

**MINUTES OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES
MEETING HELD May 5, 2015**

Mr. Bradley Coffman called the meeting to order at 7:04 pm.

Roll call: Mr. Davidson - present; Mr. Foley- present; Mr. Coffman - present.

The following were also present: Fiscal Officer, Darrell Coffman; Fire Chief, Paul Scherer and Zoning Inspector and Asst. to the Administrator, Erin Hartsock.

The following resident was also present: George R. Cherryholmes and Kathy Roeser visited as a Mary L. Cook Library representative.

Board President, Bradley Coffman welcomed those in attendance.

Mr. Coffman led those in attendance in the pledge of allegiance to the flag.

Mr. Foley motioned to approve the Minutes of the previous meeting. Mr. Davidson seconded the motion. Upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea.

CITIZEN’S COMMENTS:

There were no comments.

DEPARTMENT REPORTS:

ROAD DEPARTMENT:

Road Department report was submitted by Scott Camery and read by Erin Hartsock in his absence:

Based on the weather report, the Roads Department plans on patching the culvert on Wednesday, May 6th on Corwin Rd. as previously agreed to with the Village of Corwin. Also in the same vicinity, the re-grading of the ditch along Corwin Rd. is nearly complete. Seeding and strawing of the ditch is approximately 2/3s complete and is expected to be complete by the end of the week.

General ditching in other areas of the Township is still in progress. Road-side mowing is planned to begin next week.

Trees for Middletown Rd. washout area arrived last Friday. By the end of the week, they should all be planted.

Sweeping of sub-divisions has been completed.

Mr. Camery’s report concluded by stating that the Department is currently at 100% equipment availability.

FIRE DEPARTMENT:

Fire Chief, Paul Scherer reported as follows:

Chief Scherer began by reporting April’s monthly activities. The Wayne Township Fire Department responded to 72 EMS calls and 15 Fires for a total monthly run tally of 87. This is down 11 from this time last year.

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Chief Scherer went on to state that April reports had been emailed to the Trustees.

Chief Scherer discussed the Medicount Management Form that had been shared with the Trustees. He stated that this form was a standard management form and was essentially the same as was agreed to under MBI contracts. After a brief discussion, Mr. Coffman motioned to accept the terms. Mr. Foley seconded the motion. The motion passed unanimously.

The Drive Smart mock crash for Wayne Local Schools was held Thursday 23rd. The event went well with favorable weather.

Equipment status was as follows:

Cots were serviced with minor repairs

Breathing Air Compressor serviced with minor repair

Chief Scherer concluded by expressing his gratitude to Mr. Camery and the Roads Department for getting our mulch for the Gazebo area.

ZONING DEPARTMENT:

Zoning Inspector, Erin Hartsock reported on the following:

Five zoning permits were issued for the month of April: 1 Single family residence at 7993 Carter Dr.; 1 In-ground Pool at 5841 Thomas Dr.; 2 Residential Additions at 4081 N. Rt. 42 and 9667 Haines Rd.

There were three properties in violation with updates regarding their status. Ms. Hartsock reported as follows: *5919 Smith Rd.*: a storage container has been relocated appropriately behind the screening to the side of the building. The business owner will continue to minimize the appearance through screening and painting.

7396 N. Route 42: work continues to remove business activity from the R-2 site.

6326 Corwin Rd.: a mutually agreed upon goal for the summer season has been reached with the resident. Additional work toward the improvement of the site includes the reseeding of the lawn and general clean-up around the dwelling.

Ms. Hartsock reported that a Wright State University graduate student project aimed at informing a new zoning code had been successfully completed and presented by the student team. The students were tasked with attaining statistical data regarding the satisfaction with and/or wishes for a new Zoning Code in Wayne Township. The team arrived at three main conclusions, which were shared with the Trustees.

