

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES  
MEETING HELD SEPTEMBER 15, 2015**

Mr. Bradley Coffman called the meeting to order at 7:00 pm.

Roll call: Mr. Coffman – present; Mr. Davidson – present; Mr. Foley- absent.

The following staff were also present: Administrator, Donald Edwards; Roads Department Supervisor, Scott Camery and Zoning Inspector and Asst. to the Administrator, Erin Hartsock; and Fiscal Officer, Darrell Coffman.

The following residents were also present: residents, George Cherryholmes and Andrew Jacobs.

Board President, Bradley Coffman welcomed those in attendance.

Mr. Coffman led those in attendance in the pledge of allegiance to the flag.

Mr. Coffman motioned to approve the Minutes of the previous meeting. Mr. Davidson seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Coffman – yea, Mr. Davidson – yea.

**CITIZEN’S COMMENTS:**

None

**DEPARTMENT REPORTS:**

**ROAD DEPARTMENT:**

Road Department Supervisor, Scott Camery reported as follows:

A fourth round of mowing is underway and just over half completed.

Chip-sealing started today in the northeastern portion of the Township. Cedar Hill, N. Cincinnati-Columbus and most of Mt. Holly Rds. are complete. It is planned to finish Mt. Holly, Haines and Chenoweth Rds. tomorrow.

Winter salt supplies have arrived and are in storage ready for winter weather events.

Mr. Camery concluded by stating that the Department is currently at 100% equipment availability.

**FIRE DEPARTMENT:**

Fire Chief, Paul Scherer reported as follows:

The LOEB Grant proposal was submitted ahead of schedule and seeks to fund the replacement of 20+ year old airbags, controllers and new push-pull rams.

All fire extinguishers at the Administrative Building, the Roads Garage and the Fire House were recently serviced and/or certified. All extrication tools were serviced and certified which required the replacement of a rubber foot.

The battery exploded in the 2010 Seagrave on Thursday. The battery has been replaced, but the incident may have damaged the Knox Box Decoder. Deputy Chief Cox is looking at repair options.

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Chief Scherer concluded by extending a Thank you to the Roads Department for cleaning the gutters at the Fire House.

### **ZONING DEPARTMENT:**

Zoning Inspector, Erin Hartsock reported on the following:

Ms. Hartsock reminded those present of two upcoming dates of interest: the CAC Zoning Code Revision group will meet again tomorrow at 6:30 p.m.; and a *Board of Zoning Appeals Administrative Hearing* is scheduled for Thursday, Sept. 17<sup>th</sup> at 7:00 p.m.

Regarding violations, she has been moving forward with the Prosecutor's Office as needed for two long-time violators. Legal proceedings should be underway if compliance is not achieved first, on at least one of the properties, by early October.

Ms. Hartsock stated with regards to the Community Recycle Rally she had investigated the possibility of collecting hazardous materials. The costs for collecting these items appears cost prohibitive. She is inquiring about working in coordination with the County. She also discussed requests received to coordinate the event with LCNB's Community Shred Day. Mr. Coffman would begin discussions with LCNB.

She provided a rough budget for bulk trash pick-up and tire collections, but then asked that the discussion be tabled until after the Sauerkraut Festival.

### **ADMINISTRATOR REPORT:**

Administrator, Donald Edwards reported the following:

A meeting was held with representatives from Warren County Engineer's Office, WC Soil & Water and numerous residents of Carter Dr. to discuss drainage complaints focusing on run-off from the development of the Hidden Trails subdivision.

- Soil & Water requested and received additional "rock check dams" in the ditches to prevent silt from running-off until construction activity is complete and grass has been reestablished.
- WCEO planned to reevaluate the plans to ensure that the developer's engineer adhered to all County drainage standards.

It was duly noted that local records showed that a rain event the prior week indicated that 2.5 inches of rain fell in the area in approximately 45 minutes. The high rate of precipitation would classify it as a 100-year event. There have been several similar rain events this summer.

Mr. Edwards went on to discuss roads activities:

A list of roads that are not scheduled for surface treatments within 1 or 2 years, but will need restriped is being generated. Additionally, road resurfacing, or chip sealing began today and should be completed shortly. The final stage of the resurfacing will be sweeping, which will happen a few days after the application is completed. Affected roads include: Cedar Hill, N. Cincinnati-Columbus, Mt. Holly Rd., Haines and Chenoweth Roads.

Mr. Edwards stated that the County's Residents will be experiencing some changes to their property taxes. The Warren County Auditor has mailed out "Real Property Value Change Notices". Auditor Nolan and his appraisal staff will hold meetings to address concerns as follows:

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- Mason Library: October 14 (5-7 pm)
- Clearcreek Township Building: October 20 (5-7 pm)
- Hamilton Township Building: October 21 (5-7 pm)

Additionally, the Auditor's Office will hold an additional meeting at the Warren County administrative Building at 406 Justice Dr., Lebanon on October 7 (6-8) to address agricultural properties and their C.A.U.V. values.

Mr. Edwards stated that the Hisey Park Festival will be held Saturday, October 3<sup>rd</sup> from 11 am- 5 pm with a coordinated "Donut Dash" 5K run at 10 am with registration beginning at 9 am.

Mr. Edwards concluded by stating that staff set up an office for Zach Moore to use on Wednesdays for approximately 12 months, thus allowing him better access to staff and the CAC as he assists with the revision of the Zoning Code.

**OLD BUSINESS:** None

**LEGISLATION:** None

**QUESTION OR CONCERNS OF THE BILLS:** None

**CORRESPONDENCE:**

- Warren County Combined Health District: monthly newsletter
- Museum of the Friends Home: newsletter
- Mary L. Cook Library: Thank you for participation in the "Touch-A-Truck" event this summer
- Thank you letter from the Fraleys to Mr. Camery for his work on Pekin Rd.

**EXECUTIVE SESSION:**

At 7:26 p.m., Mr. Coffman made a motion to go into Executive Session citing ORC 121.22(G)2 to consider the purchase or sale of property for public purposes. Mr. Davidson seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Davidson— yea, Mr. Coffman—yea, Mr. Foley—absent.

At 8:09 p.m., Mr. Coffman made a motion to adjourn out of Executive Session and return to the Open meeting. Mr. Davidson seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Davidson— yea, Mr. Coffman—yea, Mr. Foley—absent.

No action taken.

Being no further business, the board stood adjourned at 8:13 p.m.

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President, Board of Trustees

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Fiscal Officer