

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES  
MEETING HELD OCTOBER 6, 2015**

Mr. Bradley Coffman called the meeting to order at 7:03 pm.

Roll call: Mr. Coffman – present; Mr. Davidson – present; Mr. Foley- present.

The following staff were also present: Administrator, Donald Edwards; Fire Chief, Paul Scherer, Roads Department Supervisor, Scott Camery and Zoning Inspector and Asst. to the Administrator, Erin Hartsock; Fiscal Officer, Darrell Coffman and Deputy Miller, Warren County Sheriff's Office.

The following residents were also present: Josh Patrick, George Cherryholmes and Andrew Jacobs.

Board President, Bradley Coffman welcomed those in attendance.

Mr. Coffman led those in attendance in the pledge of allegiance to the flag.

Mr. Coffman motioned to approve the Minutes of the previous meeting. Mr. Davidson seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Mr. Davidson – yea.

**CITIZEN'S COMMENTS:**

Andrew Jacobs called attention to a split Hackberry tree near the corner of Elbon and Corwin Rds.

Deputy Miller inquired if any additional patrol details were needed in the Township. The Trustees stated that they knew of no such needs. Deputy Miller went on to announce that he will be transferred to a drug investigation unit and Lieutenant Day would be attending public Wayne Township meetings going forward. He was thanked for his service and wished well in his new position.

**DEPARTMENT REPORTS:**

**ROAD DEPARTMENT:**

Road Department Supervisor, Scott Camery reported as follows:

A fourth round of mowing is completed. Spot trimming and hills will be re-mowed once harvesting activities are nearing completion.

Miller-Mason Paving Co. has completed the sweeping of our chip-sealed roads. After which, Road Department crews went out with blowers and blew out the end of all paved and or concrete driveways. Additionally all intersections were blown clear in preparation for the Sauerkraut/Hill Climb weekend.

Asphalt base repair has been completed on Ellis Lincoln Rd.

O'Neill Rd. had a minor pipeline problem. After the problem was discovered it was dealt with and repaired quickly. The final result is satisfactory.

The Warren County Water and Sewer Department was able to schedule a crew to come and work on the sanitary line at the Administration Building. The line on the south side of St. Rt. 73 was only 16 inches deep. They bored a new, deeper line and we should not experience any more line problems.

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After the Sauerkraut Festival is over and a few other smaller projects are completed, the Roads Department will begin the task of prepping our snow and ice removal equipment.

Mr. Camery concluded by stating that the current equipment availability is at 100%.

**FIRE DEPARTMENT:**

Fire Chief, Paul Scherer reported as follows:

Monthly activity reports for September were previously distributed to the Trustees. The Wayne Township Fire Department responded to 68 EMS calls and 18 Fires for a total run tally of 86. Year-to-date tallies are up 48 from 2014.

The Fire Department's second cot went down on Sunday. It is back in service with a loaner Battery Pack from our Ferno rep.

The 2009 PL Squad is waiting on a pressure switch, which may take up to ten (10) days to repair. In the meantime, it is in service without air horns and on spot chains.

Chief Scherer posed a billing question to the Trustees regarding a third (3<sup>rd</sup>) quarter run to Washington Twp. It was agreed that the WTFD would not bill for the run in question, but the contract would be looked at closely when renewing.

WTFD received an application for a potential new member.

New LED lights were installed at the Firehouse. The new lights are more efficient and brighter, while requiring less energy.

Chief Scherer concluded by stating that levy support signs would be placed throughout the Township after Sauerkraut Festival.

**ZONING DEPARTMENT:**

Zoning Inspector, Erin Hartsock reported on the following:

Five (5) permits were issued for the month of September:

Single family residences

1. Schumacher Homes, 9590 Wilson Rd.

Residential accessory buildings

2. Jeff McCarty, 9425 Haines Rd.
3. Ron Speck, 6703 Sales Rd.

Additions

4. D. Middleton Construction, 10676 New Burlington Rd.
5. Brian Oakes, 4520 Lower Springboro Rd.

One (1) BZA Variance Application was processed. The hearing will be held on October 15 at 7:00 p.m. for a property located at 7729 Carter Dr.

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### ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

He and Mr. Camery are still working on a secondary striping list for Township roads that may be a couple years out from chip seal.

