

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES  
MEETING HELD June 2, 2015**

Mr. Bradley Coffman called the meeting to order at 7:00 pm.

Roll call: Mr. Davidson - present; Mr. Coffman – present; Mr. Foley- present.

The following were also present: Fiscal Officer, Darrell Coffman; Administrator, Gus Edwards; Fire Chief, Paul Scherer; Roads Department Supervisor, Scott Camery; Zoning Inspector and Asst. to the Administrator, Erin Hartsock; and Deputy Miller, Warren County Sheriff's Office.

The following residents were also present: George R. Cherryholmes, Gary Breeze, Art Carney, and John and Dr. Jim Byers.

Board President, Bradley Coffman welcomed those in attendance.

Mr. Coffman led those in attendance in the pledge of allegiance to the flag.

Mr. Davidson motioned to approve the Minutes of the previous meeting. Mr. Coffman seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Davidson – yea, Mr. Coffman – yea, Mr. Foley abstained due to his absence at the last meeting.

**CITIZEN'S COMMENTS:**

**Gary Breeze** thanked the Township for lowering the flag half-staff on Memorial Day. He went on to comment that the intersection of Corwin and O'Neall Rds. had become slick for motorcyclists with gravel from storm water runoff again. He concluded by stating that he had a new neighbor that he will likely be pursuing a zoning complaint against for junk violations.

**Deputy Miller** shared that petty theft and vandalism incidents are currently up as they are every summer as lets out. He encouraged all present to be alert and call the Sheriff's Office if any suspicious activity is witnessed. He also stated that he will have additional patrols in the area of the Middletown Rd. river bank restoration project area due to reports of trespassing.

**DEPARTMENT REPORTS:**

**ROADS DEPARTMENT:**

Roads Department Supervisor, Scott Camery reported as follows:

The first round of mowing is complete, while trimming with the reach mowers is in progress.

The Roads Dept. recently completed a Culvert Inventory which identified two (2) 12 in. culverts that will need replacing before winter.

Ford Construction is working on the Middletown Rd. washout project. They are addressing some drainage issues and repairing a small section of roadway.

Mr. Camery spoke with Deputies from the sheriff's office today regarding people stopping and "using" the bank restoration area as a "public park". They advised that all shifts would be advised and patrols would be increased.

After receiving a drainage complaint from a resident of The Reserve of Waynesville, the Roads Dept. investigated possible causes and found that some of the "catch basins" did not have the silt fabric placed over them during construction removed. The fabric was caked with mud and debris, which led to the blocking of the drains. After tracking down the drainage drawings from the County and then locating all of the drains, I am happy to report that they are all now open, free and clear.

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Mr. Coffman took the opportunity to relate to Mr. Camery that there was a culvert clogged on Pekin Rd. Mr. Camery took note and stated that he would investigate.

Mr. Camery went on to report that he and Mr. Edwards are awaiting chip seal bids to come in. Once received, they will conference and make recommendations for this year's resurfacing program.

Mr. Camery concluded by stating that parts for down equipment have arrived and have been installed. However the Grasshopper mower went down today, it will however be repaired and in operation tomorrow. Currently the lawn mower is the only piece of equipment down.

**FIRE DEPARTMENT:**

Fire Chief, Paul Scherer reported as follows:

Chief Scherer began by reporting May's monthly activities. The Wayne Township Fire Department responded to 71 EMS calls and 22 Fires for a total monthly run tally of 93. This is up 6 from this time last year.

Chief Scherer went on to state that May reports had been emailed to the Trustees.

He went on to state that the 2008 PL Squad is having its AC repaired at Lebanon Ford. This was the first repair it has needed, and hopefully it will continue to be a reliable vehicle.

Chief Scherer had two (2) new members to present to the Trustees. However discussion would occur under "new business". These new candidates would be taking the place of two (2) members that have left WTFD (resignation letters were shared with the Trustees).

Chief Scherer cautiously announced that according to the State EMS Grant website, WTFD was awarded a \$7,500 grant for 2015-2016. He prefaced this announcement by stating that he had not yet received the official award letter.

Chief Scherer concluded by reminding all that Corwin Rd. (south of Oregonia Rd.) will closed for a period of 8 weeks while repairs are done.

**ZONING DEPARTMENT:**

Zoning Inspector, Erin Hartsock reported as follows:

Nine (9) zoning permits were issued in the month of May: Four (4) permits for single family residences (5366 Thomas Dr., 8679 Ferry Rd., 5687 Spartan Hill Ln. and 8112 Bellbrook Rd). Two (2) permits for swimming pools (8390 Cierra Way and 4641 Lower Springboro Rd.). Three (3) permits were issued for accessory buildings (5328 Thomas Dr., 9794 Ferry Rd., 4865 Mazola Ct.). All money has been collected and deposited.

