

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES
MEETING HELD SEPTEMBER 1, 2015**

Mr. Bradley Coffman called the meeting to order at 7:00 pm.

Roll call: Mr. Davidson – present; Mr. Foley- present; Mr. Coffman - present.

The following were also present: Administrator, Donald Edwards; Roads Department Supervisor, Scott Camery and Zoning Inspector and Asst. to the Administrator, Erin Hartsock; Darrell Coffman, Fiscal Officer was not present.

The following were also present: residents, George Cherryholmes, Gary Breeze, Andrew Jacobs and Dickie Bradford; and Boy Scout Troop #51: Nathan Eshler, Denver Johnson, Alex Hines, Josh Philpot, Andrew Suchomel, Zach Roemer, Dale Meeks, Cole Durham, Melissa Meeks, Parker Johnson, A.J. Seidenschmidt, Ben Hines, Tim Hines, Owen Emerson, Andrew Burton, and David Johnson.

Board President, Bradley Coffman welcomed those in attendance.

Mr. Coffman led those in attendance in the pledge of allegiance to the flag.

Mr. Foley motioned to approve the Minutes of the previous meeting. Mr. Davidson seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Coffman – yea, Mr. Davidson – yea.

CITIZEN’S COMMENTS:

Gary Breeze inquired about the zoning classification of the golf course on Route 42. Mr. Edwards responded that the golf course is a current, legal Non-Conforming use due to its existence pre-dating Wayne Township’s Zoning Code. Mr. Edwards also stated that the Township is working with the property owner to solidify future plans for the property and potentially seek rezoning in the future.

Dickie Bradford related to the Trustees that she believes her neighbor has been removing sections of a line fence that divides the two properties. She was concerned about public safety and personal liability if their horses were to get out of the pasture and into the roadway. She sought the Trustees assistance in the resolving the matter.

Mrs. Bradford was given an overview of the formalized legal process and procedures of Trustee involvement in partition fence disputes. She was also given a notice of rights and responsibilities and was further directed to sign and complete the notice and return it with a written complaint. She was further advised to seek legal guidance in the matter.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department Supervisor, Scott Camery reported as follows:

All prep work for chip sealed roads has been completed with the exception of mowing, which will be done just prior to the chip seal application. A forth (4th) and final round of mowing to commence 2nd or 3rd week of September.

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Mr. Camery is still receiving some ditching complaints, but the volume is tapering off as the Roads crew is getting caught-up.

Some base repair will be necessary on Ellis-Lincoln Rd.

A joint dead tree removal project with Sugarcreek Twp. is coming up.

Salt deliveries have begun. Mr. Camery hopes to have this winter's supply in by the end of the week.

Mr. Camery concluded by stating that he will be attending a guardrail training class through ODOT on the 17th of this month and all equipment is currently 100% operational.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

Monthly activity reports for August were previously distributed to the Trustees. The Wayne Township Fire Department responded to 75 EMS calls and 18 Fires for a total run tally of 93. Year-to-date tallies are up 48 from 2014.

Chief Scherer went on to state that he was currently working on a LOEB Grant proposal to be submitted by September 18th.

Regarding equipment: extrication tools are getting serviced and certified Wednesday morning. Chief Scherer also thanked Mr. Camery for assisting him earlier with onsite maintenance to a squad vehicle.

Chief Scherer concluded by sharing a write-off policy from Medicount. The Township will be covered under the policy unless it opts out and has its own policy. Seeing nothing contentious, Mr. Coffman instructed Chief Scherer to take no action.

Chief Scherer concluded by relaying that Medicount would be making the following policy changes: all unresolved reports over a year old would be written-off on September 20 due to statutory limitations. Additionally, a blanket financial hardship policy will be instituted on September 15, 2015 unless Wayne Township has its own policy to put into effect.

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported on the following:

Five (5) permits were issued for the month of August:

Single family residences

1. Ellis Custom Homes, 5081 Thomas Dr.
2. Michael Moulton, 9532 Compton Rd.

Residential accessory buildings

3. Josh Hurley, 8842 Compton Rd.

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Recreational accessory building @ \$300

4. KRF Holdings LLC, 7392 E. State Route 73

Accessory building (B-1)

5. Morton Builders, 4138 E. State Route 73

One (1) BZA Appeal was processed. The hearing will be held on September 17th at 7:00 p.m. for a property located at 2696 E. Lytle Five Points Rd.

A Citizens Advisory Committee has been formed and consists of 15 individuals comprised of Township staff, RPC Staff and Township residents and/or Zoning Board members as a stratified sample of township residents.

She stated that a resolution was prepared to identify the individuals on the CAC and establishing the size of the committee.