Hisey Park Fall Festival was Saturday, October 3<sup>rd</sup> from 11:00 am to 5:00 pm. Their "Donut Dash" 5K Run wasn't well attended and the weather was cool and drizzly.

On Wednesday, October 14<sup>th</sup>, Erin Hartsock, myself, and Dawn Schroder, Waynesville Area Chamber of Commerce will be traveling to Columbus with the W.C. Chamber Alliance to discuss local issues with our legislators, staff and agency directors. In the afternoon, our group will be recognized on the House and Senate floors then we will have breakout meetings with: ODOT, Dept. of Natural Resources, JobsOhio, Dept. of Insurance, Healthcare Transformation, Workforce Transformation, Connect Ohio and the Dept. of Education.

The Township bid on a 10 year old crack sealing machine on GovDeals.com being auctioned by the Sandusky County Engineer's Office. Unfortunately, Wayne Township was outbid. It ended up bring \$14,000.

Mr. Edwards concluded by discussing options regarding replacement of an employee Accident/Illness and Cancer insurance policy with the Trustees.

### OLD BUSINESS:

#### Stream Identification Project:

Ms. Hartsock announced that the OEEF announced that Wayne Township has been awarded a \$2500 grant for the stream signage campaign. WCSWCD and Waynesville Area Friends of the Parks still have an ask to the DP&L Foundation that is still pending approval. Even so, core aspects of the project can still move forward. Ms. Hartsock stated that she would follow up with WCSWCD and DP&L and relay the good news to the Boy Scouts.

#### Recycle Rally

A budgetary discussion took place regarding an EPA grant that is available to help communities with multi-faceted clean-up efforts, but it is not available for 2-3 months after the initial plans for a spring event.

It was determined that the event should be hosted in the spring without accepting hazardous materials, which was cost prohibitive. The EPA grant would be sought for future event.

### NEW BUSINESS:

Questions or Concerns Regarding the Bills: None

#### Legislation:

#### **RESOLUTION 2015-37 TO ACCEPT THE RATES AND AMOUNTS AS DETERMINED BY THE WARREN COUNTY BUDGET COMMISSION**

Mr. Edwards presented for consideration and Mr. Foley moved for adoption of said resolution.

Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea. The resolution was therefore adopted the 6<sup>th</sup> day of October 2015.

**Fire Department, New Member, Steven Schrage:**

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Chief Scherer shared that the candidate passed all physical and background screens. After a brief discussion regarding the number of EMTs in the department and the hours Mr. Schrage was available, Mr. Coffman motioned to accept the applicant. The motion was seconded by Mr. Davidson. The motion passed by unanimous vote.

### **Other:**

-A brief discussion occurred regarding the usage of the Township Administration facility for private residents. The building has always been open for civic groups when available, but a private resident has never requested to use the building until recently. Details of the building liability agreement, it was decided that the policy warranted a fresh look and that a private individual may request to use the building for a public event, but adequate notice of at least 15-21 days would need to be given and the requested date cannot conflict with any previously scheduled business.

-Mr. Coffman requested that Ms. Hartsock put a notice on the township website reminding residents to change the batteries in their smoke and carbon monoxide detectors when they change their clocks on November 1.

### **CORRESPONDENCE:**

- Quaker Heights Care Community: Rehab and Short-term Care Unit grand opening celebration invitation
- Warren County Combined Health District: Quarterly Report for Period of June-August 2015
- Warren County Combined Health District: Monthly newsletter
- Senator Shannon Jones: special community leader briefing announcement regarding health care policy
- Board of County Commissioners: Public hearing notice to consider an amendment to the Warren County Comprehensive Plan to include the Lebanon-Turtlecreek Trails Initiative
- Board of County Commissioners: Public hearing notice to consider an amendment to the Warren County Subdivision Regulations
- DP&L Community Ambassador Newsletter

### **EXECUTIVE SESSION:**

At 8:20 p.m., Mr. Coffman made a motion to go into Executive Session citing ORC 121.22(G)2 to consider the purchase or sale of property for public purposes. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Davidson— yea, Mr. Coffman—yea, Mr. Foley—yea.

At 9:15 p.m., Mr. Coffman made a motion to adjourn out of Executive Session and return to the Open meeting. Mr. Davidson seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Davidson— yea, Mr. Coffman—yea, Mr. Foley—yea.

No action taken.

Being no further business, the board stood adjourned at 9:17 p.m.

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President, Board of Trustees

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Fiscal Officer