

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES  
MEETING HELD AUGUST 4, 2015**

Mr. Bradley Coffman called the meeting to order at 7:01 pm.

Roll call: Mr. Davidson – present; Mr. Foley- present; Mr. Coffman - present.

The following were also present: Administrator, Donald Edwards; Fiscal Officer, Darrell Coffman; Roads Department Supervisor, Scott Camery and Zoning Inspector and Asst. to the Administrator, Erin Hartsock.

The following residents were also present: George Cherryholmes and Andrew Jacobs.

Board President, Bradley Coffman welcomed those in attendance.

Mr. Coffman led those in attendance in the pledge of allegiance to the flag.

Mr. Foley motioned to approve the Minutes of the previous meeting. Mr. Davidson seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Coffman – yea, Mr. Davidson – yea.

**CITIZEN’S COMMENTS:**

George Cherryholmes apologized for missing the prior meeting.

**DEPARTMENT REPORTS:**

**ROAD DEPARTMENT:**

Road Department Supervisor, Scott Camery reported as follows:

The “ton truck” is back in service after being serviced for alignment.

The white International truck has returned from Sharonville for service and is working very well.

Mr. Camery stated that he would be addressing additional ditching issues in the southern end of the Township as soon as possible.

Immediate work plans include the completion of crack-sealing then wedging will begin and some base repair on Ellis-Lincoln Rd.

Mr. Camery reported that a preconstruction meeting for chip-seal is scheduled for 12 August 2015.

He went on to discuss how heavy rains and storms have impacted the Department’s efforts on mowing. Crews are approximately half-way through the third-round of mowing.

The weather has also led to numerous trees and limbs down in the right-of-ways that need to be cleaned up before mowing can occur.

Mr. Camery went on to state that an agreement had been reached with two residents in Mt. Holly to install some drainage pipe. Work has been completed and all parties are satisfied.

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Mr. Camery reported that a culvert pipe on Cook- Jones Rd. failed and was subsequently replaced.

Mr. Camery concluded by stating that the Roads Department is currently at 100% equipment availability.

**FIRE DEPARTMENT:**

Fire Chief, Paul Scherer reported as follows:

Monthly activity for July were previously distributed to the Trustees. The Wayne Township Fire Department responded to 70 EMS calls and 31 Fires for a total run tally of 101. Year-to-date tallies are up 35 from 2014.

Chief Scherer went on to say that he was glad to be back from vacation. While there were a few administrative issues in his absence, all had been taken care of.

Annual pump testing took place earlier in the day. There were two issues found; both were repaired immediately.

Chief Scherer concluded with an update on firehouse technology updates. All officers now have Township emails. And all members have township emails as well. This will effectively separate personal business from public information.

Additionally, the server and workstations for the firehouse are being installed and programmed.

**ZONING DEPARTMENT:**

Zoning Inspector, Erin Hartsock reported on the following properties:

1 Single-family residences  
Ellis Custom Homes, 9476 Sandy Run Dr.

1 residential addition  
Wamsley Construction, 4079 Laura Marie Dr.

Ms. Hartsock went on to state that she had contacted the Prosecutor's Office regarding properties discussed at the prior meeting. A meeting will be set for next week to discuss next steps.

Ms. Hartsock stated that she had distributed transmittal materials for the August 18<sup>th</sup> public hearing for the zoning map and text amendment. She encouraged the Trustees to read over the material and contact her individually if they had any questions.

Ms. Hartsock concluded by reminding all present that the Zoning Code Rewrite Steering Committee meets August 26<sup>th</sup> at 6:00 p.m. and all are welcome to participate.

**ADMINISTRATOR REPORT:**

Administrator, Donald Edwards reported the following:

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The Wayne Township Zoning Commission met on July 23<sup>rd</sup> and held a Public Hearing on the addition of a new chapter titled "Village Transition Overlay District P.U.D." which will be chapter 24 and also create a map amendment. Their recommendation was for approval with some items for the Board of Trustees to consider allowing for greater flexibility. Details regarding the zoning commission's public hearing are included in the transmittal packets distributed by Ms. Hartsock.

