None.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery reported as follows:

The addition of a lean-to on the “cold “storage building has been completed.

Joint efforts are nearly complete, working with Sugarcreek Township and the Warren County Highway Department removing dead trees identified as in danger of falling into roadways.

Beginning next week, the focus will turn to prepping the snow equipment ahead of winter weather events.

Later this week the Roads Department will be exchanging trucks with the County. We are turning in a Mack tandem dump truck for an International single-axle dump truck with snow equipment.

The Roads Department assisted the Village of Waynesville by providing a truck for their new hire to take their CDL test in.

Mr. Camery concluded by stating that the department equipment was at 100% availability.

Mr. Coffman inquired about two culverts on Waynesville Rd. that appeared to be eroding near the section of road that previously washed out.

Mr. Camery stated that he was aware of the area and has been keeping an eye on it. The erosion, which occurs when the river gets high, is not currently undermining the integrity of the road, but may in the future. Due to environmental constraints there is little that can be done proactively to mitigate the erosion. He will discuss the matter with the company contracted to replant the wash-out bank in the spring.

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Mr. Coffman also inquired about a tree near the road on Ferry Rd. Mr. Camery responded that the tree is very close to power lines. He has been in contact with DP&L.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

Monthly activity reports for October were previously distributed to the Trustees. The Wayne Township Fire Department responded to 76 EMS calls and 11 Fires for a total run tally of 87. Year-to-date tallies are up 52 from 2014.

Chris Glancy has resigned citing the scheduling demands of trying to work three (3) part-time jobs were preventing him from committing the time WTFD needed from him.

Unfortunately, the Assistance to Firefighters Grant application for breathing air systems was turned down without explanation. Chief Scherer is following up with the organization to get the rationale.

The LOEB Grant was application was accepted.

Chief Scherer concluded by stating that there was a fatal car crash on Sunday, November 1 at approximately 7:30 a.m.

Mr. Foley asked Chief Scherer if WTFD was having any issues with its scheduling of volunteers. Chief Scherer replied that there are no immediate issues, but he did have a few people on medical leave at present.

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported on the following:

Five (5) permits were issued for the month of October:

Single family residences

1. Nicci Jett, 8492 Cierra Way
2. Signature Premier Homes, 7729 Carter Dr.
3. Garrett Construction, 9245 Haines Rd.

Residential accessory buildings

4. Tim Miller, 7004 Township-Line Rd.

Additions

5. Chad Hobbs, 7400 Cook-Jones Rd.

Complaints:

New

2696 E. Lytle-Five Points Rd.: Received several reports from Township officials of vehicles spilling out into the exterior spaces of business. Have documented minor activity and a violation notice has been sent to the property owner.

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Older

3064 Lytle Rd.: After discussing the conditions present on site with the WCCHD, my Office issued a violation notice to the property owner requesting the junk vehicle in the side yard be removed or relocated to an enclosed location.

6 letters have been sent to property owners with above ground pools with no visible fences. Ms. Hartsock will be assessing the appropriateness of height of the pool walls at grade and means of controlled access.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

Mr. Edwards shared Warren County's new Natural Hazards Mitigation Plan and sample resolutions for some jurisdictions. Townships are not required to pass resolutions, but are encouraged review the document and so support. The County Commissioners are expected to formally adopt the plan today.

The Wayne Township health care plan is up for renewal with a 12.5% increase in premiums and a lump sum "assessment for deficiency recovery" as a result of claims in the consortium pool in excess of the first year projections.

Mr. Edwards is looking into options for replacing the employees' Accident/Illness and Cancer policies. The current policy is non-renewable. Discussion was had regarding weather to retain these benefits and/ or at what level. Mr. Edwards provided comparable policies from Aflac. Mr. Edwards recommended continuing the benefits for indivial employees and providing the option for employees to privately cover spouses and/or families. The Trustees will review the policies more thoroughly and make a determination at the next meeting.

Mr. Edwards updated the Trustees regarding the new facilities at Quaker Heights Care Community.

A discussion was had regarding the number of local voters who approached the Township looking for information regarding where to vote and summaries of the issues. The desire to produce a Township news periodical was reasserted by Mr. Foley as a means of disseminating this sort of information. Mr. Edwards stated that he has been communicating with the Chamber regarding the similar production of a periodical for Lebanon.

OLD BUSINESS:

Stream Identification Project: No news

Recycle Rally

Ms. Hartsock stated that LCNB is willing to coordinate the date of their Community Shred day with the Recycle Rally. Where the shredding will take place (at LCNB or at the school with the rest of the activity) will be determined as the date approaches.

NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

Legislation:

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES
MEETING HELD OCTOBER 6, 2015**

RESOLUTION 2015-38 A RESOLUTION APPROVING OF RENEWAL OF RATES WITH THE OHIO PUBLIC ENTITY CONSORTIUM HEALTHCARE COOPERATIVE AND AUTHORIZING DONALD EDWARDS, ADMINISTRATOR TO ACT AS OUT REPRESENTATIVE AND EXECUTE ALL DOCUMENTS

Mr. Edwards presented for consideration and Mr. Coffman moved for adoption of said resolution.

Mr. Davidson seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr.

Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea. The resolution was therefore adopted the 3rd day of November 2015.

Other:

Buckeye EcoCare provided a 2016 recommendation for lawn care applications and price quote.

Mr. Davidson motioned to accept the proposal. Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea. The resolution was therefore adopted the 3rd day of November 2015.

CORRESPONDENCE:

WCEO: Notice of 2016 construction schedule with proposed road work in Wayne Township and request for Township projects with a deadline of February 2016.

WORK SESSION:

A discussion was had regarding the caveats provided by the Prosecutor's Office in regards to the rewriting of the Zoning Code.

The Trustees affirmed their support of the process at present and in the future. The Trustees directed Staff to draft a resolution for the next meeting to this effect.

Being no further business, the board stood adjourned at 8:20 p.m.

President, Board of Trustees

Fiscal Officer