Ms. Hartsock went on to report that now having the WSU project completed, discussions have taken place with WCRPC to devote a RPC staff person to the task of rewriting the Wayne Township Zoning Code. A meeting is planned for Thursday to discuss the details. As part of the code rewrite process, Ms. Hartsock stated that she

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would be looking into holding public meetings aimed at selected zoning topics that did not fit within the structure of the WSU project for public input. Details would be shared as the process coalesces.

Mr. Foley inquired as to the process of the rewriting of the Code. Ms. Hartsock stated that the WCRPC is an advisory board as is the Wayne Township Zoning Commission. Both of these bodies would have input and recommendations before submission to the Wayne Township Board of Trustees for final approval.

ADMINISTRATOR REPORT:

Ms. Hartsock reported on the following in the absence of Administrator, Donald Edwards:

A new Wayne Township website went “live” on Friday, May 1st. It is complete functionality, however details of not final and will continue to be tweaked as the needs of residents and each department shift. In the process of turning on the new website, there was a brief period where township emails went down however the issue was resolved shortly thereafter. She encouraged all present to contact her if they experienced any difficulties.

Ms. Hartsock continued by relating that now that the weather is consistently above 60 degrees, it is appropriate to have the AC units tuned up. She received approval to pursue this later in the week.

Ms. Hartsock concluded by conveying that the bidding process for the demolition and site clean-up at 9908 N. Cin. Col. Rd. will close this Friday at 9:00 a.m. Warren County, as part of awarding the bid will require paperwork to be processed and approved by the County Commissioners. This is expected to be completed by Tuesday, May 19th. Site clean-up will then commence at the contractor’s discretion, but no longer than 60 days from the time they are given the notice to proceed.

Neighbors within a 500’ radius have been notified of impending activity at the site. She has heard not heard from any of those neighbors to date.

OLD BUSINESS:

Fire House Update: see legislation. Legislation was approved authorizing Mr. Gus Edwards to enter into contracts on behalf of the Township.

Zoning Commission Alternate:

A discussion was had regarding the current backgrounds of the standing Zoning Commission members. Additional discussion took place regarding the backgrounds and qualifications of the applicants. After all were satisfied with the discussion, the Board directed Ms. Hartsock to draft a Resolution for the appointment of two members for approval at the next public meeting.

NEW BUSINESS:

QUESTION OR CONCERNS OF THE BILLS

None

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LEGISLATION:

RESOLUTION 2015-19 A RESOLUTION REQUESTING THAT THE COUNTY AUDITOR CERTIFY TO WAYNE TOWNSHIP THE TOTAL CURRENT TAX EVALUATION OF WAYNE TOWNSHIP; AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY A 2.45 MILL RENEWAL TAX LEVY

Mr. Coffman presented in Mr. Edwards' absence for consideration and Mr. Foley moved for adoption of said resolution.

Mr. Coffman seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea. The resolution was therefore adopted the 5th day of May 2015.

[A discussion was led by Mr. Foley regarding the details of the Resolution. It was affirmed that the resolution at hand was a renewal of an existing levy not an additional levy. The legislation will not create new taxes for any residents.]

RESOLUTION 2015-20 A RESOLUTION AUTHORIZING ADMINISTRATOR, DONALD EDWARDS, TO ENTER INTO CONTRACTS ON BEHALF OF THE WAYNE TOWNSHIP BOARD OF TRUSTEES IN ORDER TO CONDUCT THE TOWNSHIP'S BUSINESS

Mr. Coffman presented in Mr. Edwards' absence for consideration and Mr. Coffman moved for adoption of said resolution.

Mr. Foley seconded the motion and upon call of the roll thereon the vote resulted as follows: Mr. Foley – yea, Mr. Davidson – yea, Mr. Coffman – yea. The resolution was therefore adopted the 5th day of May 2015.

CORRESPONDENCE:

- Harveysburg Historical Society announcement of an event on May 17th at the Free Black School.

WORK SESSION:

A discussion was had regarding the Township's approach to shed regulations.

EXECUTIVE SESSION: None.

Being no further business, the board stood adjourned at 8:50 p.m.

Chairman of the Board of Trustees

Fiscal Officer