Mr. Edwards thanked the Fire Department and Roads Department for participating in the Mary L. Cook Library's "Touch a Truck" on July 29<sup>th</sup>. The library and the children were very appreciative.

Mr. Edwards went on to announce that Pixar's "Home" would be screened Friday, August 7<sup>th</sup> at 8:30 in Bicentennial Park as the annual "Movie in the Park" night. The movie and refreshments would all be free thanks to HBCIMPACT.com.

Mr. Edwards continued by stating that he was working with the Warren County Engineer's Office and Warren County Soil and Water Conservation District on behalf of residents of the Carter Dr. subdivision regarding drainage and runoff from the "Hidden Trails" development. While minor changes were made in the approved plans, drainage issues should improve after the final stage when grass can be established.

Mr. Edwards stated that Reclaimite<sup>®</sup> was applied to Spartan Hill Rd. last Wednesday morning. Discussion of this included Mr. Foley stating that more notice was expected for the residents. Mr. Edwards responded that the Township had limited notice from the contractors, who changed their plans at the last minute. The change of plans may have served to reduce advanced notice, but it did allow for the application to avoid damaging rain showers.

Mr. Edwards related a recent discussion with Salem Township regarding responses after a tree came down in the roadway. He stated that the situation made him believe that that a flat rate reimbursement agreement was the optimal option when looking to renew the mutual aid contract.

Mr. Edwards concluded by stating that there had been a traffic collision at the intersection of Old 122 and Township Line. He related that the incident had the potential to be a fatal accident. He believed this incident underscored the appropriateness of the County Engineer's Office plans to install a roundabout at the intersection to slow through traffic.

### **OLD BUSINESS:**

#### **Monitors:**

Ms. Hartsock reported that the shaking of monitor #2 has been corrected. Regarding the height of the monitors, she identified a manufactured, low profile stand that will provide flexibility to lower the monitors of the Trustees if an immediate fix is required. After a brief discussion, it was determined that the issue was not time-sensitive and a more cost-effective cradle would be built in-house.

#### **Stream Identification Project:**

Ms. Hartsock provided the Trustees with stream crossing sign samples from Butler Cty, Turtlecreek Twp., and Millcreek Metro Parks in Mahoning County. She recommended pursuing signage using Millcreek Metro Parks as inspiration due to the graphic simplicity lending itself to enhanced readability for motorists.

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She will be working with Kleem to come up with specific prototypes. She will share details as soon as they are available.

**NEW BUSINESS:**

**QUESTION OR CONCERNS OF THE BILLS:** None

**OTHER:**

A brief discussion was held regarding gauging the desirability of looking into contracting with a single trash hauler to reduce heavy-truck traffic on Wayne Township roads as well as to garner a more competitive rate for residents of the unincorporated areas.

It was determined that any initiative would need to be preceded by an aggressive public education campaign. Ms. Hartsock would contact Warren County Solid Waste for sample bid specs for inspection.

**LEGISLATION:**

**RESOLUTION 2015-31 RESOLUTION TO RENEW A DEPOSITORY AGREEMENT WITH LCNB NATIONAL BANK FOR PUBLIC FUNDS**

Mr. Edwards presented for consideration.

*[Discussion was held regarding the accuracy of the figures and an older agreement with NBT Bank. Minor changes were agreed to and the legislation will be redrafted accordingly and presented at the August 18, 2015 meeting.]*

**CORRESPONDENCE:**

- Warren County Combined Health District: monthly newsletter

**EXECUTIVE SESSION:**

At 7:53 p.m., Mr. Coffman made a motion to go into Executive Session citing ORC 121.22(G)2 to consider the purchase or sale of property for public purposes.

Mr. Foley seconded the motion. Upon call of the roll thereon, the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea.

At 8:25 p.m., Mr. Coffman made a motion to adjourn out of Executive Session and return to the Open meeting. The motion was seconded by Mr. Foley. Upon call of the roll thereon, the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea.

No action taken.

Being no further business or action, the board stood adjourned at 8:34 p.m.

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Chairman of the Board of Trustees

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Fiscal Officer