Ms. Hartsock is also working on budget for a DP&L grant for stream identification signage based re-estimations of signage costs

Currently Mr. Camery, Mr. Edwards and Ms. Hartsock are working with several vendors and service providers to obtain pricing for a Community Clean-up/Recycle Rally Day in the spring, tentatively scheduled for April 16th or May 14th at either the school or the Roads Garage. A more detailed report will be available at the September 15th meeting.

Ms. Hartsock was asked about the potential to collect prescription drugs, electronics and hazardous materials. Ms. Hartsock stated she would look into it.

ADMINISTRATOR REPORT:

Administrator, Donald Edwards reported the following:

There is a meeting scheduled tomorrow to discuss a drainage complaint regarding the *Hidden Trails* subdivision with the Engineer's Office; Soil & Water; Carter Drive residence and Wayne Township.

Ohio EPA has approved Burch Hydro, Inc. to transfer bio-solids to be placed on various farm fields in the SR 73 and Furnace-Oglesby area. All field sites submitted were evaluated by EPA and some fields have been approved and some are not authorized. Field maps on file with Mr. Edwards.

The Warren County Budget Commission has approved the Township's budget. They noted that this year is the triennial update, three year reappraisal and they are seeing an average of about a 10% increase in property values. The CAUV taxes will be going up about 100% based on their taxing formula. The Auditor's office will be holding a couple of public meetings to go over the assessment process for any interested residents.

Mr. Edwards continued to discuss Enterprise Pipeline will not be required to pay property tax as determined by the State of Ohio under current statutory language.

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District 10 Public Works Integrating Committee sent a ballot for the Trustees to select no more than three (3) representatives. Ballot was completed and returned.

Mr. Edwards concluded by stating that Fiscal Officer, Darrell Coffman tendered his retirement notice effective the end of the 31st day of August 2015. ORC Section 503.24 relating to vacancy in township office states that the Board has thirty (30) days to appoint a qualified elector to fill the position.

OLD BUSINESS:

None

Being 7:50 p.m., Mr. Coffman called for a 10 minute recess before reopening a public hearing as continued from August 18th.

CONTINUATION OF PUBLIC HEARING: USB PUD ZONING TEXT AND MAP AMENDMENT

At 8:00 pm, Mr. Coffman re-opened the public meeting for Urban Service Boundary Planned Unit Development Zoning Text and Map Amendment.

Mr. Edwards presented proposed text adjustments based on Trustee input at the August 18th meeting after having discussed such changes with RPC. A brief discussion was held regarding various scenarios detailing how the standards suggested in the PUD would work with greenspace requirements and road/utility easements.

Satisfied with the discussions, Mr. Coffman closed the public hearing at 8:33 p.m.

The Board of Trustees continued attending regular public business as follows:

LEGISLATION:

RESOLUTION 2015-34 APPROVING A ZONING TEXT AND MAP AMENDMENT CREATING A VILLAGE TRANSITION PLANNED UNIT DEVELOPMENT OVERLAY DISTRICT

Mr. Edwards presented for consideration and Mr. Foley moved for adoption of said resolution.

Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr.

Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea. The resolution was therefore adopted the 1st day of September 2015.

RESOLUTION 2015-35 RESOLUTION AFFIRMING THE MEMBERSHIP OF THE CITIZEN’S ADVISORY COMMITTEE FOR THE REVISION OF THE WAYNE TOWNSHIP ZONING CODE

Mr. Edwards presented for consideration and Mr. Foley moved for adoption of said resolution.

Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr.

Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea. The resolution was therefore adopted the 1st day of September 2015.

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RESOLUTION 2015-36 RESOLUTION APPOINTING A QUALIFIED ELECTOR TO FILL THE VACANCY OF A TOWNSHIP OFFICE

Mr. Edwards presented said resolution for consideration. Mr. Foley motioned to appoint Mr. Darrell Coffman to fill the vacancy. Mr. Davidson seconded the motion. Mr. Foley and Mr. Davidson were in favor; Mr. Brad Coffman abstained.

Mr. Foley moved for adoption of said resolution. Mr. Davidson seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – abstained. The resolution was therefore adopted the 1st day of September 2015.

QUESTION OR CONCERNS OF THE BILLS: None

CORRESPONDENCE:

- Carl Oeder & Sons: Invitation to an Annual Roast
- Announcement: Opening of new Urgent Care Clinic in Waynesville Medical Building

EXECUTIVE SESSION:

At 8:37 p.m., Mr. Coffman made a motion to go into Executive Session citing ORC 121.22(G)2 to consider the purchase or sale of property for public purposes. Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea.

At 9:21 p.m., Mr. Coffman made a motion to adjourn out of Executive Session and return to the Open meeting. The motion was seconded by Mr. Foley. Upon call of the roll thereon, the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea.

Being no further business, the board stood adjourned at 9:22 p.m.

Chairman of the Board of Trustees

Administrative Assistant