Mr. Coffman inquired regarding the status of ongoing issues in the Lytle area. Ms. Hartsock reported that she was preparing to send second notice of violation to one property owner and another was working with her to achieve compliance. If this cooperation ceases, then the case will likely be recommended for the Prosecutor's Office.

Mr. Foley inquired regarding the status of SCFI, Inc. and the fiber optic project in the Sandy Run area. Ms. Hartsock responded that it was unfortunate that in February, the company had promised 75-100 Wayne Township residents that the build-out would proceed on schedule, to be live by June, with or without USDA grant funding. Irshad Ansari, Founder and Principal of SCFI recently reported this statement was premature as SCFI has had difficulties securing funding.

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A meeting scheduled with the County Port Authority is scheduled for the week of the 15<sup>th</sup> to discuss funding options. Ms. Hartsock will attend this meeting and report any progress back to the Township.

**ADMINISTRATOR REPORT:**

Mr. Edwards reported on the following:

Mr. Edwards conveyed a request posed to him by the local Lions Club. They are seeking permission to hang an 18x24" mahogany plaque displaying the names of all their past presidents since 1958. The plaque formerly hung in the Dutchman restaurant, as that is where they met, prior to the building burning down.

Mr. Coffman raised questions regarding the location/placement of the plaque. Mr. Edwards made note of these questions and would discuss the matter further with the Lions Club. Mr. Edwards also reminded all that the group would be performing a semi-annual cleaning of the Administration Building on Saturday.

Mr. Edwards elaborated on two issues first raised in Mr. Camery's Roads Department Report. The first being the issue of reports of trespassing along the Middletown Rd. river bank restoration. He concluded that monitoring would continue and possible signage may be posted. The second Chip Seal projects are currently out to bid. The County Commissioners are scheduled to open the bids on June 23<sup>rd</sup>. The Township should have recommendations and budgets ready for the July 7<sup>th</sup> Board of Trustees meeting.

Mr. Edwards reminded all that the sealed bids for the Lytle Trails, Lot # 27 will be opened at the next regularly scheduled Board of Trustees meeting (June 16, 2015 at 7:00 p.m.).

Regarding the facility, all air handling dampers readjusted and set. During this process, one motor was found to be out and is being placed. The project is anticipated to help regulate temperatures in the various rooms and be an energy savings.

Mr. Edwards went on to state that the State Audit Report was released today and can be found on the State Auditor's website. It was also provided to the Trustees directly.

Mr. Edwards concluded with two event announcements:

- Two triathlons are scheduled for June 21<sup>st</sup> and August 2<sup>nd</sup> for the Caesars Creek area. The route will be contained within Massie Township, but surrounding township are being notified for mutual aid purposes.
- The 15<sup>th</sup> Annual Corwin Tractor Show will be held Saturday with the parade starting at noon.

**NEW BUSINESS:**

**QUESTION OR CONCERNS OF THE BILLS**

None

**PROPOSED STREAM CROSSING SIGNAGE**

Ms. Hartsock presented a project proposal posed by Warren County Soil and Water Conservancy District.

WCSWCD would like to work with Wayne Township to better educate residents of the local streams and creeks traversing Wayne Township roadways. The ultimate goal lies in the belief that familiarity with the watershed will help residents better understand the interconnectedness and promote protection of the waterways.

If approved, an educational stream guide/booklet would be produced along with approximately 35 signs being placed along County and Township Roads identifying the names when available at the point where local streams cross roadways for public reference.

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Estimated costs are minimal with 90-100% of the start-up costs covered by grants from OEEF and/or DP&L. The installation of the signs was also discussed as a potential Eagle Scout project with the Byers'.

The ongoing maintenance and upkeep however, would fall to the Township alone. This point prompted the Trustees to request that Mr. Camery inquire with his counterparts in other townships that have endeavored similar sign programs as to what the ongoing costs in time and materials might be prior to the next Trustees meeting on the 16<sup>th</sup>. At which point, a decision will be made regarding Wayne Township's participation in the program.

**NEW MEMBER APPLICATION FOR WTFD**

Chief Scherer summarized the credentials and test results from the new applicant. After a brief discussion, Mr. Coffman motioned to accept the applicant. Mr. Foley seconded the motion. The motion passed by unanimous vote.

**LEGISLATION: None**

**CORRESPONDENCE:**

- Ohio Public Entity Consortium: client satisfaction survey

**WORK SESSION: None**

**EXECUTIVE SESSION:**

At 7:52 p.m., Mr. Coffman made a motion to go into Executive Session citing ORC 121.22(G)2 to consider the purchase or sale of property for public purposes.

Mr. Foley seconded the motion. Upon call of the roll thereon, the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea.

At 8:25 p.m., Mr. Coffman made a motion to adjourn out of Executive Session and return to the Open meeting. The motion was seconded by Mr. Foley. Upon call of the roll thereon, the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea.

Being no further business or action, the board stood adjourned at 8:26 pm.

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Chairman of the Board of Trustees

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Fiscal Officer